

**GRANT COMMUNITY HIGH SCHOOL DISTRICT 124  
BOARD OF EDUCATION REGULAR MEETING  
THURSDAY, FEBRUARY 16, 2023  
7:00 PM - LIBRARY  
285 E. GRAND AVENUE  
FOX LAKE, ILLINOIS 60020**

**AGENDA**

I.	Call to Order	
II.	Pledge of Allegiance	
III.	Roll Call	
IV.	Consent Agenda **	2
V.	Superintendent's Report – Recognition and Informational Items	
	A. Student Recognition	61
	B. Multi-Tiered System of Supports Update	62
	C. Student Fees to Attend Events	
	D. LEAP Program	
	E. Principal's Report	73
	F. Student Representative's Report	
VI.	Public Comment	
VII.	Superintendent's Report – Action Items	
	A. Synergy Education Consulting Professional Development Proposal **	75
	B. Overnight Travel **	79
	C. Personnel **	83
VIII.	Business Affairs	
	A. Preliminary 2023 Financial Profile Designation	91
	B. Handicapped Bus Lease **	92
	C. Quest Food Services 2023-24 Agreement **	96
IX.	Other Business	
	A. FOIA Requests	139
X.	Closed Session	
	A. Student disciplinary cases 5 ILCS 120/2 (c)(9) **	
	B. The appointment, employment, compensation, discipline, performance or dismissal of specific employees. 5 ILCS 120/2(c)(1) **	
	C. Collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2 (c)(2) **	
	D. Security procedures, school building safety and security 5 ILCS 120/2(c)(8) **	
	E. Semi-annual review of closed session minutes. 5 ILCS 120/2(c)(21) **	
XI.	Action items from closed session discussion	
	A. Potential Board action regarding student placement **	
	B. Potential Board action regarding personnel **	
	C. Potential Board action on semi-annual review of closed session minutes **	
XII.	Adjourn	

\*\* Indicates potential action item in open session

The next regular Board of Education meeting will be held on Thursday, March 16, 2023

# **GRANT COMMUNITY HIGH SCHOOL DISTRICT 124 MINUTES OF BOARD OF EDUCATION MEETING JANUARY 19, 2023**

## ***CALL TO ORDER***

A Regular Meeting of the Board of Education of Grant Community High School District 124, County of Lake, State of Illinois, was held on Thursday, January 19, 2023 and called to order at 7:00 p.m. in the Board Room of Grant Community High School District Office, 25700 Old Grand Avenue, Ingleside, Illinois.

## ***PLEDGE OF ALLEGIANCE***

All those in attendance stood to recite the Pledge of Allegiance.

## ***ROLL CALL***

On Roll Call, the following Members were found to be present:

Steve Hill, President  
Kathy Kusiak, Vice President  
John Jared, Secretary  
Shelly Booth, Member  
Ed Lescher, Member  
Bob Yanik, Member

Members absent:

Ivy Fleming, Member

Administration present:

Dr. Christine A. Sefcik, Superintendent  
Mrs. Beth Reich, Business Manager

Student Representative:

Nicole Kaminski

## ***AUDIENCE***

Tom Ross, Kevin Geist, Olivia Gunsaulus, Vinton Mora, Casey Caraher, Joshua Hawkins, Jennifer Hawkins

## ***CONSENT AGENDA***

Minutes of regular meeting held December 15, 2022

January Bills Payable

December Treasurer's Report

Quarterly list of authorized depositories, investment managers, dealers, and brokers

\*\* A motion was made by Mrs. Kusiak, second by Mr. Jared to approve the Consent Agenda, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Lescher, Yanik, Hill

Nay: None

Absent: Fleming

Motion – **Passed**

## ***SUPERINTENDENT'S REPORT – Recognition and Informational Items***

### Student Recognition

Dr. Sefcik introduced Josh Hawkins, in the presence of his mom, as the January Student of the Month. She read Josh's profile of accomplishments, which included academic achievements, extracurricular activities, service to the community, what he enjoys in his spare time, and future plans. Dr. Sefcik offered Josh the opportunity to speak to the Board and he said there were too many people to individually thank for his success, but wanted to thank the Board, his teachers, and Dr. Sefcik. He also said he was appreciative for the opportunities and that he took part in as many as he could. The Board and audience applauded Josh and Dr. Sefcik presented him with a certificate to commemorate being chosen as the January Student of the Month.

### Semester One Activities Update

Dr. Sefcik invited Kevin Geist, Assistant Director of Activities and Athletics, to provide the update. He provided the overall student participation, outstanding student participation, and detailed club participation for the activities occurring during Fall, 2022. He spoke of the activities by month, such as September's Homecoming activities; October's Debate, Choir, and blood drive; November had a Chess competition, Fall Guard showcase, and the Fall Play; December had success with the Math Team, NHS, the Band Holiday Concert with Choir; and January included the Winter Pep Assembly. He is looking forward to all the accomplishments of the second semester activities.

### Principal's Report

Dr. Sefcik presented Mr. Schmidt's monthly report which included information on Schedule Changes, SAT Preparation Class, and Professional Development.

### Student Representative's Report

Nicole Kaminski provided her report which included a recap from last month's meeting, National Honor Society, Dual Credit Courses, Sophomore Class Council, and Sports. Dr. Sefcik added Nicole has been part of discussions with the administration researching ways to eliminate barriers to student participation. We are currently focusing on the potential elimination of student fees for entry into after school programs.

## ***PUBLIC COMMENT***

No public comment

## ***SUPERINTENDENT'S REPORT – Action Items***

### New Course Proposals for 2024/25

Dr. Sefcik outlined the new course proposals for 2024/25 that include the following courses:

- Biology 123                      Principles of Biology
- Education 124                Child Development for Educators
- English 121                    Composition 1
- English 122                    Composition 2
- History 121                    History of Western Civilization to 1500
- History 122                    History of Western Civilization 1500 to Present
- Social Studies 221          Comparative Political Systems

\*\* A motion was made by Mr. Yanik, second by Mr. Lescher to approve the new course proposals for 2024/25, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Lescher, Yanik, Hill, Kusiak  
Nay: None  
Absent: Fleming

Motion – **Passed**

#### School Board Policy Modifications – Second Reading

Dr. Sefcik recommended the modifications to the School Board Policies presented as a second reading, that were provided for a first reading at last month's meeting.

\*\* A motion was made by Mr. Yanik, second by Mr. Lescher to approve the School Board Policy modifications, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Lescher, Yanik, Hill, Kusiak, Jared  
Nay: None  
Absent: Fleming

Motion – **Passed**

#### English Learner – Bilingual Education Program

Dr. Sefcik reported that the English Learner (EL) – Bilingual Education program is designed for students whose primary language is one other than English and schools are required to provide equal access for all students to a high-quality education and the opportunity to achieve their full academic potential. State guidelines for EL caseload sizes are 25-30 students per EL teacher. Our current enrollment is 68 students, with 8 different languages. Based on current enrollment and a projected increase of 42 additional students from feeder districts next year, ISBE has granted conditional approval of our EL-Bilingual Service Plan based on the addition of another bilingual teacher for next year.

\*\* A motion was made by Mrs. Booth, second by Mr. Lescher to approve the addition of another full-time bilingual teacher for the 2023/24 school year.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Hill, Kusiak, Jared, Booth  
Nay: None  
Absent: Fleming

Motion – **Passed**

#### Spring Coaching Recommendations

Dr. Sefcik recommended approval of the spring athletic coaches.

\*\* A motion was made by Mrs. Booth, second by Mr. Jared to approve the spring athletic coaches, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Yanik, Hill, Kusiak, Jared, Booth, Lescher  
Nay: None  
Absent: Fleming

Motion – **Passed**

#### Personnel

Dr. Sefcik made the following personnel recommendations:

Employment of the following individuals:

- Sherly Kizhakkadathu, Accounts Payable/Accounts Receivable, \$40,000/yr., starting 1/19/2023
- Sheryl Dempsey, Long-term Substitute for Patricia Qasabian, beginning 1/17/2023 - 4/20/2023, at \$13,000.
- Austin Caraher, Full-time Substitute, \$230/day, starting 1/18/2023

- Chris Robinson, NHS Co-Sponsor for 2<sup>nd</sup> semester at \$1,190.75.
- Joseph Peters, 2<sup>nd</sup> Shift Custodian, \$15.00/hr., starting 1/17/2023
- Othella Davis, Security Guard, \$16.50/hr., starting 1/23/2023
- Carol Koren, Food Service, On-Call Sub, \$16.22/hr. starting 1/17/2023

Accepting the resignation from the following individuals:

- Vanessa Boss, Attendance, effective January 6, 2023.
- Chris Robinson, FCA Sponsor, effective immediately

\*\* A motion was made by Mrs. Booth, second by Mrs. Kusiak to approve the personnel recommendations, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Hill, Kusiak, Jared, Booth, Lescher, Yanik

Nay: None

Absent: Fleming

Motion – **Passed**

## ***BUSINESS AFFAIRS***

### Food Service – Mid-Year Review

Mrs. Reich reported that our Food Service Department has been working with Quest Food Management Services since August. She went over the handout that detailed the Food Service Department offerings pre-covid, during covid, and the present-day offerings that have been extended in partnership with Quest. She also presented some exciting future services such as a coffee shop, new food items and stations, and making changes based upon feedback from a student advisory committee. Prior to the Board meeting, Quest set up one of the most popular lines, the Picante Bar in the conference room. The Board was given the opportunity to make a plate and they were quick to give their positive feedback.

## ***OTHER BUSINESS***

Dr. Sefcik reported that one Freedom of Information Act request was received and fulfilled. She said there was much to celebrate, with 32 Illinois State Scholars, 15 Tech Campus recognitions, 28 State-bound FBLA students, Special Olympics basketball team will be going to State, and the Dance Team's success.

## ***CLOSED SESSION***

\*\* At 7:37 p.m. a motion was made by Mr. Yanik, second by Mr. Jared to go into closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c)(1); student disciplinary cases 5 ILCS 120/2 (c)(9); collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2 (c)(2).

Votes were taken by roll call. Votes were cast as follows:

Aye: Kusiak, Jared, Booth, Lescher, Yanik, Hill

Nay: None

Absent: Fleming

Motion – **Passed**

\*\* At 7:55 p.m. a motion was made by Mrs. Kusiak, second by Mrs. Booth to end closed session and return to open session.

Votes were taken by roll call. Votes were cast as follows:

Aye: Jared, Booth, Lescher, Yanik, Hill, Kusiak

Nay: None

Absent: Fleming

Motion – **Passed**

### ***ACTION CLOSED SESSION***

- \*\* A motion was made by Mrs. Kusiak, second by Mr. Yanik to approve the salary adjustments for the Bookkeeper, and Payroll/Benefits/HR Coordinator, as presented.

Votes were taken by roll call. Votes were cast as follows:

Aye: Booth, Lescher, Yanik, Hill, Kusiak, Jared

Nay: None

Absent: Fleming

Motion – **Passed**

- \*\* A motion was made by Mrs. Booth, second by Mr. Yanik to approve student #2022-23/01 to attend the Regional Office of Education Safe School during second semester of the 2022/23 school year.

Votes were taken by roll call. Votes were cast as follows:

Aye: Lescher, Yanik, Hill, Kusiak, Jared, Booth

Nay: None

Absent: Fleming

Motion – **Passed**

### ***ADJOURN***

- \*\* At 7:56 p.m. a motion was made by Mr. Lescher, second by Mr. Jared to adjourn the meeting.

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Steve Hill, President

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John Jared, Secretary

Grant Community High School District 124  
AP Invoice Listing Report  
February 16, 2023

Total Invoices:	384	\$1,046,749.26
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VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
22VETS L000	22Vets LLC	220364	3002300042	MM0223	AP	Cabling for Security Camera Installation	F B	01/23/2023	02/16/2023	R	\$15,452.78
							22-23				\$15,452.78
						NUMBER OF INVOICES: 1					\$15,452.78
A TO Z E000	A To Z Engraving Co., Inc.	142624	0000000000	MM0223	AP	Name badge	B	01/23/2023	02/16/2023	R	\$13.90
							22-23				\$13.90
						NUMBER OF INVOICES: 1					\$13.90
ACCARDAV000	Accardi, David	01212023 1:30pm	0000000000	MM0223	AP	NLCC Boys freshman A	B	01/21/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
ACCARDAV000	Accardi, David	01212023 3:00pm	0000000000	MM0223	AP	NLCC Boys freshman A	B	01/21/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					8 \$122.00
ACCURATE001	ACCURATE BIOMETRICS	198662301	0000000000	MM0223	AP	Fingerprinting JAN23	B	01/31/2023	02/16/2023	R	\$645.50
							22-23				\$645.50
						NUMBER OF INVOICES: 1					\$645.50
AGPARTS 000	AGParts Worldwide Inc	042759	3002300056	mm0223	AP	Chromebook LCD Displays	F B	02/01/2023	02/16/2023	R	\$659.70
							22-23				\$659.70
						NUMBER OF INVOICES: 1					\$659.70
AIRGAS U000	Airgas Usa, Llc	9993649695	0000000000	MM0223	AP	Cylinder Rental	B	12/31/2022	02/16/2023	R	\$102.18
							22-23				\$102.18
						NUMBER OF INVOICES: 1					\$102.18
ALBERTSO000	Albertsons / Safeway	186151	0000000000	mm011723	AP	Jewel Prchs 120822-010523	H	01/07/2023	01/17/2023	R	\$965.03
							22-23			112323	\$965.03



VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
ALBERTSO000	Albertsons / Safeway	186151	0000000000	MM0223	AP	Jewel Prchs 011823-020123	B	02/07/2023	02/16/2023	R	\$730.09
							22-23				\$730.09
						NUMBER OF INVOICES: 2					\$1,695.12
ALEXIAN 000	Alexian Brothers Behavioral Health	8105743-3 DEC22	0000000000	MM0223	AP	120222- 120722	B	12/08/2022	02/16/2023	R	\$80.00
							22-23				\$80.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8107842-2 DEC22	0000000000	MM0223	AP	120122- 122122	B	12/31/2022	02/16/2023	R	\$400.00
							22-23				\$400.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8107903-2 DEC22	0000000000	MM0223	AP	120122	B	12/01/2022	02/16/2023	R	\$40.00
							22-23				\$40.00
ALEXIAN 000	Alexian Brothers Behavioral Health	8108049-2 DEC22	0000000000	MM0223	AP	120122-121622	B	12/31/2022	02/16/2023	R	\$320.00
							22-23				\$320.00
						NUMBER OF INVOICES: 4					9 \$840.00
ALL AMER006	All American Flags & Banners, LLC	21033	0502300044	mm0223	AP	CHEER COMPETITION FLAG	F B	12/02/2022	02/16/2023	R	\$875.00
							22-23				\$875.00
						NUMBER OF INVOICES: 1					\$875.00
ALLEGRO 000	Allegro Apparel & Plaques	3622	0000000000	MM0223	AP	ALL STATE SHIRT & PLAQ	B	01/28/2023	02/16/2023	R	\$60.00
							22-23				\$60.00
						NUMBER OF INVOICES: 1					\$60.00
ALPHA BA000	Alpha Baking Co., Inc.	JAN 2023	0000000000	MM0223	AP	Baking 011023-013123	B	01/31/2023	02/16/2023	R	\$1,238.37
							22-23				\$1,238.37
						NUMBER OF INVOICES: 1					\$1,238.37
AMAZON C000	Amazon Capital Services	14KL-K633-7P3T	0000000000	mm0223	AP	Credit Memo INV#1KCJ-CT77-K3R6	B	02/01/2023	02/16/2023	R	\$-19.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
AMAZON C000	Amazon Capital Services	14KL-K633-7P3T	*****CONTINUED*****				22-23				\$-19.99
AMAZON C000	Amazon Capital Services	1KCJ-CT77-K3R6	0002300029	mm012423	AP	Amazon purchases 2022-2023	H	01/01/2023	01/24/2023	R	\$5,694.13
							22-23			112337	\$5,694.13
AMAZON C000	Amazon Capital Services	1M47-FVGG-7LKL	0002300032	MM0223	AP	Amazon purchases 2022-2023	B	02/01/2023	02/16/2023	S	\$9,658.51
							22-23				\$9,658.51
NUMBER OF INVOICES: 3											\$15,332.65
ANDERSON003	Anderson Lock	1112151	0000000000	MM0223	AP	Control & special cut Keys	B	01/26/2023	02/16/2023	R	\$279.51
							22-23				\$279.51
NUMBER OF INVOICES: 1											\$279.51
ANTIOCH 005	Antioch Community High School	BTN ANTIOCH	0000000000	mm0223	AP	GRANT JV TENNIS ENTRY FEE	B	01/31/2023	02/16/2023	R	\$40.00
						ANTIOCH TOURNAMENT 4 15 23					
							22-23				\$40.00
ANTIOCH 005	Antioch Community High School	SB ANTIOCH	0000000000	mm0223	AP	GRANT JV SOFTBALL ENTRY FEE	B	01/31/2023	02/16/2023	R	\$120.00
						ANTIOCH INVITE 4 26 23					
							22-23				\$120.00
NUMBER OF INVOICES: 2											\$160.00
ARDELDAR000	Ardelean, Darius	01142023	0000000000	MM0223	AP	NLCC BOYS V	B	01/14/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
ASSETWOR000	AssetWorks Risk Management Inc	INV000000000001718	0000000000	MM0223	AP	Claim Gen & Processing	B	01/13/2023	02/16/2023	R	\$208.05
							22-23				\$208.05
NUMBER OF INVOICES: 1											\$208.05
AT & T 001	AT & T	1288185705	0000000000	MM012423	AP	8310011444996 010723-020623	H	01/07/2023	01/24/2023	R	\$368.13

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
AT & T 001	AT & T	1288185705		*****CONTINUED*****			22-23			112338	\$368.13
AT & T 001	AT & T	9783395704	0000000000	MM012423	AP	8310011444894 010723-020623	H	01/07/2023	01/24/2023	R	\$378.69
							22-23			112338	\$378.69
NUMBER OF INVOICES: 2											\$746.82
AT&T 002	AT&T	847587259701	0000000000	MM020123	AP	84758725975566 122022-011923	H	01/19/2023	02/01/2023	R	\$7,541.01
							22-23			112392	\$7,541.01
NUMBER OF INVOICES: 1											\$7,541.01
ATLAS LA000	Atlas Language Services Inc.	P157	0000000000	MM0223	AP	Translation Services	B	01/19/2023	02/16/2023	R	\$1,069.92
							22-23				\$1,069.92
ATLAS LA000	Atlas Language Services Inc.	P158	0000000000	MM0223	AP	Translation Services	B	01/13/2023	02/16/2023	R	\$651.90
							22-23				\$65.00
NUMBER OF INVOICES: 2											\$1,134.92
ATLAS SA001	Atlas Saw & Tool Inc.	INV-AT19902	0000000000	MM0223	AP	Saw Blade Sharpening	B	11/30/2022	02/16/2023	R	\$156.49
							22-23				\$156.49
NUMBER OF INVOICES: 1											\$156.49
AUSTIJEF000	Austin, Jeffrey	01242023	0000000000	MM0223	AP	IL Theater Fest Gas reimbursement	B	01/24/2023	02/16/2023	R	\$60.19
							22-23				\$60.19
NUMBER OF INVOICES: 1											\$60.19
AVALON P000	Avalon Petroleum Co.	561994	0000000000	MM0223	AP	RFG 10% Ethanol	B	12/23/2022	02/16/2023	R	\$2,638.45
							22-23				\$2,638.45

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
AVALON P000	Avalon Petroleum Co.	575209	0000000000	MM0223	AP	RFG 10% Ethanol	B	01/20/2023	02/16/2023	R	\$3,211.09
							22-23				\$3,211.09
AVALON P000	Avalon Petroleum Co.	575217	0000000000	MM0223	AP	RFG 10% Ethanol	B	01/06/2023	02/16/2023	R	\$1,464.85
							22-23				\$1,464.85
AVALON P000	Avalon Petroleum Co.	575220	0000000000	MM0223	AP	RFG 10% Ethanol	B	01/13/2023	02/16/2023	R	\$3,013.96
							22-23				\$3,013.96
NUMBER OF INVOICES: 4											\$10,328.35
BADMINTO000	Badminton Warehouse	31688	0502300049	MM0223	AP	EQUIPMENT FOR NEW LEVEL BADMINTON	F B	02/03/2023	02/16/2023	R	\$3,000.00
							22-23				\$3,000.00
NUMBER OF INVOICES: 1											\$3,000.00
BARCHKAT000	Barchman, Kathy	02062023	0000000000	MM0223	AP	Job coach mileage reimbursement	B	02/06/2023	02/16/2023	R	\$182.37
							22-23				\$182.37
NUMBER OF INVOICES: 1											\$182.37
BEHM DAV002	Behm, Dave	01242023	0000000000	MM0223	AP	I70 clinic reimbursement	B	01/24/2023	02/16/2023	R	\$168.60
							22-23				\$168.60
NUMBER OF INVOICES: 1											\$168.60
BENNY'S 000	Benny's Service Center Inc.	4379	0000000000	MM0223	AP	Bus #24 SRVC & Inspect	B	12/15/2022	02/16/2023	R	\$159.81
							22-23				\$159.81
BENNY'S 000	Benny's Service Center Inc.	4466	0000000000	MM0223	AP	Safety Inspections	B	02/02/2023	02/16/2023	R	\$30.00
							22-23				\$30.00
NUMBER OF INVOICES: 2											\$189.81
BERT JEF000	Bert, Jeff	01102023	0000000000	MM0223	AP	NLCC Girls V	B	01/10/2023	02/16/2023	R	\$77.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
BERT JEF000	Bert, Jeff	01102023		*****CONTINUED*****								
							22-23					\$77.00
						NUMBER OF INVOICES: 1						\$77.00
BLICK AR000	BLICK ART MATERIALS	245737	0042300016	MM0223	AP	Art Supply Order	P	B	01/31/2023	02/16/2023	R	\$48.48
							22-23					\$48.48
BLICK AR000	BLICK ART MATERIALS	254917	0042300017	mm0223	AP	Art Order	P	B	02/01/2023	02/16/2023	R	\$407.04
							22-23					\$407.04
BLICK AR000	BLICK ART MATERIALS	9838568	0042300014	MM0223	AP	Art Supply Order	F	B	12/29/2022	02/16/2023	R	\$1,378.64
							22-23					\$1,378.64
BLICK AR000	BLICK ART MATERIALS	9908180	0042300016	MM0223	AP	Art Supply Order	P	B	01/10/2023	02/16/2023	R	\$687.96
							22-23					\$687.96
						NUMBER OF INVOICES: 4						13
												\$2,522.12
BMO	000 Bmo	5550080001721955	0000000000	mm012423	AP	GEIST R JAN23 STMT	H		01/05/2023	01/24/2023	R	\$3,180.00
							22-23			112343		\$3,180.00
BMO	000 Bmo	5550080001785679	0000000000	mm012423	AP	SEFCIK JAN23 STMT	H		01/05/2023	01/24/2023	R	\$189.27
							22-23			112343		\$189.27
BMO	000 Bmo	5550080001801856	0000000000	mm012423	AP	SCHMIDT JAN23 STMT	H		01/05/2023	01/24/2023	R	\$2,043.98
							22-23			112343		\$2,043.98
BMO	000 Bmo	5569350000572769	0000000000	MM012423	AP	SOENKSEN JAN23 STMT	H		01/05/2023	01/24/2023	R	\$978.95
							22-23			112343		\$978.95
BMO	000 Bmo	5569350000664095	0000000000	mm012423	AP	ROSS JAN23 STMT	H		01/05/2023	01/24/2023	R	\$808.76
							22-23			112343		\$808.76
BMO	000 Bmo	5569350124430787	0000000000	mm012423	AP	SCHOELL JAN23 STMT	H		01/05/2023	01/24/2023	R	\$375.50
							22-23			112343		\$375.50

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
BMO	000 Bmo	5569350155317523	0000000000	mm012423	AP	STAPLES JAN23 STMT	H	01/05/2023	01/24/2023	R		\$8,014.05
							22-23			112343		\$8,014.05
BMO	000 Bmo	5569350166158825	0000000000	mm012423	AP	GEIST K JAN23 STMT	H	01/05/2023	01/24/2023	R		\$1,767.36
							22-23			112343		\$1,767.36
BMO	000 Bmo	5569350182472226	0000000000	mm012423	AP	MUNARETTO JAN23 STMT	H	01/05/2023	01/24/2023	R		\$1,155.64
							22-23			112343		\$1,155.64
BMO	000 Bmo	5569350184389972	0000000000	mm012423	AP	MILLER JAN23 STMT	H	01/05/2023	01/24/2023	R		\$565.52
							22-23			112343		\$565.52
BMO	000 Bmo	5569350192989003	0000000000	MM012423	AP	REICH JAN23 STMT	H	01/05/2023	01/24/2023	R		\$24,373.76
							22-23			112343		\$24,373.76
NUMBER OF INVOICES: 11												\$43,452.79
14												
BOSTOJAS000	Boston, Jason	02062023	0000000000	MM0223	AP	NLCC Girls, V	B	02/06/2023	02/16/2023	R		\$77.00
							22-23					\$77.00
NUMBER OF INVOICES: 1												\$77.00
BOYKEJOH000	Boyke, John	01252023	0000000000	MM0223	AP	NLCC Girls, V	B	01/25/2023	02/16/2023	R		\$77.00
							22-23					\$77.00
BOYKEJOH000	Boyke, John	01302023	0000000000	MM0223	AP	NLCC Girls, V	B	01/30/2023	02/16/2023	R		\$77.00
							22-23					\$77.00
NUMBER OF INVOICES: 2												\$154.00
BRENNBIL000	Brennan, Bill	01112023	0000000000	MM0223	AP	NLCC Boys V	B	01/11/2023	02/16/2023	R		\$61.00
							22-23					\$61.00
NUMBER OF INVOICES: 1												\$61.00
BSN SPOR000	Bsn Sports	920054923	0502300047	MM0223	AP	BOYS AND GIRLS TRACK POLE	F	B	01/03/2023	02/16/2023	R	\$539.07

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
BSN SPOR000	Bsn Sports	920054923		*****CONTINUED*****		VAULT BAGS		22-23			\$539.07
BSN SPOR000	Bsn Sports	920268918	0502300018	MM0223	AP	VOLLYEBALL GAME BALLS	F B	01/18/2023	02/16/2023	R	\$768.21
								22-23			\$768.21
BSN SPOR000	Bsn Sports	920283256	0502300037	MM0223	AP	BASEBALL SUPPLIES AND EQUIPMENT	F B	01/19/2023	02/16/2023	R	\$4,005.95
								22-23			\$4,005.95
						NUMBER OF INVOICES: 3					\$5,313.23
BUDDYZ P000	Buddyz Pizzeria	Ticket #D21	0000000000	mm020723	AP	IHSA Wrestling Seeding food	H	02/07/2023	02/07/2023	R	\$413.00
								22-23		112397	\$413.00
						NUMBER OF INVOICES: 1					\$413.00
CAREY EL000	Carey Electric Contracting, Inc	404538	0000000000	MM0223	AP	BLDG & GRNDS Service	B	01/24/2023	02/16/2023	R	\$1,416.00
								22-23			\$1,416.00
CAREY EL000	Carey Electric Contracting, Inc	PROJ 22002	0000000000	MM0223	AP	APP 4 Summer 22 Work	B	12/31/2022	02/16/2023	S	\$10,959.66
								22-23			\$10,959.66
						NUMBER OF INVOICES: 2					\$12,375.66
CARY GRO000	Cary Grove High School	101	0000000000	MM020123	AP	IHSA Speech regional entries	H	01/18/2023	02/01/2023	R	\$300.00
								22-23		112393	\$300.00
						NUMBER OF INVOICES: 1					\$300.00
CDI CORP001	Cdi Corp	243457	0502300046	MM0223	AP	WRESTLING RECORD BOARDS	F B	01/03/2023	02/16/2023	R	\$1,770.00
								22-23			\$1,770.00
						NUMBER OF INVOICES: 1					\$1,770.00
CHANGE A000	Change Academy at Lake of the Ozar	INV058951	0000000000	MM0223	AP	Tuition/Rsdnt Dec22	B	12/31/2022	02/16/2023	R	\$14,050.17

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
CHANGE A000	Change Academy at Lake of the Ozar	INV058951		*****CONTINUED*****			22-23				\$14,050.17
						NUMBER OF INVOICES: 1					\$14,050.17
CHASEKYL000	Chase, Kyla	01252023	0000000000	MM0223	AP	NLCC Girls, V	B	01/25/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
CHICAGO 004	Chicago Tribune	146308153	0000000000	MM0223	AP	Pays thru 03/23/2023	B	01/26/2023	02/16/2023	R	\$151.91
							22-23				\$151.91
						NUMBER OF INVOICES: 1					\$151.91
CHUPIJAS000	Chupich, Jason	02062023	0000000000	MM0223	AP	NLCC Girls, V	B	02/06/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
CINTAS 4000	Cintas 47P	4141308251	0000000000	MM0223	AP	Towel Service Dec22	B	12/23/2022	02/16/2023	R	\$96.25
							22-23				\$96.25
CINTAS 4000	Cintas 47P	4141945434	0000000000	MM0223	AP	Towel Service Dec22	B	12/30/2022	02/16/2023	R	\$96.25
							22-23				\$96.25
CINTAS 4000	Cintas 47P	JAN2023	0000000000	MM0223	AP	Towel service	B	01/27/2023	02/16/2023	R	\$385.00
							22-23				\$385.00
						NUMBER OF INVOICES: 3					\$577.50
CITYWIDE000	Citywide Building Maintenance Inc	45035	0000000000	mm012423	AP	DEC 22 Janitorial Srvc	H	12/01/2022	01/24/2023	R	\$13,096.52
							22-23			112344	\$13,096.52
CITYWIDE000	Citywide Building Maintenance Inc	45305	0000000000	MM0223	AP	Jan 23 Janitorial srvc	B	01/01/2023	02/16/2023	R	\$17,462.02
							22-23				\$17,462.02



<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
CITYWIDE000	Citywide Building Maintenance Inc	45605	0000000000	MM0223	AP	Feb 23 Janitorial Srvc	B	02/01/2023	02/16/2023	R	\$17,462.02
							22-23				\$17,462.02
						NUMBER OF INVOICES: 3					\$48,020.56
COMCAST 001	Comcast	162746952	0000000000	mm011723	AP	900023977 JAN23	H	01/01/2023	01/17/2023	R	\$3,756.16
							22-23			112324	\$3,756.16
COMCAST 001	Comcast	163417749	0000000000	MM012423	AP	960050207 JAN23	H	01/01/2023	01/24/2023	R	\$779.60
							22-23			112345	\$779.60
COMCAST 001	Comcast	163417757	0000000000	mm011723	AP	974472148 JAN23	H	01/01/2023	01/17/2023	R	\$379.90
							22-23			112324	\$379.90
						NUMBER OF INVOICES: 3					\$4,915.66
COMCAST 002	Comcast Cable	8771010010005972	0000000000	MM020123	AP	Stdnt Internet 012523-022423	H	01/22/2023	02/01/2023	R	\$9.95
							22-23			112394	\$9.95
COMCAST 002	Comcast Cable	8771100240009348	0000000000	mm020723	AP	CABLE 020823-030723	H	01/28/2023	02/07/2023	R	\$10.58
							22-23			112398	\$10.58
COMCAST 002	Comcast Cable	8771101420419695	0000000000	MM012423	AP	Internet 011223-021123	H	01/08/2023	01/24/2023	R	\$39.89
							22-23			112346	\$39.89
						NUMBER OF INVOICES: 3					\$60.42
COMMUNIT003	Community High School Dist 117	01242023	0000000000	MM0223	AP	NLCC Cheer competition	B	01/24/2023	02/16/2023	R	\$48.93
							22-23				\$48.93
						NUMBER OF INVOICES: 1					\$48.93
COMMUNIT005	Community Mechanical & Automation	1904	0000000000	MM0223	AP	Jan23 services call	B	02/03/2023	02/16/2023	R	\$7,635.00
							22-23				\$7,635.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$7,635.00
COMPASS 002	COMPASS HEALTH CENTER	NBK05399	0000000000	MM0223	AP	Homebound Tutoring	B	01/16/2023	02/16/2023	R	\$1,140.26
							22-23				\$1,140.26
COMPASS 002	COMPASS HEALTH CENTER	NBK05400	0000000000	MM0223	AP	Homebound Tutoring	B	01/16/2023	02/16/2023	R	\$1,036.60
							22-23				\$1,036.60
NUMBER OF INVOICES: 2											\$2,176.86
CONNECTI001	Connections Day School South	30642	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,337.70
							22-23				\$4,337.70
NUMBER OF INVOICES: 1											\$4,337.70
CONNECTI002	Connections Day School	34296	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34297	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34298	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34299	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,972.35
							22-23				\$4,972.35
CONNECTI002	Connections Day School	34300	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,972.35
							22-23				\$4,972.35
NUMBER OF INVOICES: 5											\$24,861.75
CONNECTI004	Connections Academy East	10654	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,966.50
							22-23				\$4,966.50

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
CONNECTI004	Connections Academy East	10655	0000000000	MM0223	AP	Tuition Jan 23	B	01/31/2023	02/16/2023	R	\$4,966.50
							22-23				\$4,966.50
						NUMBER OF INVOICES: 2					\$9,933.00
CONSERV 000	Conserv Fs	65150389	0000000000	MM0223	AP	Halite/Ice Melt	B	01/31/2023	02/16/2023	R	\$5,100.90
							22-23				\$5,100.90
						NUMBER OF INVOICES: 1					\$5,100.90
CONSOLID001	Consolidated Flooring of Chicago L	34846	0000000000	MM0223	AP	Install VCT and Base	B	01/26/2023	02/16/2023	R	\$1,166.40
							22-23				\$1,166.40
						NUMBER OF INVOICES: 1					\$1,166.40
CONSTELL000	Constellation New Energy, Inc	64352576301	0000000000	MM0223	AP	764073-46291 JAN23	B	01/31/2023	02/16/2023	R	\$23,817.29
							22-23				\$23,817.29
CONSTELL000	Constellation New Energy, Inc	64352715601	0000000000	MM0223	AP	764073-46292 JAN23	B	01/31/2023	02/16/2023	R	\$301.27
							22-23				\$301.27
CONSTELL000	Constellation New Energy, Inc	64379060701	0000000000	MM0223	AP	2857041-0 Jan23	B	01/23/2023	02/16/2023	R	\$41.81
							22-23				\$41.81
						NUMBER OF INVOICES: 3					\$24,160.37
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3658624	0000000000	MM0223	AP	BG- 5862 gas service	B	01/23/2023	02/16/2023	R	\$20,324.22
							22-23				\$20,324.22
CONSTELL001	CONSTELLATION NEWENERGY-GAS DIVISI	3658625	0000000000	MM0223	AP	BG-11642 gas service	B	01/23/2023	02/16/2023	R	\$1,082.84
							22-23				\$1,082.84
						NUMBER OF INVOICES: 2					\$21,407.06
COUSIN'S000	Cousin's Concert Attire	674912	0000000000	MM0223	AP	Choir Attire	B	08/25/2022	02/16/2023	R	\$158.60
							22-23				\$158.60

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 1											\$158.60
COZZINI 000	Cozzini Bros Inc	C12503891	0000000000	MM0223	AP	Knife service	B	01/17/2023	02/16/2023	R	\$45.00
22-23											\$45.00
COZZINI 000	Cozzini Bros Inc	C12572792	0000000000	MM0223	AP	KNIFE Service	B	01/31/2023	02/16/2023	R	\$36.00
22-23											\$36.00
NUMBER OF INVOICES: 2											\$81.00
DEKALB H000	DEKALB HIGH SCHOOL	IHSA Speech entry	0000000000	mm020723	AP	IHSA Speech Sectionals	H	02/07/2023	02/07/2023	R	\$260.00
22-23											\$260.00
112399											
NUMBER OF INVOICES: 1											\$260.00
DEMARBRI000	DeMarzo, Brigitte	217	0000000000	MM0223	AP	Radio Packets for tournaments	B	11/11/2022	02/16/2023	R	\$40.00
22-23											\$40.00
20											
NUMBER OF INVOICES: 1											\$40.00
DOWNERS 001	Downers Grove South High School	2023 DGS Speech	0000000000	mm011723	AP	DGS Varsity Speech Invite	H	01/20/2023	01/17/2023	R	\$250.00
22-23											\$250.00
112325											
NUMBER OF INVOICES: 1											\$250.00
DOYLESTE000	Doyle, Steven	01102023	0000000000	MM0223	AP	NLCC Girls JV	B	01/10/2023	02/16/2023	R	\$61.00
22-23											\$61.00
NUMBER OF INVOICES: 1											\$61.00
DURHAM S001	Durham School Services	91947280	0000000000	MM0223	AP	Spec Ed Trnspt Jan23	B	02/02/2023	02/16/2023	R	\$20,343.38
22-23											\$20,343.38
NUMBER OF INVOICES: 1											\$20,343.38
DURLAJEF000	Durlak, Jeffrey	01232023	0000000000	MM0223	AP	Fastpitch clinic	B	01/23/2023	02/16/2023	R	\$102.57

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
DURLAJEF000	Durlak, Jeffrey	01232023		*****CONTINUED*****		reimbursement					
							22-23				\$102.57
						NUMBER OF INVOICES: 1					\$102.57
ELKINSTE000	Elkinton, Steven	01312023 5:30pm	0000000000	MM0223	AP	NLCC Boys, Fresh A	B	01/31/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
ELKINSTE000	Elkinton, Steven	01312023 7:00pm	0000000000	MM0223	AP	NLCC Boys, Fresh A	B	01/31/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
ELLIOLAW000	Elliott, Lawrence	01252023	0000000000	MM0223	AP	Postage reimbursement	B	01/25/2023	02/16/2023	R	\$10.82
							22-23				\$10.82
ELLIOLAW000	Elliott, Lawrence	01302023	0000000000	MM0223	AP	Postage reimbursement	B	01/27/2023	02/16/2023	R	\$4.78
							22-23				\$4.78
ELLIOLAW000	Elliott, Lawrence	02/06/2023	0000000000	MM0223	AP	Home visit Mileage reimbursement	B	02/06/2023	02/16/2023	R	\$20.62
							22-23				\$20.62
						NUMBER OF INVOICES: 3					\$36.22
ESCOBADA001	Escobedo, Adan	01112023	0000000000	MM0223	AP	NLCC Boys JV	B	01/11/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
EVANSKEL000	Evans, Kelvin	01142023	0000000000	MM0223	AP	NLCC Boys V	B	01/14/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
FAIRFIEL001	Fairfield Inn & Suites by Marriott	012523-012823	0000000000	MM012423	AP	2023 IMEC conf hotel	H	01/25/2023	01/24/2023	R	\$1,041.60

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
FAIRFIEL001	Fairfield Inn & Suites by Marriott	012523-012823		*****CONTINUED*****			22-23			112347	\$1,041.60
						NUMBER OF INVOICES: 1					\$1,041.60
FED CHA000	Fed, Charles	01212023	0000000000	MM0223	AP	NLCC Boys V	B 01/21/2023	02/16/2023	R		\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
FINSTMAR000	Finstein, Mark	01142023	0000000000	MM0223	AP	NLCC Boys JV	B 01/14/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
FIRST TO000	First To The Finish	SI-742949	0502300026	mm012423	AP	CROSS COUNTRY UNIFORMS	F H 10/18/2022	01/24/2023	R		\$1,467.60
							22-23			112348	\$1,467.60
						NUMBER OF INVOICES: 1					\$1,467.60
FOLLETT 009	Follett Content Solutions LLC	570647F	0000000000	MM0223	AP	Library Supply	B 01/04/2023	02/16/2023	R		\$167.39
							22-23				\$167.39
FOLLETT 009	Follett Content Solutions LLC	584060A	0000000000	MM0223	AP	Library Supply	B 01/10/2023	02/16/2023	R		\$744.86
							22-23				\$744.86
FOLLETT 009	Follett Content Solutions LLC	584060F	0000000000	MM0223	AP	Library Supply	B 01/17/2023	02/16/2023	R		\$21.74
							22-23				\$21.74
FOLLETT 009	Follett Content Solutions LLC	589829F	0000000000	MM0223	AP	Library Supply	B 01/18/2023	02/16/2023	R		\$535.81
							22-23				\$535.81
						NUMBER OF INVOICES: 4					\$1,469.80
FOUNT000	Fountain, Duane	01252023	0000000000	MM0223	AP	NLCC Girls Freshman A	B 01/25/2023	02/16/2023	R		\$61.00
							22-23				\$61.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES:	1				\$61.00
FRANCZEK000	Franczek P.C.	219243	0000000000	MM013023	AP	DEC22 Legal Services	H	01/24/2023	01/30/2023	R	\$214.50
							22-23			112387	\$214.50
						NUMBER OF INVOICES:	1				\$214.50
FRONTLIN000	Frontline Technologies Group	INVUS174538	0000000000	MM0223	AP	Employee Eval Mngmt	B	03/18/2023	02/16/2023	R	\$6,976.73
							22-23				\$6,976.73
						NUMBER OF INVOICES:	1				\$6,976.73
FSS TECH000	FSS TECHNOLOGIES	502644	0000000000	MM0223	AP	Cntrl- Stn Mntr GCHS	B	01/15/2023	02/16/2023	R	\$180.00
							22-23				\$180.00
FSS TECH000	FSS TECHNOLOGIES	502645	0000000000	MM0223	AP	Cntrl- Stn Mntr Fieldhouse	B	01/15/2023	02/16/2023	R	\$180.00
							22-23				\$180.00
						NUMBER OF INVOICES:	2				\$360.00
FULK TRE000	FULK, TREVOR	01312023	0000000000	MM0223	AP	NLCC Boys JV	B	01/31/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES:	1				\$61.00
GARCIRUB000	Garcia, Ruben	01212023	0000000000	MM0223	AP	NLCC Boys V	B	01/21/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES:	1				\$77.00
GAUGEJAM000	Gauger, James J	02062023 5:30pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B	02/06/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
GAUGEJAM000	Gauger, James J	02062023 7:00pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B	02/06/2023	02/16/2023	R	\$61.00
							22-23				\$61.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 2											\$122.00
GBJ SALE000	GBJ Sales, LLC	4748	0000000000	MM0223	AP	Wipers	B	01/24/2023	02/16/2023	R	\$308.70
22-23											\$308.70
NUMBER OF INVOICES: 1											\$308.70
GENDEBOB000	Gende, Bob	01102023	0000000000	MM0223	AP	NLCC Girls JV	B	01/10/2023	02/16/2023	R	\$61.00
22-23											\$61.00
NUMBER OF INVOICES: 1											\$61.00
GFC LEAS000	GFC Leasing	I00793047	0000000000	MM0223	AP	Copier Lease Pymt	B	01/17/2023	02/16/2023	R	\$7,270.76
22-23											\$7,270.76
NUMBER OF INVOICES: 1											\$7,270.76
24											
GIANT ST000	Giant Steps	124G-0123S	0000000000	MM0223	AP	Tuition JAN 2023	B	01/31/2023	02/16/2023	R	\$5,525.28
22-23											\$5,525.28
GIANT ST000	Giant Steps	124G-1222SF	0000000000	MM0223	AP	Free/Reduce Lunch Dec22	B	01/31/2023	02/16/2023	R	\$104.00
22-23											\$104.00
NUMBER OF INVOICES: 2											\$5,629.28
GIGLIPEG000	Gigliotti, Peggy	02/03/2023	0000000000	MM0223	AP	Job coaching-Mileage reimbursement	B	02/03/2023	02/16/2023	R	\$135.63
22-23											\$135.63
NUMBER OF INVOICES: 1											\$135.63
GLENBRO0002	Glenbrook North	2023 Speech Trnmt	0000000000	mm011723	AP	GNHS Speech Trnmt of Heroes	H	01/28/2023	01/17/2023	R	\$200.00
22-23											\$200.00
112326											
NUMBER OF INVOICES: 1											\$200.00
GLOBAL W001	Global Water Technology, Inc	81789	0000000000	MM0223	AP	Steam Boiler Treatment	B	01/27/2023	02/16/2023	R	\$1,268.70



VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
GLOBAL W001	Global Water Technology, Inc	81789		*****CONTINUED*****								
							22-23					\$1,268.70
						NUMBER OF INVOICES: 1						\$1,268.70
GORDON F000	Gordon Flesch Company Inc.	IN14033282	0000000000	MM0223	AP	Per copy maint charges	B	01/15/2023	02/16/2023	R		\$1,142.50
							22-23					\$1,142.50
GORDON F000	Gordon Flesch Company Inc.	IN14043739	0000000000	MM0223	AP	Toner ink charges	B	01/22/2023	02/16/2023	R		\$208.00
							22-23					\$208.00
GORDON F000	Gordon Flesch Company Inc.	IN14058068	3002300054	mm0223	AP	Plotter Vinyl paper roll	F B	01/23/2023	02/16/2023	R		\$428.38
							22-23					\$428.38
GORDON F000	Gordon Flesch Company Inc.	In14077782	0000000000	MM0223	AP	Per copy maint charges	B	02/06/2023	02/16/2023	R		\$134.24
							22-23					\$134.24
						NUMBER OF INVOICES: 4						25 \$1,913.12
GORDON F001	Gordon Food Service, Inc.	224672098	0000000000	MM0223	AP	Food lab supply	B	01/17/2023	02/16/2023	R		\$209.09
							22-23					\$209.09
GORDON F001	Gordon Food Service, Inc.	224752905	0000000000	MM0223	AP	food lab supply	B	01/19/2023	02/16/2023	R		\$336.85
							22-23					\$336.85
GORDON F001	Gordon Food Service, Inc.	224827242	0000000000	MM0223	AP	food lab supply	B	01/24/2023	02/16/2023	R		\$368.81
							22-23					\$368.81
GORDON F001	Gordon Food Service, Inc.	224963075	0000000000	MM0223	AP	Kitchen supply	B	01/28/2023	02/16/2023	R		\$22.75
							22-23					\$22.75
GORDON F001	Gordon Food Service, Inc.	Jan23 100217416	0000000000	MM0223	AP	Food Jan 2023	B	01/31/2023	02/16/2023	R		\$38,633.34
							22-23					\$38,633.34
						NUMBER OF INVOICES: 5						\$39,570.84
GRANT CH003	Grant Chsd 124 Activity Fund	02012023	0000000000	MM0223	AP	Fees pd Jan23	B	02/01/2023	02/16/2023	S		\$3,790.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
GRANT CH003	Grant Chsd 124 Activity Fund	02012023		*****CONTINUED*****			22-23				\$3,790.00
GRANT CH003	Grant Chsd 124 Activity Fund	22/23 Start up (2)	0000000000	MM0223	AP	22/23 -2 Clubs @ \$500	B	02/03/2023	02/16/2023	S	\$1,000.00
							22-23				\$1,000.00
						NUMBER OF INVOICES: 2					\$4,790.00
GRANT CO001	Grant Community High School Distri	02012023	0000000000	MM0223	AP	Fees pd Jan23- AAPPL	B	02/01/2023	02/16/2023	S	\$59.90
							22-23				\$59.90
GRANT CO001	Grant Community High School Distri	Petty Cash JAN23	0000000000	MM0223	AP	Petty cash Reimbursement	B	02/06/2023	02/16/2023	S	\$77.17
							22-23				\$77.17
						NUMBER OF INVOICES: 2					\$137.07
GRAYSLAK009	Grayslake North High School	BTN GLN	0000000000	mm0223	AP	GRANT JV TENNIS ENTRY FEE	B	01/31/2023	02/16/2023	R	\$40.00
						GRAYSLAKE NORTH INVITE 4 15					26
						23	22-23				\$40.00
						NUMBER OF INVOICES: 1					\$40.00
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128209209	0000000000	MM0223	AP	Beverages vending	B	01/17/2023	02/16/2023	R	\$957.15
							22-23				\$957.15
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128209270	0000000000	MM0223	AP	Beverages- Vending	B	01/24/2023	02/16/2023	R	\$717.80
							22-23				\$717.80
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	17128209322	0000000000	MM0223	AP	Beverages - Vending	B	01/31/2023	02/16/2023	R	\$790.63
							22-23				\$790.63
GREAT LA011	GREAT LAKES COCA COLA DISTRIB	34107451007	0000000000	MM0223	AP	Beverages - Vending	B	02/07/2023	02/16/2023	R	\$755.65
							22-23				\$755.65

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 4					\$3,221.23
GUARDIAN001	Guardian	00 554362	0000000000	MM013023	AP	Dental/Life FEB 2023	H	01/20/2023	01/30/2023	R	\$5,243.43
							22-23		112388		\$5,243.43
						NUMBER OF INVOICES: 1					\$5,243.43
GUILFORD001	Guilford High School	BBWL SECTIONAL FEE	0000000000	mm0223	AP	FOX LAKE GRANT INDIVIDUAL	B	01/20/2023	02/16/2023	R	\$50.00
						ENTRY FEE GUILFORKD					
						SECTIONAL 1 21 23					
							22-23				\$50.00
						NUMBER OF INVOICES: 1					\$50.00
HAGERJOE000	Hager, Joey	02062023	0000000000	MM0223	AP	NLCC Girls, V	B	02/06/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					27 \$77.00
HAMM VAN000	Hamm, Vanessa	ID#27110	0000000000	MM0223	AP	credit balance Refund	B	01/27/2023	02/16/2023	R	\$41.00
							22-23				\$41.00
						NUMBER OF INVOICES: 1					\$41.00
HARDYTIF000	Hardy, Tiffany	01162023	0000000000	MM0223	AP	NLCC Girls V	B	01/16/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
HAYDEN C000	HAYDEN CONSTRUCTION	RAC27	0000000000	MM0223	AP	Bleachers - Service/Insp	B	01/19/2023	02/16/2023	R	\$7,380.00
							22-23				\$7,380.00
						NUMBER OF INVOICES: 1					\$7,380.00
HEARTLAN006	Heartland Alliance Health	21958	0000000000	MM0223	AP	Telephonic	B	12/31/2022	02/16/2023	R	\$111.60
							22-23				\$111.60

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
						NUMBER OF INVOICES: 1					\$111.60
HOLIDAY 005	Holiday Inn & Suites	02022023	0000000000	MM020123	AP	cheer state hotel stay	H	02/02/2023	02/01/2023	R	\$2,600.64
							22-23			112395	\$2,600.64
						NUMBER OF INVOICES: 1					\$2,600.64
HOME DEP001	Home Depot Commercial Credit	6035322531946634	0000000000	MM0223	AP	Bldg & Grnds Supply	B	01/13/2023	02/16/2023	R	\$234.34
							22-23				\$234.34
						NUMBER OF INVOICES: 1					\$234.34
HORACE M001	HORACE MANN LIFE INSURANCE CO	POL-0522596840	0000000000	mm011723	AP	C.Sefcik 12mo Life Ins	H	12/28/2022	01/17/2023	R	\$2,907.50
							22-23			112327	\$2,907.50
						NUMBER OF INVOICES: 1					\$2,907.50
HURCKMIC000	Hurckes, Michael	01042023	0000000000	MM0223	AP	Wrestling JV	B	01/04/2023	02/16/2023	R	\$150.00
							22-23				\$150.00
HURCKMIC000	Hurckes, Michael	01172023	0000000000	MM0223	AP	High school Wrestling V	B	01/17/2023	02/16/2023	R	\$212.00
							22-23				\$212.00
HURCKMIC000	Hurckes, Michael	01262023	0000000000	MM0223	AP	High School Wrestling V	B	01/26/2023	02/16/2023	R	\$180.00
							22-23				\$180.00
						NUMBER OF INVOICES: 3					\$542.00
IHC CONS000	Ihc Construction Companies, LLC.	PROJ22002	0000000000	MM0223	AP	APP 4 Summer 22 Work	B	12/31/2022	02/16/2023	R	\$4,322.38
							22-23				\$4,322.38
						NUMBER OF INVOICES: 1					\$4,322.38
ILLINOIS036	Illinois Tollway	VN5304761288	0000000000	MM013023	AP	12/14/22 Violation	H	01/19/2023	01/30/2023	R	\$30.60
							22-23			112389	\$30.60

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT	
	ACH VOID DOWNLOAD	DISCOUNT	DESCRIPTION		DISC	AMT	ADJUSTMENT	DESCRIPTION	FY	ADJ	AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1												\$30.60	
INTEGRAT000	Integrated Systems Corp	0729846	0000000000	MM0223	AP	Skyward FEB23	B	02/01/2023	02/16/2023	R			\$446.04
22-23												\$446.04	
INTEGRAT000	Integrated Systems Corp	0729990	0000000000	MM0223	AP	Skyward FEB23	B	02/01/2023	02/16/2023	R			\$575.64
22-23												\$575.64	
NUMBER OF INVOICES: 2												\$1,021.68	
INTERQUE000	Interquest Detection Canines of Ch	2227	0000000000	MM0223	AP	1/2 Day School Visit	B	01/31/2023	02/16/2023	R			\$355.00
22-23												\$355.00	
NUMBER OF INVOICES: 1												\$355.00	
INTERSTA000	Interstate All Battery Center	1903901036967	0000000000	MM0223	AP	Batteries	B	01/20/2023	02/16/2023	R			\$153.60
22-23												\$153.60	
NUMBER OF INVOICES: 1												\$153.60	
JAUCHTIM000	Jauch, Timothy	01122023	0000000000	MM0223	AP	Wrestling JV	B	01/12/2023	02/16/2023	R			\$109.00
22-23												\$109.00	
NUMBER OF INVOICES: 1												\$109.00	
JEAN-ROS000	Jean-Paul, Rosemary	01162023	0000000000	MM0223	AP	NLCC Girls JV	B	01/16/2023	02/16/2023	R			\$61.00
22-23												\$61.00	
NUMBER OF INVOICES: 1												\$61.00	
JEFFERSO000	Jefferson High School	BVB JEFFERSON 23	0000000000	mm0223	AP	GRANT BOYS VOLLEYBALL ENTRY	B	01/31/2023	02/16/2023	R			\$600.00
FEES JV AND FROSH/SOPH													
JEFFERSON TOURNAMENT 5 13 23													
22-23												\$600.00	

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$600.00
KELLEMAR001	Kelley, Marissa	02022023	0000000000	MM020123	AP	Cheer state meals allowance	H	02/02/2023	02/01/2023	R	\$2,677.90
							22-23			112396	\$2,677.90
NUMBER OF INVOICES: 1											\$2,677.90
KIELBJOE000	Kielbasa, Joe	01162023	0000000000	MM0223	AP	NLCC Girls, Fresh A	B	01/13/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
KIELBJOE000	Kielbasa, Joe	01162023 2:30 pm	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/16/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
KIELBJOE000	Kielbasa, Joe	01162023 5.00pm	0000000000	MM0223	AP	NLCC Girls freshman A	B	01/16/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
KIELBJOE000	Kielbasa, Joe	01162023 7pm	0000000000	MM0223	AP	NLCC Girls freshman A	B	01/16/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 4											\$244.00
KOSKEKRI000	Koske, Krista	01252023	0000000000	MM012423	AP	2023 ILMEA choir meals	H	01/25/2023	01/24/2023	R	\$322.87
							22-23			112349	\$322.87
NUMBER OF INVOICES: 1											\$322.87
KRIHA B0000	Kriha Boucek LLC	4510	0000000000	mm011723	AP	DEC22 Legal Services	H	01/11/2023	01/17/2023	R	\$1,210.00
							22-23			112328	\$1,210.00
KRIHA B0000	Kriha Boucek LLC	4645	0000000000	MM0223	AP	JAN23 Legal Services	B	02/06/2023	02/16/2023	R	\$2,227.50
							22-23				\$2,227.50
NUMBER OF INVOICES: 2											\$3,437.50
KWIATCHE000	Kwiatkowski, Cheryl	02012023	0000000000	MM0223	AP	Job site Mileage Reimb	B	02/01/2023	02/16/2023	R	\$405.75
							22-23				\$405.75

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$405.75
LAKE COU013	Lake County Counselors Association	03032023	0000000000	MM0223	AP	LCCA Conf-L Gillengerten	B	02/03/2023	02/16/2023	R	\$60.00
							22-23				\$60.00
						NUMBER OF INVOICES: 1					\$60.00
LAKES CO001	Lakes Community High School	BTN LAKES INVITES	0000000000	mm0223	AP	GRANT BOYS VARSITY TENNIS	B	01/31/2023	02/16/2023	R	\$200.00
						ENTRY FEE LAKES INVITE 4 24					
						23 GRANT BOYS VARSITY TENNIS					
						ENTRY FEE LAKES INVITE 4 29					
						23					
							22-23				\$200.00
						NUMBER OF INVOICES: 1					\$200.00
LAKES RE000	Lakes Region Co-Op	FEB23	0000000000	MM0223	AP	FEB23 Ins Premiums	B	02/06/2023	02/16/2023	R	\$82,870.39
							22-23				\$82,870.00
						NUMBER OF INVOICES: 1					\$82,870.00
LESIARAC000	Lesiak, Rachel	02062023	0000000000	MM0223	AP	PBIS Reimbursement	B	02/06/2023	02/16/2023	R	\$18.49
							22-23				\$18.49
LESIARAC000	Lesiak, Rachel	02062023.	0000000000	MM0223	AP	NASP Annual conv	B	02/06/2023	02/16/2023	R	\$199.00
						Reimbursement					
							22-23				\$199.00
						NUMBER OF INVOICES: 2					\$217.49
LIBERTYV008	Libertyville High School	01202023	0000000000	MM0223	AP	2023 Lake County Wrestling	B	01/20/2023	02/16/2023	R	\$538.93
							22-23				\$538.93
LIBERTYV008	Libertyville High School	BVB LIBERTYVILLE 23	0000000000	mm0223	AP	GRANT BOYS VOLLEYBALL ENTRY	B	01/31/2023	02/16/2023	R	\$600.00
						FEE LIBERTYVILLE JV					
						TOURNAMENT 4 8 23 GRANT BOYS					

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ</u>	<u>S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
LIBERTYV008	Libertyville High School	BVB LIBERTYVILLE 23	*****CONTINUED*****			VOLLEYBALL ENTRY FEE LIBERTYVILLE FROSH/SOPH TOURNAMENT 4 15 23	22-23					\$600.00
						NUMBER OF INVOICES: 2						\$1,138.93
LOPRIRAL000	LoPriore, Ralph	01302023 5:30pm	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/30/2023	02/16/2023	R		\$61.00
							22-23					\$61.00
LOPRIRAL000	LoPriore, Ralph	01302023 7:00pm	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/30/2023	02/16/2023	R		\$61.00
							22-23					\$61.00
						NUMBER OF INVOICES: 2						\$122.00
LUKEMVER000	Lukemeyer, Veronica	01182023	0000000000	MM0223	AP	Snack reimbursement	B	01/18/2023	02/16/2023	R		\$89.09
							22-23					\$89.09
LUKEMVER000	Lukemeyer, Veronica	01262023	0000000000	MM0223	AP	2022 Life Ins reimbursement	B	01/26/2023	02/16/2023	R		\$255.12
							22-23					\$255.12
LUKEMVER000	Lukemeyer, Veronica	02062023	0000000000	MM0223	AP	Grading Conf reimbursement	B	02/06/2023	02/16/2023	R		\$531.28
							22-23					\$531.28
LUKEMVER000	Lukemeyer, Veronica	02072023	0000000000	MM0223	AP	ELL Reimbursement	B	02/07/2023	02/16/2023	R		\$20.58
							22-23					\$20.58
						NUMBER OF INVOICES: 4						\$896.07
LYNCHCHR000	Lynch, Christopher	01302023	0000000000	MM0223	AP	NLCC Girls JV	B	01/30/2023	02/16/2023	R		\$61.00
							22-23					\$61.00
						NUMBER OF INVOICES: 1						\$61.00
MACGILL 000	MacGill & Co	IN0823838	0202300003	mm0223	AP	Health office supplies	F B	01/30/2023	02/16/2023	R		\$205.30



<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
MACGILL 000	MacGill & Co	IN0823838		*****CONTINUED*****			22-23				\$205.30
						NUMBER OF INVOICES: 1					\$205.30
MARENGO 000	Marengo High School	GBWL IHSA REGIONAL	0000000000	mm0223	AP	GRANT VARSITY GIRLS BOWLING IHSA REGIONAL FEE 2 4 23	B	01/20/2023	02/16/2023	R	\$225.00
							22-23				\$225.00
						NUMBER OF INVOICES: 1					\$225.00
MARK'S P000	Mark's Plumbing	INV002063987	0000000000	MM0223	AP	Bldg & Grnds Supply	B	01/23/2023	02/16/2023	R	\$119.91
							22-23				\$119.91
						NUMBER OF INVOICES: 1					\$119.91
MCBRIKEV000	McBride, Kevin	01162023	0000000000	MM0223	AP	NLCC Girls JV	B	01/16/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
MCCABNAT000	McCabe, Nathan	01172023	0000000000	MM0223	AP	NLCC Girls JV	B	01/17/2023	02/16/2023	R	\$150.00
							22-23				\$150.00
						NUMBER OF INVOICES: 1					\$150.00
MCMAHTIM000	McMahon, Tim	01102023	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/10/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
MCQUEEN 000	McQueen Technology Group LLC	011334	0000000000	MM0223	AP	IT Support JAN23	B	02/01/2023	02/16/2023	R	\$7,000.00
							22-23				\$7,000.00
						NUMBER OF INVOICES: 1					\$7,000.00
MEDCO SU001	Medco Supply Company	IN95889574	0502300020	MM0223	AP	TRAINERS SUPPLIES AND	P B	12/12/2022	02/16/2023	R	\$18.25

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
MEDCO SU001	Medco Supply Company	IN95889574		*****CONTINUED*****		EQUIPMENT ESTIMATE ESTMD3070226	22-23				\$18.25
						NUMBER OF INVOICES: 1					\$18.25
MEEHAPET000	Meehan, Peter	01282023-	0000000000	MM0223	AP	NLCC Girls V	B 01/28/2023 22-23	02/16/2023		R	\$77.00 \$77.00
MEEHAPET000	Meehan, Peter	01312023	0000000000	MM0223	AP	NLCC Boys V	B 01/31/2023 22-23	02/16/2023		R	\$77.00 \$77.00
						NUMBER OF INVOICES: 2					\$154.00
MENARDS 001	Menards	35732	0000000000	MM0223	AP	BLDG & GRNDS supply	B 01/05/2023 22-23	02/16/2023		R	\$21.71 \$21.71
MENARDS 001	Menards	35985	0000000000	MM0223	AP	BLDG & GRNDS supply	B 01/09/2023 22-23	02/16/2023		R	\$220.74 \$220.74
MENARDS 001	Menards	36034	0000000000	MM0223	AP	BLDG & GRNDS supply	B 01/10/2023 22-23	02/16/2023		R	\$31.43 \$31.43
MENARDS 001	Menards	36124	0000000000	MM0223	AP	TECH ED supply	B 01/11/2023 22-23	02/16/2023		R	\$59.84 \$59.84
MENARDS 001	Menards	36135	0000000000	MM0223	AP	BLDG & GRNDS supply	B 01/11/2023 22-23	02/16/2023		R	\$45.68 \$45.68
MENARDS 001	Menards	36281	0000000000	MM0223	AP	transportation supply	B 01/13/2023 22-23	02/16/2023		R	\$18.09 \$18.09
MENARDS 001	Menards	37192	0000000000	MM0223	AP	Athletics supply	B 01/26/2023 22-23	02/16/2023		R	\$35.62 \$35.62

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
MENARDS 001	Menards	37259	0000000000	MM0223	AP	BLDG & GRNDS supply	B	01/27/2023	02/16/2023	R	\$209.97
							22-23				\$209.97
						NUMBER OF INVOICES: 8					\$643.08
MENTA AC000	Menta Academy North	SESINV-026045	0000000000	MM0223	AP	Tuition JAN 23	B	01/31/2023	02/16/2023	R	\$5,964.80
							22-23				\$5,964.80
MENTA AC000	Menta Academy North	SESINV-026046	0000000000	MM0223	AP	Tuition JAN 23	B	01/31/2023	02/16/2023	R	\$2,803.22
							22-23				\$2,803.22
						NUMBER OF INVOICES: 2					\$8,768.02
MID-WEST000	Mid-West Truckers Association, Inc	22050	0000000000	MM0223	AP	Pre- employ drug test	B	12/21/2022	02/16/2023	R	\$166.00
							22-23				\$166.00
						NUMBER OF INVOICES: 1					\$166.00
MIDDLEKAR000	Middleton, Karen	01182023	0000000000	MM0223	AP	IAHPERD Reg reimbursement	B	01/18/2023	02/16/2023	R	\$140.00
							22-23				\$140.00
						NUMBER OF INVOICES: 1					\$140.00
MIKE'S B000	Mike's Brass & Woodwind	1235	0000000000	MM0223	AP	Instrument Repairs	B	12/23/2022	02/16/2023	R	\$250.00
							22-23				\$250.00
						NUMBER OF INVOICES: 1					\$250.00
MILLEROB003	Miller, Robert	01162023	0000000000	MM0223	AP	NLCC Girls V	B	12/23/2022	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
MPS 000	Mps	21971978	0132300003	MM0223	AP	Economics Textbooks	F B	01/27/2023	02/16/2023	R	\$635.12
							22-23				\$635.12

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>	<u>ADJ AMT</u>	<u>CHECK NBR</u>		<u>INVOICE AMOUNT</u>
						NUMBER OF INVOICES: 1					\$635.12
MURPHKAT001	Murphy, Katherine	ID#28716	0000000000	MM0223	AP	SS PE Refund	B	01/27/2023	02/16/2023	R	\$130.00
							22-23				\$130.00
						NUMBER OF INVOICES: 1					\$130.00
MURPHMAR000	Murphy, Mark	01312023	0000000000	MM0223	AP	NLCC Boys, V	B	01/31/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
MURZYST000	Murzyn, Steven	01212023 1:30pm	0000000000	MM0223	AP	NLCC Boys Freshman A	B	01/21/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
MURZYST000	Murzyn, Steven	01212023 3:00pm	0000000000	MM0223	AP	NLCC Boys Freshman A	B	01/21/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 3					\$183.00
MUSIC & 000	Music & Arts Center, Inc.	INV034144114	0122300003	MM0223	AP	Music Snare Drum Carrier	F B	10/24/2022	02/16/2023	R	\$354.99
							22-23				\$354.99
						NUMBER OF INVOICES: 1					\$354.99
NAPA AUT000	Napa Auto Supply	060947	0000000000	mm011723	AP	Transportation supply	H	01/09/2023	01/17/2023	R	\$139.11
							22-23		112329		\$139.11
NAPA AUT000	Napa Auto Supply	061409	0000000000	MM013023	AP	BLDG & GRNDS supply	H	01/18/2023	01/30/2023	R	\$139.91
							22-23		112390		\$139.91
						NUMBER OF INVOICES: 2					\$279.02
NICOR 001	Nicor	08-78-68-1000 5	0000000000	MM0223	AP	122022-012123 ES Hawthorne	B	01/21/2023	02/16/2023	R	\$52.17

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NICOR 001	Nicor	08-78-68-1000 5	*****CONTINUED*****				22-23				\$52.17
NICOR 001	Nicor	78900637691	0000000000	MM0223	AP	Ingleside 121422-011323	B	01/13/2023	02/16/2023	R	\$866.92
							22-23				\$866.92
						NUMBER OF INVOICES: 2					\$919.09
NORTHWES024	Northwestern Med Occ Health	535552	0000000000	MM0223	AP	2 Annual Exams	B	12/30/2022	02/16/2023	R	\$340.00
							22-23				\$340.00
NORTHWES024	Northwestern Med Occ Health	536332	0000000000	MM0223	AP	1 DOT Panel/Annual Exam	B	01/31/2023	02/16/2023	R	\$170.00
							22-23				\$170.00
						NUMBER OF INVOICES: 2					\$510.00
O'NEAEDD000	O'Neal JR, Eddie G	01142023	0000000000	MM0223	AP	NLCC Boys V	B	01/14/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
OCHOACRA000	Ochoa, Craig	01302023	0000000000	MM0223	AP	NLCC Girls, V	B	01/30/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
ON-TARGE000	On-Target Sales	10645	0502300023	MM0223	AP	BASEBALLS AND SOFTBALLS	F B	01/11/2023	02/16/2023	R	\$2,950.00
							22-23				\$2,950.00
						NUMBER OF INVOICES: 1					\$2,950.00
ORKIN PE000	Orkin Pest Control	238123451	0000000000	MM0223	AP	Pest Control-122 Sayton	B	01/05/2023	02/16/2023	R	\$108.00
							22-23				\$108.00
ORKIN PE000	Orkin Pest Control	238249656	0000000000	MM0223	AP	Pest Control-25700 Old	B	01/30/2023	02/16/2023	R	\$130.00
							22-23				\$130.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
ORKIN PE000	Orkin Pest Control	239537502	0000000000	MM0223	AP	Pest Control-285 E Grand	B	02/01/2023	02/16/2023	R	\$147.79
							22-23				\$147.79
						NUMBER OF INVOICES: 3					\$385.79
ORLOWVER000	Orlowski, Vernon	01252023	0000000000	MM0223	AP	NLCC Girls, JV	B	01/23/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
PALATINE002	Palatine High School	BVB PALATINE 23	0000000000	mm0223	AP	GRANT BOYS VOLLEYBALL ENTRY	B	01/31/2023	02/16/2023	R	\$300.00
						FEE PALATINE VARSITY					
						TOURNAMENT 4 21 23					
							22-23				\$300.00
						NUMBER OF INVOICES: 1					\$300.00
											38
PARTY PL000	Party Plus	52533	0000000000	mm011723	AP	Chair rental-8th gr enroll	H	01/18/2023	01/17/2023	R	\$1,410.00
						nights					
							22-23			112330	\$1,410.00
						NUMBER OF INVOICES: 1					\$1,410.00
PASIEALE000	Pasiewicz, Alex	01112023	0000000000	MM0223	AP	NLCC Boys V	B	01/11/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
PASIESTA000	Pasiewicz, Stanley	01262023	0000000000	MM0223	AP	Wrestling V	B	01/26/2023	02/16/2023	R	\$180.00
							22-23				\$180.00
						NUMBER OF INVOICES: 1					\$180.00
PEERLESS001	Peerless Network, Inc	589991	0000000000	MM0223	AP	011523-021423	B	01/15/2023	02/16/2023	R	\$226.86
							22-23				\$226.86

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$226.86
PEETOBRY000	Peetoom, Bryan	01302023- 7:00pm	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/30/2023	02/16/2023	R	\$61.00
22-23											\$61.00
PEETOBRY000	Peetoom, Bryan	01302023-5:30pm	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/30/2023	02/16/2023	R	\$61.00
22-23											\$61.00
NUMBER OF INVOICES: 2											\$122.00
PERRICON000	Perricone's	Check #34	0000000000	mm020723	AP	IHSA Wrestling Hospitality food	H	02/02/2023	02/07/2023	R	\$617.50
22-23											\$617.50
NUMBER OF INVOICES: 1											\$617.50
PERSPECT000	Perspectives LTD	104349	0000000000	MM0223	AP	Employee Assist Srvc	B	02/01/2023	02/16/2023	R	\$405.00
22-23											\$405.00
NUMBER OF INVOICES: 1											\$405.00
PETERMAT001	Petersen, Matthew	01172023	0000000000	MM0223	AP	Wrestling V	B	01/17/2023	02/16/2023	R	\$150.00
22-23											\$150.00
NUMBER OF INVOICES: 1											\$150.00
PETERRIC001	Petersen, Richard	01302023	0000000000	MM0223	AP	NLCC Girls, V	B	01/30/2023	02/16/2023	R	\$77.00
22-23											\$77.00
NUMBER OF INVOICES: 1											\$77.00
PIERRRAL000	Pierre, Ralph	01102023	0000000000	MM0223	AP	NLCC Girls V	B	01/10/2023	02/16/2023	R	\$77.00
22-23											\$77.00
NUMBER OF INVOICES: 1											\$77.00
PINK KEN000	Pink, Ken	01212023	0000000000	MM0223	AP	NLCC Boys V	B	01/25/2023	02/16/2023	R	\$77.00

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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
PINK KEN000	Pink, Ken	01212023		*****CONTINUED*****			22-23				\$77.00
PINK KEN000	Pink, Ken	01252023	0000000000	MM0223	AP	NLCC Girls V	B	01/25/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 2					\$154.00
PRUNELLA000	Prunella's Flower Shoppe	1923	0000000000	MM0223	AP	Sympathy flowers	B	01/07/2023	02/16/2023	R	\$85.00
							22-23				\$85.00
						NUMBER OF INVOICES: 1					\$85.00
QUADIENT000	Quadient Finance USA Inc	7900044081007043	0000000000	mm020723	AP	Postage JAN 2023	H	01/30/2023	02/07/2023	R	\$1,000.00
							22-23			112401	\$1,000.00
						NUMBER OF INVOICES: 1					\$1,000.00
QUADIENT001	Quadient Inc	59913608	0000000000	mm020723	AP	Meter Rental/Maintenance	H	02/01/2023	02/07/2023	R	\$294.00
							22-23			112402	\$294.00
						NUMBER OF INVOICES: 1					\$294.00
QUEST F0000	Quest Food Management Services, LL	IN116791	0000000000	MM0223	AP	Quest service fee JAN23	B	01/31/2023	02/16/2023	R	\$18,836.58
							22-23				\$18,836.58
						NUMBER OF INVOICES: 1					\$18,836.58
QUILL C0002	Quill Corp.	29909979	0042300015	MM0223	AP	Art Supplies	F B	01/04/2023	02/16/2023	R	\$122.32
							22-23				\$122.32
QUILL C0002	Quill Corp.	30138222	1242300005	MM0223	AP	Quill Brand(R) File Folders, 1/3-Cut Assorted, Letter Size, Manila, 100/Box (740137)	F B	01/12/2023	02/16/2023	R	\$64.02
							22-23				\$64.02



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	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
NUMBER OF INVOICES: 2											\$186.34
QUILTEMM000	Quilty, Emmett	01212023	0000000000	MM0223	AP	NLCC Boys JV	B	01/21/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 1											\$61.00
RAYMOND'000	Raymond's Bowl	#22-01	0000000000	MM0223	AP	22-23-Boy's Bowling fee	B	01/11/2023	02/16/2023	R	\$3,750.00
							22-23				\$3,750.00
NUMBER OF INVOICES: 1											\$3,750.00
RAYNER &000	Rayner & Rinn-Scott, Inc.	31845	0000000000	MM0223	AP	Tech Ed supply	B	01/27/2023	02/16/2023	R	\$1,770.46
							22-23				\$1,770.46
RAYNER &000	Rayner & Rinn-Scott, Inc.	31846	0000000000	MM0223	AP	Tech Ed supply	B	01/27/2023	02/16/2023	R	\$962.50
							22-23				\$962.50
NUMBER OF INVOICES: 2											\$2,732.96
READY RE000	READY REFRESH	22L8104637510	0000000000	mm011723	AP	Drinking Water	H	01/03/2023	01/17/2023	R	\$471.66
							22-23			112331	\$471.66
READY RE000	READY REFRESH	23A8104637510	0000000000	mm020723	AP	Drinking Water JAN23	H	02/02/2023	02/07/2023	R	\$740.95
							22-23			112403	\$740.95
NUMBER OF INVOICES: 2											\$1,212.61
REEDYGER000	Reedy, Gerald	01142023 2:00pm	0000000000	MM0223	AP	NLCC boys Freshman A	B	01/14/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
REEDYGER000	Reedy, Gerald	01142023 3:30pm	0000000000	MM0223	AP	NLCC boys Freshman A	B	01/14/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
NUMBER OF INVOICES: 2											\$122.00
RIVERVIC001	Rivera, Victor	01102023	0000000000	MM0223	AP	NLCC Girls V	B	01/10/2023	02/16/2023	R	\$77.00

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	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
RIVERVIC001	Rivera, Victor	01102023		*****CONTINUED*****			22-23				\$77.00
RIVERVIC001	Rivera, Victor	01312023	0000000000	MM0223	AP	NLCC Boys, V	B	01/31/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
						NUMBER OF INVOICES: 2					\$154.00
RODRINOR000	Rodriguez, Noreen	01312023 5:30pm	0000000000	MM0223	AP	NLCC Boys Freshman A	B	01/31/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
RODRINOR000	Rodriguez, Noreen	01312023 7:00pm	0000000000	MM0223	AP	NLCC Boys Freshman A	B	01/31/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
ROHRBNIN000	Rohrbach, Ninfa	EDCL 5568	0000000000	MM0223	AP	22/23 Tuition Reimbursement	B	01/26/2023	02/16/2023	R	\$450.00
							22-23				\$450.00
						NUMBER OF INVOICES: 1					\$450.00
ROLLING 001	Rolling Meadows High School	2023 RM Speech	0000000000	mm011723	AP	RM Varsity Speech Invite	H	01/17/2023	01/17/2023	R	\$150.00
							22-23			112332	\$150.00
						NUMBER OF INVOICES: 1					\$150.00
ROSS THO000	Ross, Thomas	02012023	0000000000	MM0223	AP	Feb23 NLCC AD lunch reimbursement	B	02/01/2023	02/16/2023	R	\$150.00
							22-23				\$150.00
ROSS THO000	Ross, Thomas	02012023.	0000000000	MM0223	AP	Wrestling Hosp reimbursement	B	02/01/2023	02/16/2023	R	\$246.54
							22-23				\$246.54
						NUMBER OF INVOICES: 2					\$396.54
ROTHSDAN000	ROTHSTEIN, DANIEL	01172023	0000000000	MM0223	AP	HS Wrestling V	B	01/17/2023	02/16/2023	R	\$150.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
ROTHSDAN000	ROTHSTEIN, DANIEL	01172023		*****CONTINUED*****			22-23				\$150.00
						NUMBER OF INVOICES: 1					\$150.00
SAFEWAY 000	Safeway Transportation Services Co	1490	0000000000	MM0223	AP	SpecEd Trnsprt JAN23	B 01/31/2023	02/16/2023	R		\$88,091.30
							22-23				\$88,091.30
						NUMBER OF INVOICES: 1					\$88,091.30
SAWCHDAN000	Sawchuk, Dan	01312023	0000000000	MM0223	AP	NLCC Boys JV	B 01/31/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
SAWCHDAN000	Sawchuk, Dan	02062023 05:30pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B 02/06/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
SAWCHDAN000	Sawchuk, Dan	02062023 7:00pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B 02/06/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 3					\$183.00
SCHAEHEA000	Schaefer, Heather	EDCL5515	0000000000	MM0223	AP	22/23 Tuition reimbursement	B 01/17/2023	02/16/2023	R		\$525.00
							22-23				\$525.00
SCHAEHEA000	Schaefer, Heather	EDCL5568	0000000000	MM0223	AP	22/23 Tuition reimbursement	B 01/17/2023	02/16/2023	R		\$525.00
							22-23				\$525.00
						NUMBER OF INVOICES: 2					\$1,050.00
SCHMEJAC000	Schmerer, Jack	01252023	0000000000	MM0223	AP	NLCC Girls, JV	B 01/23/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
SEDOL 001	Sedol	02032023	0000000000	MM0223	AP	FEB 2023 Billing	B 02/03/2023	02/16/2023	R		\$76,464.87
							22-23				\$76,464.87

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SEDOL	001 Sedol	2023-01-13-CSE-124	0000000000	MM0223	AP	Case study Evaluation	B	01/13/2023	02/16/2023	R	\$2,659.25
							22-23				\$2,659.25
SEDOL	001 Sedol	2023-01-19-ITIN-124	0000000000	MM0223	AP	FY23 2nd Qtr itinerant	B	01/19/2023	02/16/2023	R	\$25,907.95
							22-23				\$25,907.95
SEDOL	001 Sedol	2023-01-20-NOB-124	0000000000	MM0223	AP	Nurse on the bus	B	01/20/2023	02/16/2023	R	\$924.35
							22-23				\$924.35
SEDOL	001 Sedol	2023-01-27-ATT-124	0000000000	MM0223	AP	FY23 Assist Tech 2nd Qtr	B	01/27/2023	02/16/2023	R	\$106.25
							22-23				\$106.25
SEDOL	001 Sedol	34344	0000000000	MM0223	AP	Tuition JAN23	B	01/31/2023	02/16/2023	R	\$5,211.75
							22-23				\$5,211.75
SEDOL	001 Sedol	34345	0000000000	MM0223	AP	Tuition JAN23	B	01/31/2023	02/16/2023	R	\$5,211.75
							22-23				\$5,211.75
SEDOL	001 Sedol	34346	0000000000	MM0223	AP	Tuition JAN23	B	01/31/2023	02/16/2023	R	\$3,821.95
							22-23				\$3,821.95
SEDOL	001 Sedol	34347	0000000000	MM0223	AP	Tuition JAN23	B	01/31/2023	02/16/2023	R	\$5,211.75
							22-23				\$5,211.75
SEDOL	001 Sedol	FY23 Audiology Enrol	0000000000	MM0223	AP	22-23 audiology billing	B	01/13/2023	02/16/2023	R	\$6,043.00
							22-23				\$6,043.00
NUMBER OF INVOICES: 10											\$131,562.87
SEFCICHR000	Sefcik, Christine	FEB 2023	0000000000	MM0223	AP	Misc Expense Reimbursement	B	02/01/2023	02/16/2023	R	\$450.00
							22-23				\$450.00
NUMBER OF INVOICES: 1											\$450.00
SHIFLVIC000	Shifley, Victoria	01262023	0000000000	MM012423	AP	2023 State Dance Meals	H	01/26/2023	01/24/2023	R	\$2,585.55

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SHIFLVIC000	Shifley, Victoria	01262023		*****CONTINUED*****			22-23			112350	\$2,585.55
SHIFLVIC000	Shifley, Victoria	02072023	0000000000	mm0223	AP	STAGR reimbursement	B	02/07/2023	02/16/2023	R	\$380.56
							22-23				\$380.56
						NUMBER OF INVOICES: 2					\$2,966.11
SHORELIN000	Shoreline Graphics	6003	0000000000	MM0223	AP	Corridor Pass	B	01/24/2023	02/16/2023	R	\$325.59
							22-23				\$325.59
SHORELIN000	Shoreline Graphics	6004	0000000000	MM0223	AP	Concussion info sheet	B	01/26/2023	02/16/2023	R	\$173.06
							22-23				\$173.06
						NUMBER OF INVOICES: 2					\$498.65
SIGNS NO000	Signs Now Mundelein	INV-50544	0000000000	MM0223	AP	Wall Sign/Wall Bracket	B	01/18/2023	02/16/2023	R	\$82.31
							22-23				\$82.31
						NUMBER OF INVOICES: 1					\$82.31
SMITHBRY000	Smith, Bryan	01142023	0000000000	MM0223	AP	NLCC Boys JV	B	01/14/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
SMITHERI000	Smith, Erin	01312023	0000000000	MM0223	AP	ISCA Conference Reimbursement	B	01/31/2023	02/16/2023	R	\$97.25
							22-23				\$97.25
						NUMBER OF INVOICES: 1					\$97.25
SMOK PET000	Smok, Pete	01162023	0000000000	MM0223	AP	NLCC Girls V	B	01/16/2023	02/16/2023	R	\$77.00
							22-23				\$77.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
NUMBER OF INVOICES: 1												\$77.00
SOLUTION000	SOLUTION TREE	credit memo 21906	0000000000	MM0223	AP	CREDIT MEMO 21906	B		06/20/2018	02/16/2023	R	\$-689.00
22-23												\$-689.00
SOLUTION000	SOLUTION TREE	S272852	0002300030	MM0223	AP	GPD100 Global PD for Teams-Building License	F	B	02/01/2023	02/16/2023	R	\$4,900.00
22-23												\$4,900.00
NUMBER OF INVOICES: 2												\$4,211.00
SONDETIN000	Sonders, Tina	02022023	0000000000	MM0223	AP	Mileage Reimbursement	B		02/03/2023	02/16/2023	R	\$514.85
22-23												\$514.85
NUMBER OF INVOICES: 1												\$514.85
SOUTH SI000	South Side Control Supply Co	S100830063.002	0000000000	MM0223	AP	BLDG &GRNDS supply	B		01/06/2023	02/16/2023	R	\$318.18
22-23												\$318.18
SOUTH SI000	South Side Control Supply Co	S100831029.001	0000000000	MM0223	AP	BLDG & GRNDS Supply	B		01/09/2023	02/16/2023	R	\$611.09
22-23												\$611.09
SOUTH SI000	South Side Control Supply Co	S100832989.001	0000000000	MM0223	AP	BLDG &GRNDS supply	B		01/17/2023	02/16/2023	R	\$126.24
22-23												\$126.24
SOUTH SI000	South Side Control Supply Co	S100834501.001	0000000000	MM0223	AP	BLDG &GRNDS supply	B		01/23/2023	02/16/2023	R	\$583.29
22-23												\$583.29
NUMBER OF INVOICES: 4												\$1,638.80
STAGG MU000	Stagg Music Boosters	09102022	0000000000	MM0223	AP	Stagg Jamboree 2022	B		09/10/2022	02/16/2023	R	\$200.00
22-23												\$200.00
NUMBER OF INVOICES: 1												\$200.00
STAGING 000	Staging Canadell Ltd.	1250	0232300014	mm011723	AP	Stage parts and equipment	F	H	01/04/2023	01/17/2023	R	\$12,630.17

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
STAGING 000	Staging Canadell Ltd.	1250		*****CONTINUED*****			22-23			112333	\$12,630.17
						NUMBER OF INVOICES: 1					\$12,630.17
STEPHMAR000	Stephan, Mark	01102023	0000000000	MM0223	AP	NLCC Girls Freshman A	B 22-23	01/10/2023	02/16/2023	R	\$61.00
											\$61.00
STEPHMAR000	Stephan, Mark	01112023	0000000000	MM0223	AP	NLCC Boys Freshman A	B 22-23	01/11/2023	02/16/2023	R	\$61.00
											\$61.00
STEPHMAR000	Stephan, Mark	01142023 -2:00pm	0000000000	MM0223	AP	NLCC Boys Freshman A	B 22-23	01/14/2023	02/16/2023	R	\$61.00
											\$61.00
STEPHMAR000	Stephan, Mark	01142023-3:30pm	0000000000	MM0223	AP	NLCC Boys Freshman A	B 22-23	01/14/2023	02/16/2023	R	\$61.00
											\$61.00
						NUMBER OF INVOICES: 4					47 \$244.00
STREAMWO001	Streamwood Behavioral Health Care	16565	0000000000	MM0223	AP	Hospital Tutor NOV22	B 22-23	12/21/2022	02/16/2023	R	\$490.00
											\$490.00
						NUMBER OF INVOICES: 1					\$490.00
SULLIALE000	Sullivan, Alexandra	01202023	0000000000	MM0223	AP	Travel Reimburse-INSpra	B 22-23	02/06/2023	02/16/2023	R	\$62.63
											\$62.63
SULLIALE000	Sullivan, Alexandra	01272023	0000000000	MM0223	AP	Travel Reimburse-Dance State	B 22-23	02/06/2023	02/16/2023	R	\$231.25
											\$231.25
SULLIALE000	Sullivan, Alexandra	02032023	0000000000	MM0223	AP	Travel Reimburse-Cheer State	B 22-23	02/06/2023	02/16/2023	R	\$231.25
											\$231.25
						NUMBER OF INVOICES: 3					\$525.13
SUPERIOR002	Superior Paving	PROJ 22002	0000000000	MM0223	AP	APP 4 Summer 22 Work	B	12/31/2022	02/16/2023	S	\$34,584.50

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
SUPERIOR002	Superior Paving	PROJ 22002		*****CONTINUED*****			22-23				\$34,584.50
						NUMBER OF INVOICES: 1					\$34,584.50
TALBOBRY000	Talbot, Bryan	01242023	0000000000	MM0223	AP	I-70 Clinic Reimbursement	B	01/24/2022	02/16/2023	R	\$207.97
							22-23				\$207.97
						NUMBER OF INVOICES: 1					\$207.97
TBP PROD000	TBP Productions, LLP	44686	0000000000	MM0223	AP	Annual Fee Website Hosting	B	03/12/2023	02/16/2023	R	\$450.00
							22-23				\$450.00
						NUMBER OF INVOICES: 1					\$450.00
TECHNOLO000	Technology Campus	JAN 2022-2023	0000000000	MM0223	AP	Tuition JAN23	B	01/15/2023	02/16/2023	R	\$47,720.63
							22-23				\$47,720.63
						NUMBER OF INVOICES: 1					\$47,720.63
TENGLSTE000	Tengler, Steve	01252023	0000000000	MM0223	AP	NLCC Girls Freshman A	B	01/25/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
TENGLSTE000	Tengler, Steve	01282023	0000000000	MM0223	AP	NLCC Girls JV	B	01/28/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 2					\$122.00
THE GOLF000	THE GOLF WAREHOUSE	P0889995	0502300017	MM0223	AP	BOYS GOLF SUPPLIES	F B	08/02/2022	02/16/2023	R	\$944.50
							22-23				\$944.50
						NUMBER OF INVOICES: 1					\$944.50
THE HOME001	The Home Depot Pro	725108922	0000000000	MM0223	AP	BLDG & GRNDS supply	B	01/06/2023	02/16/2023	R	\$552.80
							22-23				\$552.80



VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 1											\$552.80
THE HOPE000	The Hope School	SINV003734	0000000000	MM0223	AP	JAN23 Tuition	B	01/31/2023	02/16/2023	R	\$8,598.64
							22-23				\$8,598.64
THE HOPE000	The Hope School	SINV003799	0000000000	MM0223	AP	JAN23 Room & Board	B	01/31/2023	02/16/2023	R	\$17,391.31
							22-23				\$17,391.31
NUMBER OF INVOICES: 2											\$25,989.95
THE OMNI000	The Omni Group	2302-7100	0000000000	MM0223	AP	Compliance Oversight	B	02/01/2023	02/16/2023	R	\$3.50
							22-23				\$3.50
NUMBER OF INVOICES: 1											\$3.50
TOP CAT 000	Top Cat Sales LLC	32087	0502300035	mm0223	AP	WRESTLING COACHES GEAR	F B	10/28/2022	02/16/2023	R	\$1,245.00
							22-23				\$1,245.00
NUMBER OF INVOICES: 1											\$1,245.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102338	0000000000	MM0223	AP	Student Trnsprt JAN23	B	02/01/2023	02/16/2023	R	\$53,775.00
							22-23				\$53,775.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102339	0000000000	MM0223	AP	SpecEd Trnsprt JAN23	B	02/01/2023	02/16/2023	R	\$15,358.00
							22-23				\$15,358.00
TOPLINE 000	TOPLINE TRANSPORTATION CO.	102340	0000000000	MM0223	AP	Homeless Transpt Jan23	B	02/01/2023	02/16/2023	R	\$14,995.00
							22-23				\$14,995.00
NUMBER OF INVOICES: 3											\$84,128.00
TORREMIG000	Torres, Miguel Luis Joven	01112023	0000000000	MM0223	AP	NLCC Boys V	B	01/11/2023	02/16/2023	R	\$77.00
							22-23				\$77.00
NUMBER OF INVOICES: 1											\$77.00
TREWADAV000	Trewartha, David	01112023	0000000000	MM0223	AP	NLCC Boys V	B	01/11/2023	02/16/2023	R	\$77.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
TREWADAV000	Trewartha, David	01112023		*****CONTINUED*****			22-23				\$77.00
						NUMBER OF INVOICES: 1					\$77.00
TURNELI000	Turner, Clifton	01212023	0000000000	MM0223	AP	NLCC Boys JV	B	01/21/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
TYLER TE000	Tyler Technologies, Inc.	045-406027	0000000000	MM0223	AP	Versa Trans 030123-022924	B	02/01/2023	02/16/2023	R	\$6,594.59
							22-23				\$6,594.59
						NUMBER OF INVOICES: 1					\$6,594.59
VALENLOR000	Valenzuela, Lorine	0001	0000000000	MM0223	AP	Feb23 Field day Judge	B	01/30/2023	02/16/2023	R	\$350.00
							22-23				\$350.00
						NUMBER OF INVOICES: 1					\$350.00
VAN ACHR000	Van Alstine, Christopher	01232023	0000000000	MM0223	AP	NFCA clinic reimbursement	B	01/23/2023	02/16/2023	R	\$83.89
							22-23				\$83.89
						NUMBER OF INVOICES: 1					\$83.89
VAN GALD000	Van Galder Bus Company	58497	0000000000	MM0223	AP	Dance State	B	01/28/2023	02/16/2023	R	\$3,515.40
							22-23				\$3,515.40
						NUMBER OF INVOICES: 1					\$3,515.40
VARSITY 000	Varsity Spirit Fashions	12838991	0502300015	MM0223	AP	DANCE UNIFORMS	F B	12/01/2022	02/16/2023	R	\$7,830.70
							22-23				\$7,830.70
VARSITY 000	Varsity Spirit Fashions	14714233	0502300043	MM0223	AP	CHEER COACHES GEAR	F B	12/12/2022	02/16/2023	R	\$404.85
							22-23				\$404.85

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
NUMBER OF INVOICES: 2											\$8,235.55
VERIZON 000	VERIZON WIRELESS	9924608286	0000000000	MM012423	AP	942086720-00001	H	01/05/2023	01/24/2023	R	\$975.58
						120622-010523					
							22-23			112351	\$975.58
NUMBER OF INVOICES: 1											\$975.58
VERSION2000	VERSION2 HOSTING	11266	0000000000	MM0223	AP	Veeam Backup	B	02/01/2023	02/16/2023	R	\$713.00
							22-23				\$713.00
NUMBER OF INVOICES: 1											\$713.00
VIRTOO S000	Virtoo Services LLC	18221	0000000000	MM0223	AP	Systems Engineer	B	02/01/2023	02/16/2023	R	\$165.00
							22-23				\$165.00
NUMBER OF INVOICES: 1											\$165.00
VIRTUAL 001	Virtual Connections Academy	4326	0000000000	MM0223	AP	Tuition JAN 2023	B	01/31/2023	02/16/2023	R	\$5,257.80
							22-23				\$5,257.80
NUMBER OF INVOICES: 1											\$5,257.80
VISION S000	Vision Service Plan IL (VSP)	816966312	0000000000	MM013023	AP	Vision Premium FEB23	H	01/17/2023	01/30/2023	R	\$551.15
							22-23			112391	\$551.15
NUMBER OF INVOICES: 1											\$551.15
WARD'S 001	Ward's	8811864913	0032300007	MM0223	AP	Science order - Wards	P B	01/23/2023	02/16/2023	R	\$290.02
							22-23				\$290.02
WARD'S 001	Ward's	8811961641	0032300007	mm0223	AP	Science order - Wards	P B	02/01/2023	02/16/2023	R	\$81.28
							22-23				\$81.28
NUMBER OF INVOICES: 2											\$371.30
WARREMIC001	Warren, Michael	02062023	0000000000	MM0223	AP	NLCC Girls, JV	B	02/06/2023	02/16/2023	R	\$61.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
WARREMIC001	Warren, Michael	02062023		*****CONTINUED*****			22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
WARREN T002	Warren Township High School	BVB WARREN 23	0000000000	mm0223	AP	GRANT BOYS VOLLEYBALL ENTRY FEE WARREN JV TOURNAMENT 4 15 23 GRANT BOYS VOLLEYBALL ENTRY FEE WARREN FROSH/SOPH TOURNAMENT 4 29 23	B	01/31/2023	02/16/2023	R	\$500.00
							22-23				\$500.00
						NUMBER OF INVOICES: 1					\$500.00
WASTE MA001	Waste Management	7115129-2013-5	0000000000	mm011723	AP	16-86482-33006	H	01/05/2023	01/17/2023	R	\$3,174.34
							22-23			112334	\$3,174.34
WASTE MA001	Waste Management	7115136-2013-0	0000000000	mm011723	AP	16-86682-83003	H	01/05/2023	01/17/2023	R	\$43.69
							22-23			112334	\$43.69
						NUMBER OF INVOICES: 2					\$3,218.03
WAUCONDA007	Wauconda High School	01132023	0000000000	MM0223	AP	NLCC Dance Entry Fees	B	01/13/2023	02/16/2023	R	\$288.70
							22-23				\$288.70
						NUMBER OF INVOICES: 1					\$288.70
WAUKEGAN006	Waukegan High School	GSOC WAUKEGAN	0000000000	mm0223	AP	GRANT VARSITY GIRLS SOCCER ENTRY FEE WAUKEGAN SOCCER SHOWCASE 4 22 23	B	01/31/2023	02/16/2023	R	\$325.00
							22-23				\$325.00
						NUMBER OF INVOICES: 1					\$325.00
WAUKEGAN007	Waukegan Safe & Lock Ltd.	231584	0000000000	MM0223	AP	Single Sided Keys (10)	B	01/26/2023	02/16/2023	R	\$32.00
							22-23				\$32.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR	INVOICE AMOUNT
						NUMBER OF INVOICES: 1					\$32.00
WEINMERI000	Weinmann, Eric	01152023	0000000000	MM0223	AP	Travel Reimburse I-70 Coaches Clinic	B	01/24/2023	02/16/2023	R	\$422.93
							22-23				\$422.93
						NUMBER OF INVOICES: 1					\$422.93
WEX BANK000	WEX BANK	86397548	0000000000	MM0223	AP	Fuel Purchases	B	01/17/2023	02/16/2023	M	\$457.55
							22-23			112322	\$457.55
						NUMBER OF INVOICES: 1					\$457.55
WHEELING003	Wheeling High School	BDMTN WHEELING	0000000000	mm0223	AP	GRANT VARSITY BADMINTON ENTRY FEE WHEELING INVITE 4 22 23	B	01/31/2023	02/16/2023	R	\$240.00
							22-23				\$240.00
						NUMBER OF INVOICES: 1					\$240.00
WHITESHA000	White, Shawn T	01042023	0000000000	MM0223	AP	Wrestling	B	01/04/2023	02/16/2023	R	\$150.00
							22-23				\$150.00
						NUMBER OF INVOICES: 1					\$150.00
WPS	000 WPS	WPS-449387	0052300023	MM0223	AP	Psychologist- Student Forms	F B	01/06/2023	02/16/2023	R	\$268.00
							22-23				\$268.00
						NUMBER OF INVOICES: 1					\$268.00
WRIGHBYR000	Wright, Byron	01302023	0000000000	MM0223	AP	NLCC Girls, JV	B	01/30/2023	02/16/2023	R	\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
YELTORIC000	Yelton, Rich	02062023	0000000000	MM0223	AP	NLCC Girls, JV	B	02/06/2023	02/16/2023	R	\$61.00

<u>VEN-KEY</u>	<u>VENDOR NAME</u>	<u>INVOICE #</u>	<u>PO NUMBER</u>	<u>BATCH</u>	<u>BANK</u>	<u>DESCRIPTION</u>	<u>LQ S</u>	<u>INV DATE</u>	<u>DUE DATE</u>	<u>C</u>	<u>NET AMOUNT</u>
	<u>ACH VOID DOWNLOAD</u>	<u>DISCOUNT DESCRIPTION</u>		<u>DISC AMT</u>		<u>ADJUSTMENT DESCRIPTION</u>	<u>FY</u>		<u>ADJ AMT</u>	<u>CHECK NBR</u>	<u>INVOICE AMOUNT</u>
YELTORIC000	Yelton, Rich	02062023		*****CONTINUED*****			22-23				\$61.00
						NUMBER OF INVOICES: 1					\$61.00
YONANGRE000	Yonan, Greg	01112023	0000000000	MM0223	AP	NLCC Boys, Fresh A	B 01/11/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
YONANGRE000	Yonan, Greg	01162023 1:00pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B 01/13/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
YONANGRE000	Yonan, Greg	01162023 2:30pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B 01/13/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
YONANGRE000	Yonan, Greg	01162023 5:00pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B 01/13/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
YONANGRE000	Yonan, Greg	01162023 7:00pm	0000000000	MM0223	AP	NLCC Girls, Fresh A	B 01/13/2023	02/16/2023	R		\$61.00
							22-23				\$61.00
						NUMBER OF INVOICES: 5					\$305.00
ZIELIKAT000	Zielinski, Katherine	01302023	0000000000	MM0223	AP	Reimburse PBIS Cart	B 01/27/2023	02/16/2023	R		\$148.62
							22-23				\$148.62
						NUMBER OF INVOICES: 1					\$148.62
ZIELIROB000	Zielinski, Robert JR	01122023	0000000000	MM0223	AP	Wrestling V	B 01/12/2023	02/16/2023	R		\$118.00
							22-23				\$118.00
						NUMBER OF INVOICES: 1					\$118.00
ZOBRIDAR000	Zobrist, Darlene	020623	0000000000	MM0223	AP	CDL reimbursement	B 02/06/2023	02/16/2023	R		\$60.00
							22-23				\$60.00
						NUMBER OF INVOICES: 1					\$60.00



FD	SOURCE	2022-23 ANNUAL BUDGET	January 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FYTD %
10	EDUCATION FUND					
10	REVENUE FROM LOCAL SOURCES	18,993,586.00	299,799.51	10,222,575.80	8,771,010.20	53.82
10	FLOW THROUGH	0.00	0.00	0.00	0.00	0.00
10	STATE SOURCES	19,696,253.00	590,116.14	3,463,664.70	16,232,588.30	17.59
10	FEDERAL SOURCES	2,243,428.00	781,909.44	1,746,325.88	497,102.12	77.84
10	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	EDUCATION FUND	40,933,267.00	1,671,825.09	15,432,566.38	25,500,700.62	37.70
20	OPERATIONS & MAINTENANCE FUND					
20	REVENUE FROM LOCAL SOURCES	4,467,681.00	1,869.80	2,363,086.83	2,104,594.17	52.89
20	STATE SOURCES	50,000.00	0.00	50,000.00	0.00	100.00
20	FEDERAL SOURCES	0.00	0.00	0.00	0.00	0.00
20	TRANSFERS	0.00	0.00	0.00	0.00	0.00
20	OPERATIONS & MAINTENANCE F	4,517,681.00	1,869.80	2,413,086.83	2,104,594.17	53.41
30	DEBT SERVICE FUND					
30	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
30	TRANSFERS	0.00	0.00	0.00	0.00	0.00
30	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND					
40	REVENUE FROM LOCAL SOURCES	1,236,202.00	230.85	629,921.57	606,280.43	50.96
40	STATE SOURCES	1,575,000.00	443,485.37	1,126,699.19	448,300.81	71.54
40	TRANSFERS	0.00	0.00	0.00	0.00	0.00
40	TRANSPORTATION FUND	2,811,202.00	443,716.22	1,756,620.76	1,054,581.24	62.49
50	I.M.R.F./SOCIAL SECURITY FUND					
50	REVENUE FROM LOCAL SOURCES	937,599.00	91.18	460,036.40	477,562.60	49.07
50	I.M.R.F./SOCIAL SECURITY F	937,599.00	91.18	460,036.40	477,562.60	49.07
60	CAPITAL PROJECTS FUND					
60	REVENUE FROM LOCAL SOURCES	0.00	0.00	0.00	0.00	0.00
60	TRANSFERS	0.00	0.00	0.00	0.00	0.00
60	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00
70	WORKING CASH FUND					
70	REVENUE FROM LOCAL SOURCES	310,328.00	4,343.90	175,901.94	134,426.06	56.68
70	WORKING CASH FUND	310,328.00	4,343.90	175,901.94	134,426.06	56.68

Grand Revenue Totals	49,510,077.00	2,121,846.19	20,238,212.31	29,271,864.69	40.88
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FD	OBJ	OBJ	2022-23 ANNUAL BUDGET	January 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FY %
10		EDUCATION FUND					
10	1---	SALARIES	16,969,689.00	1,321,565.36	9,659,342.69	7,310,346.31	56.92
10	2---	BENEFITS	3,497,606.00	277,447.99	2,175,410.31	1,322,195.69	62.20
10	3---	PURCHASED SERVICES	2,615,263.00	235,217.90	1,634,922.24	970,219.30	62.51
10	4---	SUPPLIES	1,893,727.00	410,391.29	1,349,735.63	483,373.51	71.27
10	5---	CAPITAL OUTLAY	583,614.00	17,814.34	418,455.26	105,838.10	71.70
10	6---	OTHER OBJECTS	2,064,814.00	155,202.46	1,158,103.37	907,270.63	56.09
10	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
10	8---	TUITION	0.00	0.00	0.00	0.00	0.00
10	----	EDUCATION FUND	27,624,713.00	2,417,639.34	16,395,969.50	11,099,243.54	59.35
20		OPERATIONS & MAINTENANCE FUND					
20	1---	SALARIES	1,219,492.00	89,531.09	651,979.54	567,512.46	53.46
20	2---	BENEFITS	209,950.00	14,129.41	101,978.07	107,971.93	48.57
20	3---	PURCHASED SERVICES	1,005,005.00	74,800.57	869,534.43	138,414.56	86.52
20	4---	SUPPLIES	864,603.00	97,029.30	356,259.52	503,042.51	41.20
20	5---	CAPITAL OUTLAY	1,217,031.00	50,231.62	1,373,172.13	-214,924.13	112.83
20	6---	OTHER OBJECTS	1,600.00	0.00	256.00	1,344.00	16.00
20	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
20	----	OPERATIONS & MAINTENANCE FUND	4,517,681.00	325,721.99	3,353,179.69	1,103,361.33	74.22
30		DEBT SERVICE FUND					
30	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
30	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
30	----	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00
40		TRANSPORTATION FUND					
40	1---	SALARIES	673,000.00	62,443.11	407,430.27	265,569.73	60.54
40	2---	BENEFITS	180,000.00	14,592.95	108,295.05	71,704.95	60.16
40	3---	PURCHASED SERVICES	2,025,881.00	256,335.24	1,442,178.11	583,702.89	71.19
40	4---	SUPPLIES	136,350.00	16,192.53	81,734.47	54,615.53	59.94
40	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
40	6---	OTHER OBJECTS	100.00	0.00	-463.94	563.94	-463.94
40	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
40	----	TRANSPORTATION FUND	3,015,331.00	349,563.83	2,039,173.96	976,157.04	67.63
50		I.M.R.F./SOCIAL SECURITY FUND					
50	2---	BENEFITS	934,729.00	68,924.47	550,622.26	384,106.74	58.91
50	----	I.M.R.F./SOCIAL SECURITY FUND	934,729.00	68,924.47	550,622.26	384,106.74	58.91
60		CAPITAL PROJECTS FUND					
60	5---	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
60	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
60	----	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00

FD	OBJ	OBJ	2022-23 ANNUAL BUDGET	January 2022-23 MONTHLY ACTIVITY	2022-23 FYTD ACTIVITY	2022-23 BALANCE	2022-23 FY %
70		WORKING CASH FUND					
70	6---	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00
70	7---	NON-CAP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
70	----	WORKING CASH FUND	0.00	0.00	0.00	0.00	0.00

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Grand Expense Totals	36,092,454.00	3,161,849.63	22,338,945.41	13,562,868.65	61.89
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Number of Accounts: 1154

\*\*\*\*\* End of report \*\*\*\*\*

**GRANT COMM. HIGH SCHOOL DISTRICT #124 PROPERTY TAX DISTRIBUTION 2021**

E.A.V. 988,614,180

TOTAL EXTENSION 23,058,358.08

RATES	1.663	0.425	0.118	0.037	0.044	0.029	0.000	0.006		
% OF TOTAL DISTRIBUTION	71.60%	18.32%	5.10%	1.59%	1.91%	1.24%	0.00%	0.24%		
DATE	AMOUNT	%	EDUCATION	O & M	TRANS.	IMRF	FICA	W.C.	B & I	SEDOL
=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====
05/27/22	801,772.25	3.48%	574,103.02	146,906.12	40,871.67	12,736.66	15,284.06	9,949.64	0.00	1,921.08
06/09/22	6,421,092.11	27.85%	4,597,774.94	1,176,515.80	327,325.80	102,003.12	122,404.30	79,682.94	0.00	15,385.22
06/30/22	3,087,753.19	13.39%	2,210,962.56	565,758.96	157,403.33	49,050.92	58,861.37	38,317.66	0.00	7,398.39
07/14/22	1,208,614.48	5.24%	865,419.35	221,450.50	61,611.12	19,199.61	23,039.63	14,998.38	0.00	2,895.89
07/29/22	506,688.32	2.20%	362,810.38	92,838.85	25,829.28	8,049.07	9,658.92	6,287.78	0.00	1,214.05
08/19/22	422,282.33	1.83%	302,372.10	77,373.42	21,526.54	6,708.22	8,049.90	5,240.34	0.00	1,011.81
09/01/22	36,662.12	0.16%	26,251.64	6,717.48	1,868.91	582.40	698.88	454.96	0.00	87.84
09/27/22	1,916,685.48	8.31%	1,372,428.29	351,188.04	97,706.21	30,447.76	36,537.48	23,785.23	0.00	4,592.46
09/30/22	5,785,723.60	25.09%	4,142,824.07	1,060,099.30	294,936.84	91,909.89	110,292.36	71,798.29	0.00	13,862.85
10/19/22	1,806,997.81	7.84%	1,293,887.25	331,090.33	92,114.70	28,705.31	34,446.52	22,424.05	0.00	4,329.65
11/10/22	514,945.29	2.23%	368,722.72	94,351.75	26,250.19	8,180.23	9,816.32	6,390.25	0.00	1,233.83
12/09/22	79,282.23	0.34%	56,769.45	14,526.62	4,041.54	1,259.45	1,511.35	983.86	0.00	189.96
PTAB/CE Recapture - 5/25	0.00%	0.00	3,512.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 6/9	0.00%	0.00	28,290.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 6/30	0.00%	0.00	13,593.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 7/14	0.00%	0.00	5,324.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 7/28	0.00%	0.00	2,255.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 8/19	0.00%	0.00	1,861.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB?CE Recapture - 8/30	0.00%	0.00	174.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 9/27	0.00%	0.00	8,455.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 9/30	0.00%	0.00	25,508.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 10/19	0.00%	0.00	7,961.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 11/9	0.00%	0.00	2,269.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PTAB/CE Recapture - 12/9	0.00%	0.00	353.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS (without int.)	22,588,499.21	98.0%	16,174,325.76	4,238,377.84	1,151,486.13	358,832.63	430,601.11	280,313.37	0.00	54,123.04

GRANT COMMUNITY HIGH SCHOOL DISTRICT 124													
INVESTMENT SCHEDULE AS OF JANUARY 31, 2023													
PMA FINANCIAL NETWORK, INC.													
10687-101													
Trans.	Date	Date											
No.	Placed	Matures	Type	Location	Cost Basis	Yield	EDUC	BLDG	B & I	TRANS	IMRF/FICA	WORK CSH	INT. EST.
56323	09/28/22	02/09/23	TBILL	US Treasury	99,737.95	3.45	99,737.95						1,262.05
53660	06/14/22	02/23/23	TBILL	US Treasury	598,789.85	2.20						598,789.85	9,210.15
54420	06/30/22	03/27/23	FHLD	Fed Home Loan Discour	686,749.00	2.57	686,749.00						13,251.00
53459	06/08/22	04/21/23	FHLD	Fed Home Loan Discour	2,099,265.26	1.93	2,099,265.26						35,734.74
53460	06/08/22	05/12/23	FHLD	Fed Home Loan Discour	699,919.38	1.99	699,919.38						13,080.62
56324	09/28/22	05/15/23	TNOTE	US Treasury	199,312.99	3.93	199,312.99						4,687.01
52752	05/18/22	05/18/23	DTC	Oceanfirst Bank NA	245,240.55	1.85	245,240.55						4,536.95
53461	06/08/22	05/18/23	TBILL	US Treasury	1,999,460.51	2.04	1,999,460.51						38,539.49
52753	05/20/22	05/19/23	DTC	State Bank of India	220,215.21	1.95					220,215.21		4,294.20
49433	10/28/21	05/31/23	TNOTE	US Treasury	1,499,007.73	0.13	1,499,007.73						769.47
56325	09/28/22	05/31/23	TNOTE	US Treasury	1,999,109.69	3.96	1,999,109.69						50,890.31
56326	09/28/22	06/15/23	TNOTE	US Treasury	499,087.21	3.98	499,087.21						12,912.79
56328	09/28/22	06/30/23	TNOTE	US Treasury	799,718.94	4.00	799,718.94						23,281.06
56329	09/28/22	07/15/23	TNOTE	US Treasury	2,699,884.24	4.05	2,699,884.24						84,115.76
56544	10/04/22	07/31/23	TNOTE	US Treasury	2,699,552.62	4.02	2,398,648.54	300,904.08					86,447.38
56546	10/04/22	08/15/23	TNOTE	US Treasury	499,095.92	4.04		49,895.48		400,000.00	49,200.44		16,904.08
56931	10/21/22	08/31/23	TNOTE	US Treasury	2,599,903.22	4.42	2,550,702.78	49,200.44					96,096.78
56932	10/21/22	10/05/23	TBILL	US Treasury	699,689.45	4.48					250,799.56	448,889.89	30,310.55
49434	11/01/21	10/31/23	TNOTE	US Treasury	1,499,761.21	0.35						1,499,761.21	15.53
52750	05/18/22	11/20/23	DTC	Sandy Spring Bank	247,182.20	2.30	247,182.20						5,685.19
52751	05/20/22	11/20/23	DTC	Oceanfirst Bank NA	247,181.73	2.20					247,181.73		5,434.00
49435	10/28/21	10/31/24	TNOTE	US Treasury	1,984,269.80	0.61	1,984,269.80						14,261.13
49428	11/03/21	11/04/24	DTC	Goldman Sachs Bank US	249,443.64	0.69				249,443.64			443.64
49429	11/03/21	11/04/24	DTC	UBS Bank USA	249,074.04	0.69	100,000.00				114,559.81	34,514.23	74.04
				Subtotal Investments	25,320,652.34		20,807,296.77	400,000.00	0.00	649,443.64	881,956.75	2,581,955.18	
		01/31/23	MMA	ISDLAF	3,390,694.36		2,908,142.85	32,472.17	0.00	76,839.48	13,715.13	359,524.73	
		01/31/23	MMA	ISDMAX	3,580,513.01		2,174,717.86	127,700.78	0.00	64,498.97	6,613.87	1,206,981.53	
				Total	32,291,859.70		25,890,157.48	560,172.95	0.00	790,782.09	902,285.75	4,148,461.44	

# *Brianna Osmon*

**The Grant Community High School February Student of the Month is senior Brianna Osmon, daughter of Jim and Dawn Osmon of Lake Villa.**

**Brianna's academic achievements are numerous. They include induction into the National Honor Society during her sophomore year, placing on Honor Roll each semester, earning A's in five AP classes, Scholar Athlete, All-Academic, Seal of Biliteracy, AP Scholar, Illinois State Scholar, and she has had straight A's since her freshman year! She has an outstanding 5.162 GPA.**

**In addition to NHS, she participates in varsity cross country, where she was awarded "Best Newcomer" her freshman year, the "Bulldog Award" in both her sophomore and junior years, MVP her senior year, additionally, she was All-Conference, All-Academic, and Scholar Athlete multiple times. She has been a top-three cross country runner and has helped carry the team to sectionals for the past three years and qualified for state as an individual as a senior! She is also on varsity soccer serving as Captain and she received the "Bulldog Award", All-Conference, and All-Sectional Honorable Mention, in addition to All-Academic and the Scholar Athlete award.**

**Brianna volunteers with Feed My Starving Children, Northern Illinois Food Bank, Prince of Peace, NHS opportunities such as graduation, Back to School Night, College & Career Readiness Night, SEL and Support Night, Pumpkin Jubilee, Parent-teacher conferences, Rotary holiday party, 8<sup>th</sup> grade enrollment night, and GLASA events assisting with races geared toward the disabled.**

**In addition to all of her activities, Brianna babysits and enjoys baking, painting, soccer, and running.**

**Her plans for the future include earning a degree in healthcare, possibly in physical therapy, occupational therapy, or a rehabilitation physician. She is evaluating her numerous college and university options.**

**Keep going,  
Keep growing**



# MTSS Updates

Presented by: Leslie Gillengerten  
MTSS/Inclusion Coordinator

**Exciting Things Are Happening!!!**

# Updates: Exciting Things Are Happening!

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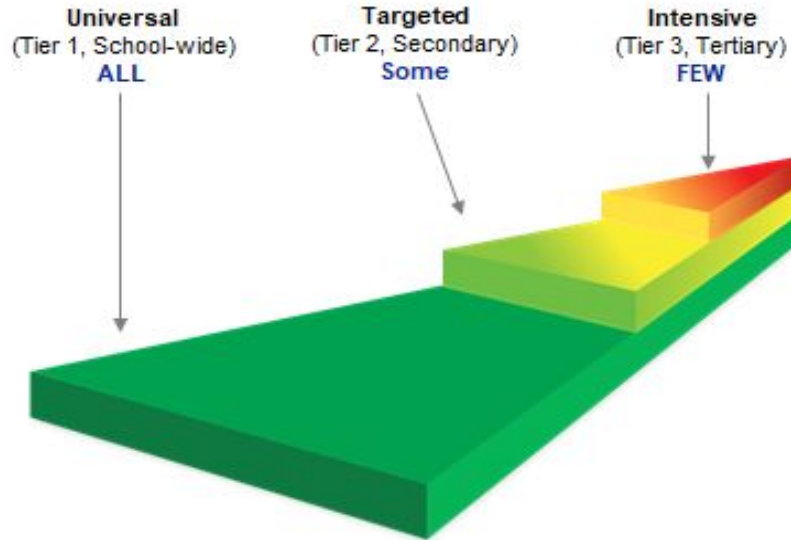
- MTSS Overview
- Criteria Considerations
- Referral Process
- Problem Solving Team (PST) Meetings
- Progress Monitoring
- Data
- Challenges
- Where We Are Going



# MTSS Overview

MTSS:  
Multi-Tier  
System of  
Supports

## Continuum of Support





# Criteria Considerations

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## Focus: The student as a whole

- Areas we consider when moving a student in/out interventions:
  - Testing scores- use percentiles
  - Grades
  - Teacher feedback
  - Current/past IEP/504/ELL
  - Attendance
  - Behavior
  - Any other pertinent information

# Referral Process

- Created one MTSS referral form
  - 133 referrals this year!!!
- Referrals are looked at during weekly RED team meetings
  - Outcomes
    - Support teachers at the T1 level
    - Provide recommendations for T2 supports
    - Move student to Problem Solving Team Meeting (PST meeting)



# Referral Process Continued

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## Problem Solving Team (PST) Meetings:

Purpose: discuss strategies to address students with multiple need areas in academics and/or social-emotional learning and evaluate possible additions or changes to current interventions and supports.

Occurs once a month during flex time

# Progress Monitoring

Progress monitoring using  
abbreviated STAR test  
every other week.



After setting a goal for a student in intervention, use the **Student Progress Monitoring Report** to track progress toward the goal. Determine whether the student is responding to the intervention.

# Intervention Data

Class	Overall Students Serviced	Current Student Being Serviced	Exited Students
Intensive TEAM (T2)	85	39	46
Guided Study Hall (T3)	54	21	33
Math T2	50	17	33
Math Block (T3)	159	98	61
English T2	41	23	18
Academic Lit (T3)	250	158	92

# Challenges

---

- Using multiple data systems
- Making T3 math more fluid
- Creating a consistent T2 process

# Where We Are Going...

- Professional Development
  - STAR and IXL Math
  - MTSS Network
- Improving T2 processes
- Finding creative solutions for a fluid T3 Math
- Investigate streamlining data systems
- Continue to strengthen relationships and support our staff with the MTSS process

# THANK YOU!!!

---

**Keep going,  
Keep growing**





### **Bridging Student Transitions to High School**

As previously reported, much was learned in navigating the last several years, and this year the 8th Grade Enrollment process was changed to keep the best elements of the remote and in-person iterations of this process.

- The January 18 and 19 Enrollment Nights were modified this year to focus on Grant's curricular pathways and course offerings. Students toured the campus and visited with teachers and current students to learn about courses, meet with their school counselor, and select classes for freshman year as well as have their ID photos taken.
- The Activity and Athletics Fair will be held on the night of April 19. This event will introduce students to all of Grant's co-curricular and extracurricular offerings. Our goal is to have every incoming freshman attend this event: we believe that there is an activity, club, or sport for every student. Students will have the opportunity to meet with coaches, sponsors, and current students to learn about all of the clubs, activities, and sports that Grant has to offer. Additionally, students will be able to sign up for a variety of summer camps available.

### **5Essentials Survey**

The Illinois 5Essentials Survey window is now open to all stakeholders: parents, students, and teachers. The 5Essentials Survey is required to be administered on behalf of the Illinois State Board of Education. The survey gathers data related to five indicators that affect school success: Effective Leaders, Collaborative Teachers, Involved Families, Supportive Environments, and Ambitious Instruction.

Grant parents have been responding to this survey opportunity via information on the school website and district newsletter. For students, the survey will be completed using an activity schedule with their TEAM classes on March 9. The survey takes less than 30 minutes and is taken electronically using individual Chromebooks.

Administering the survey using an activity schedule allows us not to miss a day of TEAM as there is adequate time for students to complete the survey. Teachers have multiple opportunities to complete the survey; however, time will be allocated for teachers during the February 17 Institute Day to facilitate convenient participation. The survey window closes for all stakeholders on March 31, 2023.

### **Student Registration**

The final registration push will be made in the coming weeks, and school counselors are continuing to actively meet with freshmen through juniors to register for next year's classes. Looking ahead in the process, registration meetings are primarily make-up meetings and schedule revisions.

The course requests will ultimately build the master schedule; so, administratively this is an important time of year. As soon as student requests are in, administration will begin to determine the necessary number of class sections and teachers needed to staff those sections.

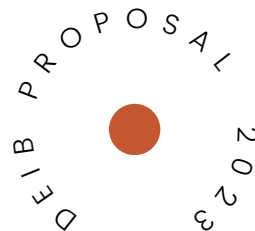
### **12th Hour Study Table Pilot**

12th Hour Study Table is an after-school pilot program for students who are participating in competitive activities and/or athletics but are not being academically successful and not meeting eligibility requirements. Students are identified and placed into 12th Hour by the activities or athletic director in coordination with coaches/sponsors with the goal of regaining eligibility and academic success.

The 12th Hour Study Table will promote a positive and productive learning environment while supporting students in improving their grades while maintaining eligibility.

Creating this pilot program creates the structure to support students in a new way, but the individual running the program and coaches supporting it will be equally important. Because of the uniqueness of this position, the individual running the program must effectively communicate with teachers, coaches, administration, and parents as well as utilize multiple electronic tools including P4R, Skyward, Schoology, and Edgenuity.

The pilot program is in its infancy, starting up at the end of January after the first week of eligibility. Multiple programs have signed up to participate including wrestling, baseball, girls track and softball. We are excited to explore this opportunity and are optimistic about the support it can provide our students.



Grant Community High School

285 Grand Ave, Fox Lake, IL  
60020

# PROFESSIONAL DEVELOPMENT PROPOSAL

## GCHS ADMINISTRATION SPRING 2023

by

Synergy Education Consulting

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Contact

Phone: (262) 358-6685

Email: [info@synergyeducationconsulting.com](mailto:info@synergyeducationconsulting.com)

Address

Mail: 4225 101st Street

PO Box 580492

Pleasant Prairie, WI 53158

# About Us

Diversity Equity Inclusion Belonging and Dignity (DEIBD) improves school climate and safety by ensuring every student has a sense of belonging, dignity, and collective responsibility.

The Synergy Education Consulting team believes that teachers and schools hold the power to transform students' lives by honoring the humanity in every community stakeholder.

Each team member holds a doctoral degree in Psychological Sciences, Sociology, or Education. Collectively, we have a diverse skillset with various experiences and expertise that allows us to accommodate a wide range of needs. We deliver content at variable levels rooted in best practices and lived experiences. We value student-centered teaching, data-driven decision-making, and innovative educational approaches.



# What we Do

Our goal is to support schools and districts in becoming equitable and inclusive spaces for all. We do this through a menu of services including but not limited to workshops, equity audits, data collection & analysis, and more.

Katherine Hilson  
PhD

Kaieryna Sylaska  
PhD

Nina Weisling  
PhD

Siovahn Williams  
EdD

# Proposal

To support Grant High School's mission for "every student... to attain personal and academic success," we propose a collaborative, 2-Phase professional development plan for admin, with a 3rd phase for the whole school across the 2023-2024 school year:

## Phase I

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- Getting to know Grant High School: Synergy Team conducts Focus Groups and Individual Interviews:
  - March 9, 2023- Individual Interview (Zoom 2:10-3:10 pm)
  - March 23, 2023- Focus Group 1 (Zoom 2:10-3:10 pm)
  - April 6, 2023- Focus Group 2 (Zoom 2:10-3:10 pm)
  - April 20, 2023- Focus Group 3 (Zoom 2:10-3:10 pm)
  - Faculty & student survey (on-going)
- Monthly Leadership Workshops, 1:45-3:10 pm Thursdays
  - March 16, 2023- Context and Introduction into DEIDB
  - April 13, 2023- Data Dive & Analysis
  - April 27, 2023- Data Dive & Analysis
  - May 4- Action Steps and Launch for Summer

## Phase II

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- Summer Professional Development Aug. 10-11, 2023
  - Building a toolkit for supporting faculty in difficult conversations
  - Data-Informed Vision Statement Articulation
  - Other topics TBD based on Phase I data and workshop feedback



# Pricing

- Data Collection & Analysis: \$3,500
- Monthly Administrator Workshops: \$5,500
- Final Data Report: \$2,000
- Summer Professional Development: \$4,000
- **TOTAL COST: \$15,000**



# Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 • Fax: 847-587-2991

**Christine A. Sefcik, Ed.D.**  
*Superintendent*

**Jeremy N. Schmidt**  
*Principal*

**Beth A. Reich**  
*Business Manager*

Dear Esteemed Members of the Board of Education,

This year, members of our Future Business Leaders of America (FBLA) under the direction of adviser Mr. Jon Schaap, performed very well at the Northern Area Regional Competition on Friday, January 13, 2023. In total, 32 members of our group qualified to attend the FBLA State Competition in Springfield, Illinois.

The current plan is to spend April 13 to April 15 in Springfield with the FBLA group. Students and chaperones will stay overnight on both Thursday and Friday night and travel home on Sunday, April 15th at the conclusion of the competition. Mr. Jon Schaap will attend the competition as the adviser, as well as Ms. Michelle Vendegna, who will serve as a chaperone.

I have attached the competitor list and a spreadsheet with projected costs for the overnight trip for your perusal. We wholeheartedly appreciate your support of FBLA and of our student competitors.

You have been so supportive of our student groups and we'd love the opportunity to bring home a state award this year to Grant Community High School. Thank you for your time and your consideration.

Sincerely,

Kevin Geist  
Assistant Director of Activities & Athletics

STUDENT COSTS				TEACHER COSTS			
Description	Quantity	Individual Costs	Total Cost	Description	Quantity	Individual Costs	Total Cost
<u>Registration</u>				<u>Registration- 1 sponsor</u>			
Competition Fees	32	\$ 65.00	\$ 2,080.00	Conference Fees	1	\$ 65.00	\$ 65.00
<u>Hotel Accommodations</u>				<u>Hotel Accommodations</u>			
2 Nights (9 Rooms)	18	\$ 123.12	\$ 2,216.16	FBLA Sponsor (2 Nights)	2	\$ 123.12	\$ 246.24
5 Rooms- Girls				Chaperone (2 Nights)	2	\$ 123.12	\$ 246.24
4 Rooms- Boys							\$ 492.48
<u>Student Food Expenses- 32 students</u>				<u>Chaperone Costs</u>			
Thursday Dinner	32	\$ 16.38	\$ 524.16	25 hours	25	\$ 20.40	\$ 510.00
Friday- Full Day (3 Meals)	32	\$ 32.75	\$ 1,048.00	<u>Teacher Food Expenses- 2 sponsors</u>			
Saturday- Full Day (3 Meals)	32	\$ 32.75	\$ 1,048.00	Thursday Dinner	2	\$ 32.75	\$ 65.50
80			\$ 2,620.16	Friday- Full Day (3 Meals)	2	\$ 65.49	\$ 62.33
				Saturday- Full Day (3 Meals)	2	\$ 65.49	\$ 62.33
							\$ 190.16
				TEACHER COSTS			\$ 1,257.64
				STUDENT COSTS			\$ 6,916.32

TOTAL COSTS \$ 8,173.96





# Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 • Fax: 847-587-2991

**Christine A. Sefcik, Ed.D.**  
*Superintendent*

**Jeremv N. Schmidt**  
*Principal*

**Beth A. Reich**  
*Business Manager*

Dear Esteemed Members of the Board of Education,

This year, members of our Special Olympics team under the direction Head Coach of Ms. Allison Barker, performed well by winning their division on Sunday, January 15, 2023. In total 6 athletes qualified to attend the Special Olympics of Illinois State Competition.

The current plan is to spend two nights March 10 to March 12 in Bloomington/Normal with the Special Olympics group. Students and chaperones will stay overnight on both Friday and Saturday night and travel home on Sunday, March 12th at the conclusion on of the competition. Ms. Allison Barker will attend the competition as the adviser, as well as Ms. Andrea Weaver, who will serve as a substitute Assistant Coach (taking the place of Mr. Ryan Reynolds).

I have attached a spreadsheet with projected costs for the overnight trip for your perusal. We wholeheartedly appreciate your support of Special Olympics and of our student competitors.

You have been so supportive of our student groups and we'd love the opportunity to bring home a state award this year to Grant Community High School. Thank you for your time and your consideration.

Sincerely,

Kevin Geist  
Assistant Director of Activities & Athletics

STUDENT COSTS				TEACHER COSTS			
Description	Quantity	Individual Costs	Total Cost	Description	Quantity	Individual Costs	Total Cost
<u>Student Food Expenses- 6 students</u>				<u>Hotel Accommodations</u>			
Friday (Lunch, Dinner)	6	\$ 26.85	\$ 161.10	Head Coach (2 Nights)	2	\$ 153.00	\$ 306.00
Saturday (3 Meals)	6	\$ 32.75	\$ 196.50	Assistant Coach (2 Nights)	2	\$ 153.00	\$ 306.00
Sunday (Breakfast, Lunch)	6	\$ 16.38	\$ 98.28				\$ 612.00
			\$ 455.88	<u>Teacher Food Expenses- 2 sponsors</u>			
Students stay with families and provide their own transportation.				Friday (Lunch, Dinner)	2	\$ 53.70	\$ 107.40
				Saturday (3 Meals)	2	\$ 65.49	\$ 130.98
				Sunday (Breakfast, Lunch)	2	\$ 32.75	\$ 65.50
							\$ 303.88
				<u>Mileage Reimbursement (Coaches)</u>			
				Head Coach	322	0.625	201.25
				Assistant Coach	322	0.625	201.25
							\$402.50
STUDENT COSTS			\$ 455.88	TEACHER COSTS			\$ 1,318.38

TOTAL COSTS \$ 1,774.26

**From:** Carlson, Chris <[ccarlson@grantbulldogs.org](mailto:ccarlson@grantbulldogs.org)>  
**Sent:** Wednesday, February 1, 2023 9:06 AM  
**To:** Schmidt, Jeremy <[JSchmidt@grantbulldogs.org](mailto:JSchmidt@grantbulldogs.org)>; Schoell, Blair <[BSchoell@grantbulldogs.org](mailto:BSchoell@grantbulldogs.org)>  
**Cc:** Sefcik, Christine <[csefcik@grantbulldogs.org](mailto:csefcik@grantbulldogs.org)>  
**Subject:** Last 6 years

I want to thank you all for allowing me to serve as the electives' TL the last 6 years. I have enjoyed working with you to make Grant a better learning environment for all of our students. At the end of the current school year, I will be stepping down from the TL position. If you have any questions, please let me know.

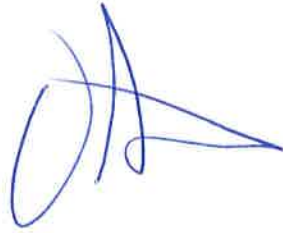
Thank you once again

Chris

Chris Carlson  
Art Instructor  
Electives Teacher Leader  
Varsity Boys Soccer Assistant Coach  
Varsity Girls Soccer Assistant Coach

2/9/23

I hereby give my letter of  
resignation. My last day will be  
tomorrow.

A stylized handwritten signature in blue ink, consisting of a large loop followed by a sharp, horizontal stroke.

Matthew Herre

2815 w Glen Flora ave, apt 302

Waukegan Il 60085

Feb 6, 2023

Kevin Hanik

Grant Community High School

Fox Lake, Illinois

Dear Kevin,

This letter is to inform you of my intention to resign from my current security guard position. I will be starting my career and using my degree as a probation officer in McHenry County. My last day will be Thursday the 16<sup>th</sup>. I want to thank you and Vern for being great supervisors and always having my back. My co workers have been easy to get along with and they are team players. The knowledge and skills I have learned from this position will carry with me throughout my career.

Sincerely,

Matthew Herre

Dear Tom Ross and Marissa Kelley,

I am writing to inform you that with a heavy heart I will be resigning from my Assistant Cheerleading Coach position effective starting February 26th, 2023.

I would like to take this moment to sincerely thank you both for the opportunity I was given this past year. Without your belief in my abilities and potential, I would have never gotten the exposure to coaching one of my favorite sports in my first year of teaching. For this reason, I will always be grateful!

I wish you all the best of luck in finding a replacement for this position and in future endeavors within the Cheerleading program and athletic department.

Sincerest Acknowledgements,

Mira Giannetti

She/ Her/ Hers

Family and Consumer Science Teacher

FCCLA Co-Sponsor



Superintendent Christine Sefcik  
Grant Community High School District 124  
285 E. Grand Avenue  
Fox Lake, IL 60020

October 4, 2022

Dear Dr. Sefcik:

Please accept my request to retire at the end of the 2026 school year. I understand that my retirement date request may not be granted if three teachers with more seniority request to retire at the same time. I have enjoyed working with you and the rest of the staff and am sure I will miss it.

Thank you for your time and attention.

Yours truly,

A handwritten signature in cursive script that reads "Katherine Sagritalo". The ink is dark and the signature is fluid.

Katherine Sagritalo

November 30, 2022

Dear Grant Community High School Board of Education,

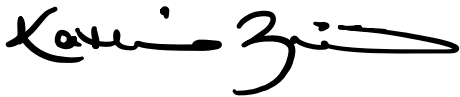
Pursuant to the Agreement between the Grant Council and the Board, I am applying for the retirement benefit listed under Section L.1.

I have completed at least 20 years of employment in the district and will have at least 35 years of service with TRS upon my anticipated retirement in 2026.

It is hard to believe that I am in my 30<sup>th</sup> year with G.C.H.S. It has been a wonderful experience and I cannot picture myself anywhere else.

I greatly appreciate your dedication and service to the district, especially in these trying times.

Sincerely,

A handwritten signature in black ink, appearing to read "Katherine Zielinski". The signature is fluid and cursive, with a long, sweeping horizontal line extending to the right.

Katherine Zielinski



## FAMILY AND MEDICAL LEAVE REQUEST FORM

**Name:** Marta Yang  
**Title:** Special Education Teacher  
**Seniority Date:** August 19, 2004  
**Date of Request:** January 31, 2023

**PURPOSE OF LEAVE** (check one):

- ☐ Birth of Child
- ☐ Expected placement of child for adoption
- ☐ Expected placement of child for foster care
- ☐ Serious illness of family member  
Name of family member: \_\_\_\_\_  
Relationship to employee: \_\_\_\_\_
- ☒ Employee's serious illness

**LEAVE DATES** Beginning: **February 8, 2023** Ending: **May 12, 2023**

**TYPE OF LEAVE** (check one):

- ☒ Continuous
- ☐ Intermittent basis  
Schedule requested: \_\_\_\_\_
- ☐ Reduced schedule  
Schedule requested: \_\_\_\_\_

This form is to be completed either by the employee requesting leave or the employer's designated representative to whom the request is made. Attach any written leave requests from the employee to this form.



# Grant Community High School District 124

285 East Grand Avenue, Fox Lake, Illinois 60020

847-587-2561 • fax 847-587-2991

Christine A. Sefcik, Ed.D.  
Superintendent

Jeremy N. Schmidt  
Principal

Beth A. Reich  
Business Manager

## FAMILY AND MEDICAL LEAVE REQUEST APPROVAL FORM

TO: Marta Yang

The Board of Education is in receipt of your request for a leave pursuant to the federal Family and Medical Leave Act (the "Act") of 1993. This is to notify you that your leave request has been granted. Your leave is scheduled to **begin on February 8, 2023** and is scheduled to **end on May 12, 2023**. The stated purpose for your leave is **employee's serious illness** and it will be taken on the following basis:

☒

Continuous basis

☐

Intermittent basis

Schedule of leave: \_\_\_\_\_

☐

Reduced schedule

Schedule of leave: \_\_\_\_\_

This is also to notify you that the Board will require you to substitute n/a (days) (weeks) of your accrued paid n/a time for n/a (days) (weeks) of your unpaid FMLA leave.

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

**Illinois State Board of Education**  
**Dr. Carmen I. Ayala, State Superintendent of Education**  
**School Business and Support Services**

2/7/2023

**2023 Financial Profile Designation**  
**Based On the 2021-2022 Annual Financial Report Data**

**County:** Lake  
**District:** Grant CHSD 124  
**RCDT Code:** 34-049-1240-16

<b>1. Fund Balance To Revenue Ratio:</b>		<b>Total</b>	<b>Ratio</b>	<b>Score</b>	4.00
Total Sum of Fund Balance (P8, Cells C80, D80, F80 & I80)	Funds 10, 20, 40, 70 + (50 & 80 if negative)	34,956,613.00	1.096	<b>Weight</b>	0.35
Total Sum of Direct Revenues (P7, Cell C8, D8, F8 & I8)	Funds 10, 20, 40, & 70	31,874,649.00		<b>Value</b>	1.40
Less: Operating Debt Pledged to Other Funds (P8, Cell C53 thru D73)	Minus Funds 10 & 20				
<b>2. Expenditures To Revenue Ratio:</b>		<b>Total</b>	<b>Ratio</b>	<b>Score</b>	3.00
Total Sum of Direct Expenditures (P7, Cell C17, D17, F17, I17)	Funds 10, 20 & 40	32,232,136.00	1.011	<b>Adjustment</b>	0.00
Total Sum of Direct Revenues (P7, Cell C8, D8, F8 & I8)	Funds 10, 20, 40, & 70	31,874,649.00		<b>Weight</b>	0.35
Less: Operating Debt Pledged to Other Funds (P8, Cell C53 thru D73)				<b>Value</b>	1.05
Possible Adjustment:					91
<b>3. Days Cash On Hand:</b>		<b>Total</b>	<b>Days</b>	<b>Score</b>	4.00
Total Sum of Cash & Investments (P5, Cell C4, D4, F4, I4 & C5, D5, F5 & I5)	Funds 10, 20 40 & 70	34,956,613.00	390.42	<b>Weight</b>	0.10
Total Sum of Direct Expenditures (P7, Cell C17, D17, F17 & I17)	Funds 10, 20, 40 divided by 360	89,533.71		<b>Value</b>	0.40
<b>4. Percent of Short-Term Borrowing Maximum Remaining:</b>		<b>Total</b>	<b>Percent</b>	<b>Score</b>	4.00
Tax Anticipation Warrants Borrowed (P25, Cell F6-7 & F11)	Funds 10, 20 & 40	0.00	100.00	<b>Weight</b>	0.10
EAV x 85% x Combined Tax Rates (P3, Cell J7 and J10)	(.85 x EAV) x Sum of Combined Tax Rates	18,545,907.71		<b>Value</b>	0.40
<b>5. Percent of Long-Term Debt Margin Remaining:</b>		<b>Total</b>	<b>Percent</b>	<b>Score</b>	4.00
Long-Term Debt Outstanding (P3, Cell H37)		0.00	100.00	<b>Weight</b>	0.10
Total Long-Term Debt Allowed (P3, Cell H31)		68,214,378.42		<b>Value</b>	0.40
<b>Total Profile Score</b>					3.65

Note:

\* Estimated Total Profile Score may change based on information  
Final score will be calculated by ISBE



### 3 & 5 Year Bus Lease Quotation

Grant High School 124

Fox Lake, IL

We appreciate the opportunity to assist you with your transportation needs. The following is a three (3) year and five (5) year lease quote for one (1) new 2023 Micro Bird 24 passenger lift school bus.

92

2023 Micro Bird G5 24 passenger lift school bus	Annual Payment
3 Year Lease.....	\$ 23,035.86 each
5 Year Lease.....	\$ 17,910.22 each

#### Above pricing includes, but is not limited to:

- Preparation, delivery, lettering, inspection sticker, title, license & all fees included.
- Mileage allowance under lease of 12,000 annually per bus with \$0.35/Mile overage fee.
- Premium extended warranty with no mileage limits for full lease term on all buses.
- See attached equipment summary for more information.

***All lease and lease purchase payments are based on an estimated rate. The interest rate cannot be locked in until 90 days prior to delivery. Any rate variation up or down from estimated rate will be communicated to the district when the rate can be locked in and the pricing with respect to any definitive transaction will be adjusted to reflect market interest rates subsequent to the date of this proposal.***

Sincerely,

Ken Muehlfelder  
General Manager  
Central States Bus Sales, Inc.



## 2023 Micro Bird G5 Gasoline 24 Passenger Lift Equipment Summary

\*6.6 Liter Chevy V8  
 \*4300 LBS Front GAWR  
 \*8600 LBS Rear GAWR  
 \* Hydraulic ABS  
 \*Wheels 16x6.5 Steel HD  
 \*Dust Shields

\*6 Speed Transmission  
 \*GVWR 12300 LBS  
 \*32 Gallon Fuel Tank  
 \*LT225/75R16E  
 \*240 AMP Alternator  
 \*75 mph governor

\*159" Wheelbase (Chevy)  
 \*8,500LB Front Springs  
 \*Left Side Rear Exhaust  
 \*Balanced Wheels/Aligned  
 \*(2) Batt each 770 AMPS

### -CONSTRUCTION and SAFETY-

\*Colorado Rack Test Certified  
 \*1 Emergency Roof Hatches  
 \*Child Check System  
 \*Triangles  
 \*Black Rubber Steps

\*Kentucky Pole Test Certified  
 \*112 db Backing Alarm  
 \*Noise Cancel Switch  
 \*First Aid Kit

\*Stabiltrak System  
 \*Strobe Light  
 \*Fire Extinguisher  
 \*2 Push Out Windows

### -BODY EXTERIOR-

\*Dark Tinted Windows  
 \*Bell Mounts X-Views  
 \*Undercoating  
 \*LED Exterior Lights  
 \*Marker LED lighting  
 \*LED Stop Sign

\*Fr+Rr Mud Flaps  
 \*Wiper Blades  
 \*Driver Running Board  
 \*Electric Entry Door  
 \*Heated mirrors  
 \*Rear tow hooks

\*Rear Fenders  
 \*Driver Entry Door Lock  
 \*Wet Arm W/S Wipers  
 \*Crossing arm w/ holder  
 \*Front/Rear License Screws

### -BODY INTERIOR-

\*Tilt Steering Wheel  
 \*Roof Bow Cavity Insulation  
 \*Driver Glove Box  
 \*5/8" treated Subfloor  
 \*Driver's Dome Light  
 \*Stepwell Light  
 \*Dual Grabrails  
 \*Gray Seats  
 \*Driver's Armrest

\*Cruise Control  
 \*42,000 BTU Rear Heater  
 \*Integrated Cup holder  
 \*Grey Heavy Rubber Floor  
 \*Dual Row Dome Lights  
 \*OEM Radio System  
 \*Slide Lock Rear Door  
 \*RH Modesty Panel  
 \*Black driver belt

\*Insulated Firewall  
 \*Dash and Rear AC  
 \*77" Headroom  
 \*Sun visor/6x30 driver mirror  
 \*Storage right of driver  
 \*4 Interior Speakers  
 \*Child Check System  
 \*Driver Fan  
 \*Gray driver seat

### -Lift-

\*Brake interlock  
 \*Roof Bow Cavity Insulation  
 \*Three (3) Tie Down Kit

\*Braun Lift  
 \*42,000 BTU Rear Heater

\*LH/RH track seating  
 \*Dash and Rear AC

### -PAINT & DECALS-

\*Gasoline Fuel Logo  
 \*Black Front Grill  
 \*3M Tape Perimeter all Exits

\*Black Rubrails  
 \*3M Refl Tape Sides/Rear

\*Sound Cancel Coating  
 \*Window Stop Lines

**-WARRANTY-**

\*5 year 60,000 Mileage Chevy Drivetrain Warranty  
\*5 year 60,000 Mileage Chevy Transmission Warranty

\*3 year Micro Bird extended body warranty  
\*3 year ACC Warranty for Rear AC

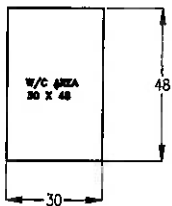
**-HIGHLIGHTS-**

\*Best In-Class Forward Visibility

\*Best In-Class Turning Radius

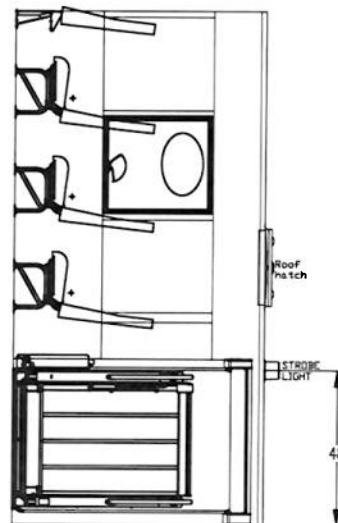
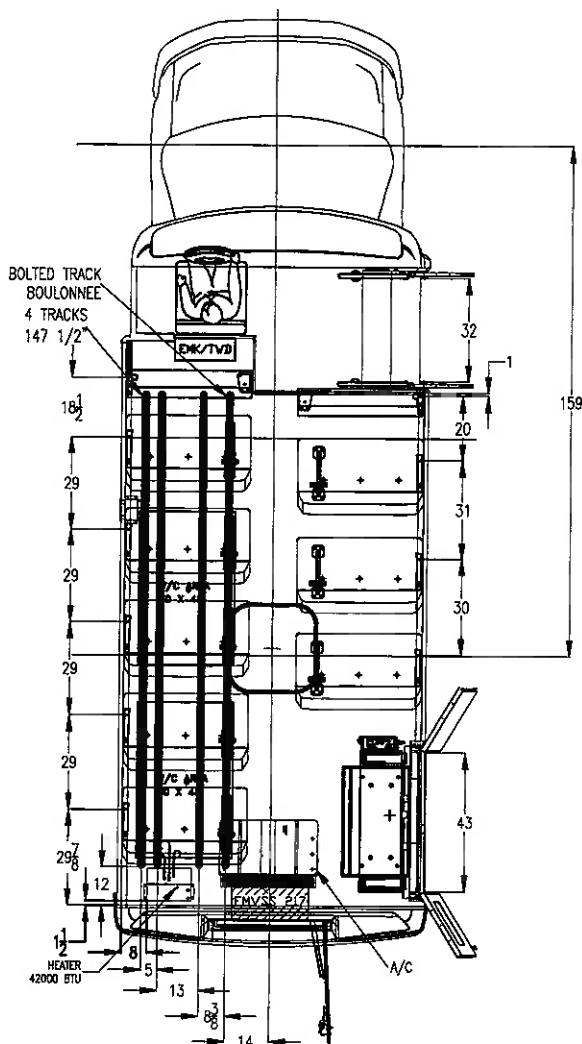
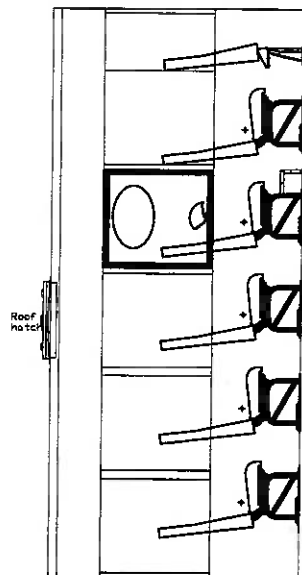
\*Most Built-In Safety Feature

NOTE: The wheelchair restraint configuration for this bus is as shown below:



**IMPORTANT NOTICE / AVIS IMPORTANT**

VEHICLE CONFIGURATION AND CAPACITY ARE SUBJECT TO CHANGE TO REFLECT ANY AND ALL CHASSIS SPECIFICATIONS OF THE MODEL YEAR UTILIZED.  
LA CONFIGURATION ET LA CAPACITÉ DE CE VÉHICULE SONT SUJETTES À DES MODIFICATIONS AFIN DE TENIR COMPTE DES SPÉCIFICATIONS DU CHÂSSIS DE L'ANNÉE MODÈLE UTILISÉ.



95

EMPTY WEIGHT: 9840 LBS  
CAPACITY: 24 PASSENGERS


SEAT	DIM	SIDE	QTY
SH-CT	39	LH	5
SH	39	LH	3

Seat spacing = See drawing D.O.D.: 32"

**APPROVED CONFIGURATIONS**

Total ambulatory passengers:	24	Total wheel chair passengers:	0
Load cap. (pass. + cargo):	1977kg		4359lbs

A	2022/12/29	RDR	DRAWING CREATION
REV.	YYYY/MM/DD	BY	DESCRIPTION
Stock Number:			
Customer Approval:			
Date:			

Drawn by : DENSY R.R.	 <b>MICRO BIRD</b> CORPORATION
MODEL: UGU5 CRM WST	
UNIT = INCHES	Drawing no.
SCALE = DO NOT SCALE	F04480A
NOTE: Any option added to this floorplan shall be approved by the Corporation Micro Bird Inc technical department.	

A Proposal For

# **Grant Community High School D124**

From Quest Food Management Services



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# **Dining Services & Hospitality Consulting Proposal**



# Statement of Confidentiality

## Contact Information

Quest Food Management  
Services, Inc.

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60148

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Nick Saccaro, President

Cell Phone: (847) 971-2304

Nick@questfms.com

Quest Food Management Services, Inc. was  
incorporated in February 1985.

Quest is owned and operated by Michael

McTaggart, CEO

Mike@Questfms.com

[www.QuestFMS.com](http://www.QuestFMS.com)

This proposal prepared for Grant Community High School D124 and all the documents submitted within are the sole property of Quest Food Management Services, Inc. (Quest). The information provided contains strategy, practices, tactics and recipes that are exclusive to QuestFMS and overall are confidential.

This information may be reviewed by Grant Community High School D124 for the purpose of awarding your food service contract. Reproduction of this proposal and/or parts of this proposal without Quest's permission is prohibited. Thank you in advance for respecting this statement.



# Our Commitments & Values

Quest's position in the contract food service management world is simply defined in our Mission and Vision Statement.

**Mission Statement:** To provide the communities we serve with fresh, high-quality food, exceptional responsiveness and intensely personal service.

**Vision Statement:** To build the most enduring relationships in the Industry by what we do and how we do it.

Our focus is to provide the communities we serve with fresh, high-quality food, exceptional responsiveness and intensely personal service. We are committed to creating the most enduring relationships in the industry by what we do and how we do it.

As your partner we will make a daily commitment to upholding our corporate values which we believe differentiate Quest from the rest:

**Integrity:** We do the right thing at all times.

**Responsiveness:** We listen and respond quickly to provide you with the best solutions.

**Accountability:** We do what we say we will do and accept responsibility for the results.

**Respect:** We treat others better than we expect to be treated ourselves.

**Excellence:** We deliver the best experience possible.





# Our Services

Quest Food Management Services began operations in Chicagoland, serving K-12 institutions, over 35 years ago with a focus on providing fresh food and intensely personal service.

Today, we have grown to over \$75M in annual revenue through our partnerships with over 100 K-12 clients in and around the upper Midwest. We serve a variety of schools and districts, have a depth of experience in facility and equipment design and construction, offer a wealth of expertise in nutrition, marketing, food safety and sanitation, staff management and community building.

We have grown to this level through a thoughtful growth strategy focused on an ability to deliver what we promise and selecting the right partners to work with, and by staying true to our core founding principles.

## Services We Deliver

- Consulting in any or all areas related to your Foodservice Program
- Complete Operations Management from Purchasing to Payroll
- Professional Menu Development
- Accountability for Compliance in areas of Nutrition, Recipes, Production Records, Meal Counts
- Facility Design & Equipment Procurement
- Full Service Providers: On-site and Satellite from within District or Intergovernmental Agreements

## Account Types We Service

- NSLP Public Elementary & Middle Schools
- NSLP Public High Schools
- Non-NSLP Public Elementary & Middle Schools
- Non-NSLP Public High Schools
- Parochial Schools
- Private Independent Schools
- Business & Industry
- Conference Centers
- Higher Education



# Key Differentiators:

## Food Quality

We've been cooking from scratch since day one.

## Responsiveness

Serving only the Greater Chicago, Indianapolis and Detroit areas, our entire leadership team is available and accessible to our customers and clients.

## Entrepreneurial Spirit

Our onsite managers are expected to become a part of the community they serve and deliver solutions that work for their customers.

## Right Size

Quest is big enough to deliver systems and technology to serve our partners, but small and nimble enough to adapt them as needed.

## Financial Transparency

With Quest, there are no hidden fees, corporate overhead charges, or games played with our clients' financials that are so prevalent in our industry. You pay only for expenses that directly impact your program.



## Ranked in the Top 50

Quest was ranked #28 in Food Management Magazine's Top 50 food management companies in the United States for 2022 and ranked as one of the six fastest growing food service management companies in the country.





# Executive Summary

We at Quest Food Management Services have a 35-year history of building partnerships with organizations in and around Chicagoland. We empower our team members to become an integral part of the communities in which they work, and give them the skills and knowledge they need to run a successful dining program.

Quest has a proven track record of growing sales, participation, satisfaction and producing sound bottom line results for our school partners. In addition to our full service management portfolio, which now consists of over 90 partners we also have an extensive history of providing consulting services to prominent Districts in the area, including those participating in the National School Lunch Program. Our roster of recent NSLP consulting includes:

- J.S. Morton High School D201
- Minooka CCSD #201
- Morton Grove School D70
- Prairie Hills Elementary SD144

Similar to our full food service management approach, we have provided industry best practices to transition from heat and serve, convenience-driven food programs to programs based on a foundation of scratch cooking. We have also

provided the same level of accessibility to and sound guidance from our leadership team to help drive program results at each of these locations.

At J.S. Morton, for example, we have improved the schools bottom line by nearly \$1 million annually by driving sales through better food quality, exceptional utilization of commodities and sound cost management strategies.

At Morton Grove, we helped transition the district from a convenience-food driven program to a scratch-based program that helped grow participation over 20%.

We have proven to be accessible, responsible partners who work hard to customize our approach for each individual school partner we work with and we pledge to work with GCHS D124 to deliver the kind of dining program that you and your community take pride in.



# Partnership Proposal

Quest is proposing a dedicated, experienced NSLP consultant onsite at Grant Community High School D124. This individual would provide the guidance and training to the existing staff and serve as a liaison to District 124.

## **Leadership & Management:**

1. Provide oversight and direction with regard to defining and/or redefining job descriptions and duties for team members.
2. Provide recommendations for staffing schedule and level (headcount), staff training needs.
3. Recommendations and implementation for improving production habits, transport of food and record keeping to ensure efficient food production.
4. Provide Management Training to the current on-site manager. Access to all Quest training materials including an invitation to participate in Quest's Annual Manager's Meeting held in July.
5. Provide ISBE review support – onsite visits as necessary to include Quest's NSLP specialists.
6. Monthly visits by a Quest District Manager with direct responsibility for managing the assigned Chef Manager. District Manager and Leadership support including financial reviews and action planning.
7. Provision of systems/process support including Quality Assurance Tools, audit support, marketing and merchandising support, HR support and guidance.

## **Menu Enhancement:**

1. Create new menus that provide a variety of made-to-order (MTO) concepts that can be rotated throughout the month. Students look forward to MTO days which feature things like yogurt bars, taco bars, build a burger and everyone's favorite: made-to-order pasta bar.
2. Expand the menu to provide more options on a daily basis.
3. Provide ongoing training to all staff members that supports a more made from scratch menu utilizing more fresh food.
4. Design and Execute a 4-Day Culinary Training Workshop which includes:
  - Bring in the Quest Culinary Team to train all staff on fresh food prep, knife skills, food presentation (agenda to be collaborative and agreed to).
  - Workshop will include learning how to use the ovens, roasters, steamers, combi ovens etc.
  - The team will discover the efficiencies of the equipment in terms of the untapped capabilities such as roasting meats overnight, scratch cooking methods and holding methods for food being transported.
  - \*Note this Workshop would be a one-time start-up cost with an execution date mid-August 2022.





# Partnership Proposal

## **Safety & Sanitation:**

1. Provide oversight and direction to ensure all professional safety and sanitation standards are being met.
2. Quest's Human Resource and Training department will oversee records to ensure that procedures and processes adhere to all the latest and ever changing CDC guidelines.
3. Oversee and maintain records for all staff related to Food Handlers Certificates.
4. Provide access to and oversee continuing education requirements for the staff.
5. Provide training for Allergy Awareness.
6. Provide weekly communication including Weekly Safety Huddle Topics. A Safety Topic for each day of service – that helps keep accidents down and morale up.

## **Purchasing:**

1. Provide analysis and oversight of purchasing habits and recommendations to purchase more efficiently and purchase better products (both food and non-food products).
2. Introduce new products and packaging that can help drive sustainability, quality and/or efficiencies.
3. Provide commodity management – both usage/tracking and ordering.
4. Manage and facilitate a product inventory system that reflects true food and non-food cost.
5. Oversee and provide process for product recall and tracking.

## **Nutrition Education:**

1. Quest corporate dietitians will be available to support, guide and implement your Nutrition and Wellness plan.
2. On-site support for parent orientation, special in-classroom educational sessions as agreed to including designated "health & wellness" days.
3. Quest will support and coordinate after-school programs for students such as cooking classes and other interactive sessions as agreed to.



# Financial Proposal

Quest is proposing an annual management fee of \$75,000 annually for the services listed above billed in equal payments over 10 months, plus reimbursement for the cost of wages and taxes/fringe benefits for our consulting lead. As mentioned earlier, the 4-Day Culinary Training Workshop would be a one-time Start Up Expense billed at \$5,000.

Estimated Annual Expenses	
12 Month Salary & Fringe Onsite Consultant	\$ 72,500*
Annual Management Fee Paid to Quest	\$ 75,000
Total Annual Expense	\$ 147,500

\*estimated

# Transition Plan

A draft transition timeline for such a partnership could roll out as follows:

Activity	Date
Conduct research w/ GCHS D124 community to identify program needs and desires (focus groups with students, parents, faculty/staff, formal survey of GCHS D124 community, etc.)	May 2022
Develop capital plan for food program enhancements	May 2022
Present clear program deliverables, sample menus and estimated pricing ranges to GCHS D124 community for input/approval	June 2022
Develop detailed operational plan to identify production methods, vendor selection and order guide recommendations, staffing levels needed, etc. to execute program deliverables	June—July 2022
Lay out training plan* for GCHS D124 staff members, including onsite training at GCHS D124 and at other Quest locations	June—July 2022
Name on-site consultant to provide daily support for GCHS D124 program in fall semester	July 2022
Begin execution of training plan for GCHS D124 food service program leadership	August 2022
Begin execution of training plan for GCHS D124 food service staff members	August 2022
Begin daily on-site support of GCHS D124 food service program	August 2022
Begin weekly check-ins with GCHS D124 administration to evaluate program success, and monthly check-ins to review financial performance	September 2022
Conduct student/community focus groups to evaluate program success and make necessary adjustments	September/October 2022
Conduct end of semester review & recommendations for next steps	December 2022

## Anticipated Training Plan:

Food Service Director & Lead Cook—two weeks of offsite training in early to mid-August before start of school year.  
 Full food service team—5 days of onsite culinary training workshop immediately before start of school year

# JOB DESCRIPTION



**Job Title:** Onsite Consulting Lead  
**Department:** Operations  
**Reports to:** District Manager  
**FLSA Status:** Exempt

Quest Food Management Services, Inc. is a privately owned, full service, foodservice management company located in Lombard, Illinois with annual sales over \$65 million. Founded in 1985, Quest has served schools (elementary, middle, high schools, college/universities) throughout Chicagoland guided by its mission to provide the communities we serve with fresh, high-quality food, exceptional responsiveness and intensely personal service.

***It has been Quest's employees who have been the cornerstone of our growth. Quality people, quality food, and quality clients are our recipe for success. Led by our vision to create the most enduring relationships in the industry by what we do and how we do it; with integrity, responsiveness, accountability, respect and excellence.***

## **Position Summary**

Responsible for leading the Quest nutrition and guest experience efforts, in order to provide vision, leadership and strategic guidance to the company in these areas. Ensures that Quest vision, values and founding principles are effectively communicated and practiced. Manages assigned company locations and employees.

## **Essential Duties and Responsibilities**

- Cascades the vision of Quest Food Management Services ensuring the Quest vision, values and founding principles are effectively communicated, understood and practiced.
- Demonstrates commitment to Quest vision, values and missions through actions on a daily basis.
- Manage staff to include selection, work allocation, training, coaching and mentoring, problem resolution, performance evaluation and feedback, and corrective action.
- Lead development of the food experience offered by Quest, including developing Quest's food "brand" via recipes, menus, concepts, and merchandising.
- Lead development of systems and processes to ensure all food experiences are operationally and financially executable.
- Champion and advance Quest's nutritional standards in recipe, menu, and brand development.
- Provide expertise in nutrition and wellness throughout Quest, including nutrition counseling for customers, operational advice and guidance regarding dietary needs, and nutrition and allergen information sharing.
- Support Quest's purchasing efforts to ensure product selection is aligned with food experience.
- Lead Quest's food safety and sanitation efforts, ensuring every meal is served with the highest levels of attention to safety for our guests.
- Provide leadership in Quest's corporate marketing and sales strategies.
- Serve as Quest's internal subject matter expert on sustainability, identifying ways for Quest to partner with clients to deliver onsite sustainability solutions and participate in industry best practices regarding sustainability.
- Provide hands-on support as needed for special events and coverage for gaps in management presence at the account level.
- Provide support in sales and marketing efforts for account retention and acquisition.

## ONSITE CONSULTING LEAD JOB DESCRIPTION CONT.

### Job Requirements/Specifications

**Education and Experience:** *The requirements listed below are representative of the knowledge, skill, and/or ability required.*

**Required:**

- Bachelor's degree in Dietetics or Nutrition or equivalent work experience
- Successful completion of an accredited Dietetic Internship program
- Three years of experience in food service management
- Experience in developing and managing budgets
- Experience in food safety leadership within a food service or restaurant environment
- Experience in building and leading a high performing team
- Strong client relations experience
- Clinical Dietetics experience is desirable, along with experience in nutritional counseling and education
- Proficient in MS Office
- Strong knowledge of the food service and hospitality industry
- Requires extensive hours at times and frequent local travel
- Responsible for meeting and maintaining state and local certification requirements (Food Service Manager)

**Essential Qualifications:** *To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Demonstrated commitment to Quest vision, values and mission through actions on a daily basis
- Ability to maintain professionalism and a positive attitude in the workplace
- Demonstrated skill with developing long-term strategic plans and lead/participate in short-term operational implementation (ability to be both strategic and tactical)
- Keen analytic, organization and problem solving skills
- Demonstrated ability to consistently communicate a clear understanding of internal and external customer expectations and adapt as appropriate to exceed their needs
- Proven ability to focus attention on determining what can be done to make progress
- Proven skill to anticipate the needs of coworkers and proactively assists them to meet a common goal
- Demonstrated ability to understand and determine priorities, effectively manage time and develop work plans in order to accomplish tasks and/or projects

**Language Skills**

- Ability to read, write and speak English

**Physical Demands:** *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Specific vision requirements include the ability to see at close range, distance vision, peripheral vision, depth perception, and the ability to adjust focus
- While performing the duties of this job, the employee is regularly required to talk and hear

## ONSITE CONSULTING LEAD JOB DESCRIPTION CONT.

- Possess the ability to fulfill any office activities normally expected in an office setting, to include, but not limited to: remaining seated for periods of time to perform computer based work, participating in filing activity, lifting and carrying office supplies (paper reams, mail, etc.)
- Frequently required to stand, walk, sit, use hands to feel, and reach with hand and arms
- Occasionally lift and/or move up to 20-25 pounds
- Exposure to odors, noise, heat, steam, in/out walk-in freezer, cleaning chemicals and detergent
- Fine hand manipulation (keyboarding and knife skills)

**Work Environment:** *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Kitchen environment
- Noise level is low to moderate

*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position. The employee must provide medical evidence for reasonable accommodation.*

## COMPETENCIES

As a manager of Quest, you are expected to meet the following competencies as a part of your job responsibilities:

### **Level of Impact on Customers:**

- Improves customer satisfaction
- Decreases customer complaints
- Grows customer base
- Expands customer usage and/or purchases
- Increases customer retention rate
- Provides exemplary customer service
- Deals with customers and employees ethically
- Skillfully navigates difficult interpersonal situations

### **Level of Impact on Results and Bottom Line:**

- Consistently attains expected results
- Gets results in difficult circumstances
- Meets goals with limited resources
- Meets goals with limited resources
- Creatively solves problems and resolves barriers
- Knowledgeable of financial reporting
- Understands production and sales
- Manages inventory properly
- Efficient in the budget process
- Has control over food cost and inventory
- Monitors payroll and labor costs
- Critical to results

### **Level of Impact with Peers and Supervisees:**

- Facilitates high performing teams
- Develops skills and capabilities of others
- Holds employees accountable for performance

#### ONSITE CONSULTING LEAD JOB DESCRIPTION CONT.

- Gives proper feedback and constructive criticism
- Motivates others to perform and excell
- Delegates appropriately
- Earns respect and trust of team members
- Performs correct onboarding process
- Maintains proper staffing
- Engages in self development
- Coaches employees effectively
- Sets expectations and communicates concisely
- Serves as an example of best in company
- Would be very difficult to replace

#### Level of Impact on Processes:

- Develops innovative solutions to problems
- Knowledgeable and proactive in the administration of food sanitation
- Has proficient computer skills
- Initiates positive change
- Consistently produces high quality products
- Solves problems by making improvements in processes
- Applies effective interviewing and hiring skills
- Knowledgeable of product/company philosophy
- Manages time appropriately
- Volunteers in company events/committees
- Strategic Thought
- Develops excellent business strategies

**I have read and understand this explanation and job description. Quest business is continuously evolving to meet the needs of our customers – you can expect, anticipate, and assume that your job duties will evolve accordingly as well.**

**Print name:**\_\_\_\_\_

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_





# Communication Plan



## Monthly

### Monthly Reviews:

- District Manager
- Review monthly financials, billing, YTD and Prior YTD
- Past month victories, challenges, and overall satisfaction
- Upcoming special events
- Approximately 30–60 minutes in length



## Quarterly

### Quarterly Reviews (QBR):

- District Manager, President, and/or VP of Operations
- Financial Review
- Review and discuss overall service and satisfaction
- Approximately 1–2 hours in length



## 2-3 x a year

### Food Committee Meetings:

- District Manager, Food service Director, President and/or Owner, VP Operations
- Key student stakeholders and staff
- Approximately 1 hour in length



## December

### Annual Review:

- District Manager, President
- Review End of Year Financials
- Review upcoming year budget
- Overall progress, planning, strategy, and implementation
- Approximately 3 hours in length



# Comments From Our Clients

**"Quest has far exceeded our expectations in our first year of operations. Quest has helped us design new and attractive food service spaces and developed a menu that provided wide variety."**

Brain P. Hake, Loyola Academy

**"Parker has long struggled with food service, both managing the financial performance as well as the quality and taste of the food served. I'm happy to report that we have both aspects exceeding expectations. In keeping with our mission, Parker's entire community is involved with many aspects of School life, including school food service. Quest has been instrumental in creating our food service committees that provide avenues for student, parent and employee feedback."**

Quote from Reference Letter, February 1, 2012, Robert Haugh, FW Parker

**"Dr. Ptak stated that there has been little price increases with Quest Food."  
"Mr. Boron commented that Quest has been the most innovative vendor the district has worked with."**

Notes from Glenbrook District 207 Board Meeting, August 2013. Dr. Ptak, Director of Purchasing & Operations: Mr. Boron, Vice President of School Board

**"Since joining Hinsdale 86's team, Quest has assisted with implementing a wellness policy, improved participation, greatly improved the quality of our nutritional services, formed a student food committee, as well as a staff food committee. With their direction, we have maintained a very competitive food program, both in terms of design and costs."**

Eric Martzolf, Hinsdale South High School



# Training of Employees

Quest's training and development programs exhibit a strong foundation today, and as referenced earlier, will continue to stay ahead of the unprecedented CDC changes under the leadership and guidance of our Senior Vice President of Operations and Vice President of Human Resources.

We would work with GCHS D124 to develop a "back to school" orientation meeting that covers the important processes and procedures related to your District, community and culture.

Quest will also share our processes, knowledge and procedures of safety in the workplace through daily food safety huddles and monthly food and workplace safety meetings. Additionally, our partnership with EcoSure, a third-party food safety auditor used to provide a highly detailed level of analysis and training, offers a great safety training resource to our team.

Quest provides annual workplace harassment and diversity training and culinary training which helps to ensure all team members are equipped to do scratch cooking. Your Chef Manager and the Quest Culinary Team will provide continuing training that will help to develop and advance the culinary skills of your team.

All Quest managers receive a myriad of training opportunities, including a variety of performance management training around how to successfully interview candidates, conduct coaching/counseling discussions and conduct performance reviews. It is our vision that we would work with your Foodservice Director and provide access to all of our training and HR resources to help advance her own skills in this area.

## Annual Orientation

A cornerstone of Quest's training program to connect with the cultures of the communities we serve is the annual orientation process. Here, we cover essential job-related topics such as safety, sanitation, dress and behavior, attendance, and cover the employee handbook.

In addition, Quest invites our clients to spend time annually discussing the community culture, mission, values, upcoming initiatives, long range plans and stress the importance of our team's presence in the community. This is an absolutely critical component of ensuring the cultural fit between our team and the campus community, and is important to do annually.

## Department Meetings

In addition to the annual orientation meetings, Quest would request the District Manager be a part of regular department meetings with GCHS D124 leadership. The more our leadership team becomes integrated into the campus community and campus culture, and can relay relevant developments and needs to our team to ensure they are well informed and a part of the GCHS D124 community.

## Annual Training

Our annual training schedule is provided in more detail in the pages that follow.



## Employee Monthly Safety Training Schedule (SafetySkills Training Portal)

Training Month	Course Name	Completion Date for All Unit Employees
October	Sexual Harassment Training / Title XI	
October	Food Safety for Food Service Employees	
November	Bloodborne Pathogens for Research and Campus Activities	
December	Slips, Trips, and Falls	11/6
December	Accident Investigation (for managers only)	
January	Kitchen Equipment Safety	
February	Fire Safety in the Hospitality Industry	
March	Portable Fire Extinguishers	
Apr	Annual Safety Procedures (Temps etc.) refresher for new employees	

\* Please note: Videos are for training purposes and can be used in any environment.

## 2019-20 Manager Training Schedule

Trainee Level	Training Topic	Training Date	Time Duration	Type	Description
UM/DM	Effective Interviewing	August	90 mins	In-Person	
New Accounts	Safety Training	August	3 hours	In-Person	Food Safety, Hygiene, etc.
UM/DM	CareerPlug Training	August	1.5 hour	Webinar	Training on the hiring process using CareerPlug
UM/DM	ADP Training	9/12/2019	1.5	Webinar	
UM/DM	Union Workshop	9/19/2019	1 hour	In-Person	
UM/DM	ADP Time and Attendance Update	9/25/2019	1 hour (2:30-3:30p)	Webinar	Developmental skills training Refresher - T&A Updates
UM/DM	CareerPlug Training	10/1/2019	1.5 hour (2:30 - 4:00p)	Webinar	Training on the hiring process using CareerPlug
UM	Flash Report Refresher	10/3/2019	1 hour (2:30-3:30p)	Webinar	Developmental skills training Refresher
UM/DM	Inventory Refresher	10/8/2019	1 hour (2:30-3:30p)	Webinar	Developmental skills training Refresher
UM/DM	Food Cost Refresher	10/15/2019	1 hour (2:30-3:30p)	Webinar	Developmental skills training Refresher
UM/DM	Legally Sound Employee Discipline	11/13/2019	1 hour (2:30-3:30p)	Webinar	
All Employees	Creating an Environment of Customer Service Excellence	TBD	TBD	In-Service	When you attend Creating an Environment of Customer Service Excellence you'll learn exactly what it takes to build customers for life: You'll learn how to gain customer respect, meet customer expectations, handle difficult customers with ease, plus much, much more!
UM/DM	Upselling without Fear: Locking Customers into Your Products	12/4/2019	1 hour (2:30-3:30p)	Webinar	Upselling without Fear: Locking Customers into Your Products is a course that teaches you how to let go of self-imposed limitations so you can become exceptional in all aspects of the sales process and get your customers to buy addition products and services. You'll learn how to overcome upsell apprehension, what drives customers to buy, and powerful techniques and phrases to close the sale. 117
UM/DM	Diversity Training for Employees	12/11/2019	1 hour (2:30-3:30p)	Webinar	Training is located on SafetySkills for the month of January
UM/DM	Keys to Improving Employee Accountability	1/22/2020	1 hour (2:30-3:30p)	Webinar	How to make sure your employees really know what's expected them; How to position accountability as a win-win for everyone on the team; Getting employee buy-in and commitment to goals, achievements, and expectations; The importance of quantifiable metrics - and how to establish them for any position; Rewarding success: encouraging employees to embrace accountability; What discipline techniques really work and which ones just cause resentment and anger; Tips for handling sensitive and uncomfortable performance dilemmas.
UM/DM	Manager Meeting Training Topics	February	TBD	In-Service	TBD
UM/DM	How to Give Effective Performance Review	3/18/2020	1 hour (2:30-3:30p)	Webinar	Ensure the time you spend really does lift employee behavior. Enroll now in <b>How to Give Effective Performance Reviews</b> . In one hour, you'll find out how to streamline the whole process. You'll learn how to keep it fair, motivating and beneficial to everyone involved—a true road map to peak performance.
UM/DM	How to Make Sure You Keep Your Best and Brightest	4/22/2020	1 hour (2:30-3:30p)	Webinar	Once you've got the people you want in place in your organization, you're faced with an even more daunting task — hanging on to them. And while this isn't always easy, it doesn't have to be a losing battle.

# Training Classes

<b>TRAINING- company wide</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Back to School Managers Meeting</b>												
<b>Mid Year Managers Meeting</b>												

<b>TRAINING MEETINGS/SCHEDULE - district wide (6 districts)</b>												
<b>Monthly Operations Meetings (Pres., VP's, DM's)</b>												
<b>UNIT MEETINGS - ALL EMPLOYEES - MONTHLY SAFETY</b>												
<b>Kick-off Meeting Review all Topics</b>												
Civil Rights/Day Label Rotation												
Proper Holding Temps												
Dented Cans												
Proper Cooler Storage												
Slips, Trips, Falls												
Calibrating Thermometers												
Cooling												
Knives: Safety and Culinary Skills												
Reheating, Proper Cleaning												



<b>UNIT LEVEL MEETINGS - SKILLS, PROFESSIONAL</b>	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Employee Handbooks: Review client and Quest handbooks												
Customer Service: Understanding Point of Sale and Service												
Blood Borne Pathogens, First Aid												
NSLP parameters, privacy, meals and regulations			Ongoing									
Allergy Awareness & Readiness												
Social Media & Media: newspapers, reporters, Facebook etc.												
Professional Conduct: can/can't say, customer service			Ongoing									
Harassment Awareness												
<b>UNIT MEETINGS: COOKS/PREP/CHEFS/SERVERS</b>												
<b>Monthly</b> production & menu planning meetings	Ongoing											
<b>Weekly</b> purchasing/inventory reviews	Ongoing											
<b>Daily</b> pre-service menu review	Ongoing											
<b>Quarterly</b> menu & recipe development & review												
Special Culinary Events: Display Cooking, Planning, Implementation	Ongoing											
Catering: Holidays, Marketing and Promoting												
<b>UNIT MEETINGS: CASHIERS</b>												
Back to School: Point of Sale Refresher Course												
Quarterly "know your customer" in-service												
<b>Daily</b> pre-service menu review (what makes a meal etc.)	Ongoing											
Annual school nutrition association in-service training												

# Quest's Internal Weekly Newsletter



December 4, 2020

**Your Best is Our Quest!**

**This week in The Q**

- Key Dates
- Daily Huddle Topics
- Operations
  - Inventory
  - Culinary Suite
  - Recipe Adherence
- Marketing
- Purchasing
  - SFSP
  - Oliver
  - Date Code Genie
  - Culinary Suite
- Finance
  - Year End Information
- HR
  - Employee Call Back
  - Wellness Webinars
  - Mandatory Training
  - Open Enrollment
  - Substitute Worker
  - Payroll

**Mission**  
To provide the communities we serve with fresh, high-quality food, exceptional responsiveness and intensely personal service.

**Vision**  
Our Vision is to build the most enduring relationships in the industry by what we do and how we do it

**Values**  
Integrity  
Responsiveness  
Accountability Respect  
Excellence

**Impacting our Communities!**

I hope you all had a wonderful Thanksgiving Holiday! I know things were a little different for all of this year, but my hope is that you had the opportunity to relax, decompress, and enjoy some great food!

November turned out to be quite a month for the Quest Family and our communities. As we continue to work with our SFSP schools, the USDA, and ISBE, we are seeing meal counts grow almost daily. In the month of November, we distributed over 850,000 meals to children in our communities...WOW!!! The work each of you are putting in is really paying off **BIG TIME!!**

We are impacting the lives of families across the Midwest in a positive way and bringing back employees because of this great program. I am so proud of the efforts everyone is putting in this holiday season.

As we move into December, providing more critical. I'd like to ask each of you to ensure no child is left hungry this holiday season. We are counting on you, our officials, and the outside community.

Have a great week and thank you!

Sincerely,  
Damon and The Entire Support Team

**Mark Your Calendar**

<b>This Week</b>	Month End Paperwork
12/2	Finance Unit Paperwork
12/4	Payroll Deadline
12/6	BMO Harris Banking W
12/10	
<b>Next Week and Beyond!!</b>	
12/14	Benefit Webinar
12/15	Mental Health – Depre
12/17	Benefit Webinar

**QUESTFOOD**  
COMMUNITY SERVICES

**December 7<sup>th</sup> - December 13<sup>th</sup>**

**MARKETING NEWS**

**KEEP SHOUTING IT OUT – SFSP SUPPORT IS HERE!**

**ASK FOR HELP – WE ARE HERE AND UNDERSTAND MOST OF WHAT YOU NEED IS CUSTOM TO YOUR LOCATION. GUESS WHAT?**

**We Get It! Your Job is to Make Meals...Let us Help Customize your Communication!**  
We know it can get a little frustrating with your pick-up locations, times and days changing especially this month! Keeping Meal Counts Up means keeping folks in the KNOW!

We can help with:

- Social Media Posts
- Meal Kit Inserts
- Flyers – seems like many of our partners like sending flyers every week to the parents – just do it!
- If you haven't gotten the Communications Director or PR Director involved...time to!

Marketing is here to Help so email me at: [Pkays@QuestFMS.com](mailto:Pkays@QuestFMS.com)

**FREE MEALS PROGRAM**  
FOR ALL 18 YEARS & YOUNGER  
No Income Verification or Paperwork  
USDA Funded Program



**FREE Meal Kits Available**  
Curbside Pick-Ups at Many Locations throughout Chicagoland Suburbs

Visit the website: [www.questfms.com](http://www.questfms.com)  
or simply scan this QR code for location and pick up close to you.




SPONSORED BY THE FEDERAL GOVERNMENT THROUGH USDA



no meal pick up today

NEXT PICK-UP IS  
TUESDAY, DECEMBER 29TH  
WARREN TOWNSHIP DISTRICT 121

CLARENDON HILLS MIDDLE SCHOOL

**MEAL KIT PICK UP DAY – DON'T FORGET!**

Specialty is a request opportunity provided.





Thursdays from 4:30pm-6:30pm  
Curbside Pick-Up Main Entrance  
(available for all 18 years and under)

The Q Newsletter is Quest's weekly communication tool that includes high priority operations information from each department at the home office. Critical updates include Purchasing information such as items that might be out of stock and substitutions. Most important is the Weekly Safety Huddle Topics in every issue. This newsletter has become a valuable resource tool for our operators and helps us ensure streamlined communication each and every week.



# Quest's Internal Weekly Newsletter

**December 7<sup>th</sup>- December 13<sup>th</sup>**  
 Keeping team members and each other safe at work is the goal.  
 Every day starts with a Huddle – here's your Huddle Topics for this Week!

## HUDDLE UP!

MONDAY

### Mission, Vision, Values

1. Mission- We can only provide fresh and high quality food if we follow safety and sanitation procedures; and by ensuring these procedures are followed it increases our ability to be as responsive as possible and provide personal service to our customers and clients.
2. Values- Integrity- following our recipes and procedures to keep our customers safe.
3. Responsiveness- responding to safety situations immediately.
4. Accountability- Taking responsibility for mistakes made and fixing them.
5. Respect- Respecting the procedures and completing them on time.
6. Excellence- clean and safe kitchens, make an excellent kitchen!
7. Vision- by serving healthy meals in safe kitchens we are creating enduring relationships in our industry by what we do and how we do it.

Initials:

TUESDAY

### Hot and Cold

1. Temperature Danger Zone is 41-135 degrees where the food is susceptible to grow harmful micro-organisms.
2. Hot food is hot 135 degrees or higher, use hot pads or oven mitts
3. Cold food is cold 41 degrees or lower.
4. Not the right temperature and don't know how long it's been out? Throw it away.

Initials:

WEDNESDAY

### Jewelry

1. We can't wear jewelry when handling food but why?
2. Can't clean well under it and causes bacteria to get on food.
3. Jewelry can get caught on a pan or get hot from the stove.
4. Necklaces get hot when leaning over a hot stove, pot or pan.
5. Only 1 smooth surfaced band.



Initials:

THURSDAY

### Social Distancing

1. Ensure proper social distancing signage in serving areas.
2. Enforcing social distancing within the kitchen.
3. 1 person in the office at a time
4. Social distancing at punch clock, in elevators and during breaks.

Initials:

**December 7<sup>th</sup>- December 13<sup>th</sup>**  
 Keeping team members and each other safe at work is the goal.  
 Every day starts with a Huddle – here's your Huddle Topics for this Week!

## HUDDLE UP!

FRIDAY

### Quarantine Information

1. If you get a test, quarantine immediately!
  - A. Positive Result- 14 day quarantine, Doctor's Note or Negative Result to return.
  - B. Negative Result- 10 day quarantine, Doctor's Note or Negative Result to return.
  - C. Exposure to COVID- Quarantine begins from the day you were exposed for 10 days, Doctor's Note or Negative Result to return.
  - D. Employees who have no sick pay or vacation pay won't be able to get paid if in Quarantine, let's take care of each other and stay safe! At work and at home.
2. At any point if you are in doubt, contact your DM immediately. We have a responsibility to our customers, co-workers and ourselves to stay safe and healthy.

Initials:

SATURDAY

### Medcor 844-871-8630

1. If you are injured at work call the Medcor nurse and they will walk you over the steps
2. Call if you need more than a Band-Aid and less than 911 (an emergency)
3. Do not call Medcor if it's less than a band aid or personal health reason of an individual.

Initials:

SUNDAY

### Linen 101

1. Towels should always be in sanitizer buckets at all times
2. There should never be towels and aprons on counters, hanging off sinks or any other areas or any food prep areas.
3. Do not wear your apron to smoke or use the restroom, must be removed before you leave your work area.
4. If your apron is soiled, change it. We have to look our best while keeping everything sanitary.

Initials:

# Quest's Internal Weekly Newsletter



December 7<sup>th</sup> - December 13<sup>th</sup>

## DEPARTMENT NEWS

### PURCHASING

#### Capri Sun Water

- We still have Capri Sun water pouches that were donated to Quest. Asking for the field to help order these and get out to the communities. They are FREE. Must be an Illinois School and max 50cs per order. They come 40 pouches to a case. To order please contact Jeff Fell / jdfell@questfms.com

#### SFSP

- 2 compartment packaging from Greco item 87081 is available to order.
- [December Production Tool Link click here](#) – be sure to check/review this document regularly for any changes.
- Remember that production sheets must be filled out to be compliant for the SFSP program. You must click the complete button in order for the information to be submitted.

#### Oliver ordering

[Updated ordering form click here](#) – Please be sure to use this to order all Oliver packaging. Email information is in form.

#### Date Code Genie

The DCG Support team had to create a new portal for Check to make sure that the correct users are appearing reach out to the DCG Tech Support (800) 774-0519. When you call in. The serial number can be found on letter A, followed by 5 numbers. If you do not hear re please reach out to Rose.

#### Produce News

[Produce pricing updates](#)



December 7<sup>th</sup> - December 13<sup>th</sup>

## DEPARTMENT NEWS

### HR REMINDERS

COVID Hot Spot States. Employees traveling to these states will have to quarantine for 14 days:

<https://www.chicago.gov/city/en/sites/covid-19/home/emergency-travel-order.html>

Employees Being Called Back? What Manager Need to Know:

For every employee that is being called back, each manager should submit an Employee Change of Status form, and choose 'Rehire' as the reason.

The form can be found on <https://teamquestfms.com> (password: 2500Highland) > Human Resources > Online Forms for Managers (password: questmanager) > Employee Change of Status Form

For employees who decline to return, a Termination report should be submitted, indicating reason for not returning. Similarly, The Termination Report can be found on TeamQuest in Online Forms for Managers, by following the same directions as above.

For any location that are having employees "Quarantine" please be sure to code hours as such. In the pay code description please use "QUA". Employees are able to use any available sick time during their quarantine.

Upcoming Employee Wellness Webinars

December 10 – BMO Harris Banking Partnership  
December 15 – Mental Health – Depression  
January 12 – Mental Health - Anxiety

All details, including webinar links, located on <https://teamquestfms.com> > Human Resources > Wellness Program > Employee Wellness Program – Webinar Schedule

**Safety Skills Training**  
Slips, Trips, and Falls has been assigned to all employees. Unit Managers, please work with your employees to complete the training by December 31<sup>st</sup>, 2020.

**Mandatory Training**  
Sexual Harassment and Discrimination training must be completed by all managers and employees no later than December 25, 2020. For any issues regarding SafetySkills, please reach out to Wojtek Bryniak at [wbryniak@questfms.com](mailto:wbryniak@questfms.com)

**Benefits Information**  
Open Enrollment Period (UPDATED) 12/28/20 – 1/8/21  
Benefits Webinars – 12/14 & 12/17; 3:00 p.m.

Please join meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/271129109>

**Substitute Worker Newsletter**  
The newsletter can be located on below link:  
<https://rb.gy/gfsixt>

**Payroll**  
Timecards must be reviewed daily since Accounting is uploading labor daily

Managers and Leads Sign Below:

Unit Manager  
12 Assistant Manager  
Lead



# Personnel Management

Our management philosophy from day one with our team is to encourage and reward our team members who build meaningful, creative relationships with the institutions they serve; not to force “compliance” or loads of paperwork on our managers. We want our managers to see themselves as employees of the institutions they serve 90 percent of the time, and employees of Quest 10 percent of the time.

Because we set this tone with our managers, we see many of our managers set the same tone with their employees. We see managers asking others for support when their hourly employees have trauma in their lives. We see managers inviting hourly employees into brainstorming sessions with their customers in ways to better serve the school community.

Quest’s efforts to improve morale and reduce turnover begins – and is mostly impacted by – our philosophy of allowing employees to be entrepreneurial and flexible to meet their respective school community’s needs.

No employee wants to work in an environment where students or staff are asking for change or improvement, but the employee isn’t empowered to react. We take the handcuffs off, and in fact encourage our employees to be responsive to serve their communities. There are other tactical approaches we take to help build morale and reduce turnover. As an example, our company leadership knows the name of every manager in our organization. We believe this is hugely important and a unique benefit of being a smaller organization.

We also send monthly anniversary cards to any employee celebrating any level of service anniversary with us, hand signed by our president. And although we realize that the staff at GCHS D124 are employed by the District we would ensure that the Quest On-Site consultant leads by example. We have the resources available and the Human Resource guidance to help implement similar traditions, systems and processes with your team members.



# Food Service Committee Meetings

We empower our team to be accessible, responsive and entrepreneurial to address issues at your community. We ask that they be allowed to attend department head meetings to become a part of those communities and identify ways for us to support the campus communities. We require them to respond to every inquiry from a student or other community member within 24 hours, and we monitor this closely with your feedback.

Most importantly, we require our onsite consultant to be on the floor, during meal service, every day. No amount of comment cards, survey data or social media feedback can replicate the relationship building and problem solving that happens when our managers are engaging with students and staff. This is a hallmark of our management philosophy, as we have consciously kept paperwork and reporting requirements to a minimum for our managers to enable them to be present with the communities they serve.

Quest will also conduct bi-annual student surveys evaluating their satisfaction with the program, including food quality, variety, hours of operation, cleanliness of the environment, and competence and friendliness of staff. These results will be shared with you. Most importantly, follow up plans of action will be shared with the GCHS D124 community.

In addition, one of our most effective, innovative and personalized approaches to promoting the program, however, is to partner with a group of students – hopefully in some sort of a classroom setting or special student club setting – to help us design and execute a promotion and outreach plan. Who else would be better to help us determine ways to promote the program than students?

At GCHS D124, we would suggest conducting 2–3 food committee meetings per year, engaging eight– fifteen students to hear their voice on the food service program at the school. We sample new items, discuss current menu offerings, hear their perspective on health and nutrition and seek their input on marketing and communication initiatives.

Members of our leadership team including the President and Senior Vice President of Operations and/or the District Manager will be present at the food committee meetings. We encourage members of our staff to attend too.

# Food Committee Examples



Owner of Quest FMS, Mick McTaggart, often attends FSC Meetings.



High school students sampling El Parche Coffee and grab & go items at their FSC Meeting.



Elementary school Food Service Committee taste testing with students.



Always come hungry to your Food Service Committee Meetings—there's always plenty to sample.

# Sample Food Committee Meeting Agenda

In Quest's food committees, we do more than just listen to students. We treat the meetings like business meetings; first establishing a mission for the committee, setting agendas and providing follow up notes and action plans. A sample agenda and follow up action plan from a recent committee is below.

Please note the speed of responsiveness on this action plan, highlighting how seriously we take these committees and how much flexibility our onsite team has to respond to requests.

## Food Committee Minutes

### BRLP

11/22/2019



This BRLP food committee meeting was hosted by Lauren Park. Vivian Robles and Mike McTaggart were also in attendance. We had the Student Voice Group consisting of 17 children ranging in years 3-6 along with a couple staff members to help guide the meeting.

#### We tasted:

- Asiago Crusted Chicken
- Eggplant Meatballs
- Garlic Flatbread
- Marinara Dipping Sauce

#### The results:

- *The large majority of the students enjoyed the asiago crusted chicken and marinara dipping sauce. Both items will be added to the menu in the upcoming months. It was split for the eggplant meatballs and the majority did not like the garlic flatbread according to the survey results.*

#### Brief Recap of Overall:

The food committee went very well. We had great participation from the students along with some helpful feedback.

#### Here is a recap of a couple items we can work on:

- Pasta had hard "hard edges"
- More ketchup containers available for students to pass around.
- Second servings a possibility?
- Syrup served on the side and not put on the pancakes or french toast
- We had a lengthy discussion to consider replacing the label stickers with wristbands. The students wanted something eco-friendlier.

#### Here is a list of items mentioned to add to our menu or to keep on the menu:

- Would like more variety of pizza. Specifically discussed trying out a BBQ chicken pizza
- Add udon noodles
- Keep: hot dogs, breakfast (discussed less sugary breakfast items: eggs and toast)
- More international options

#### Survey Results:

How often to you purchase meals from the cafeteria?

- Majority answered "Almost Every Day"

Please tell us what you think of the quality of the food served to you.

- Majority answered "4-I like it" Runner up was "3-It's okay"

Is the cafeteria staff friendly and courteous?

- Majority answered "4-Always"

How do you view our service?

- Split between "average" and "quick"

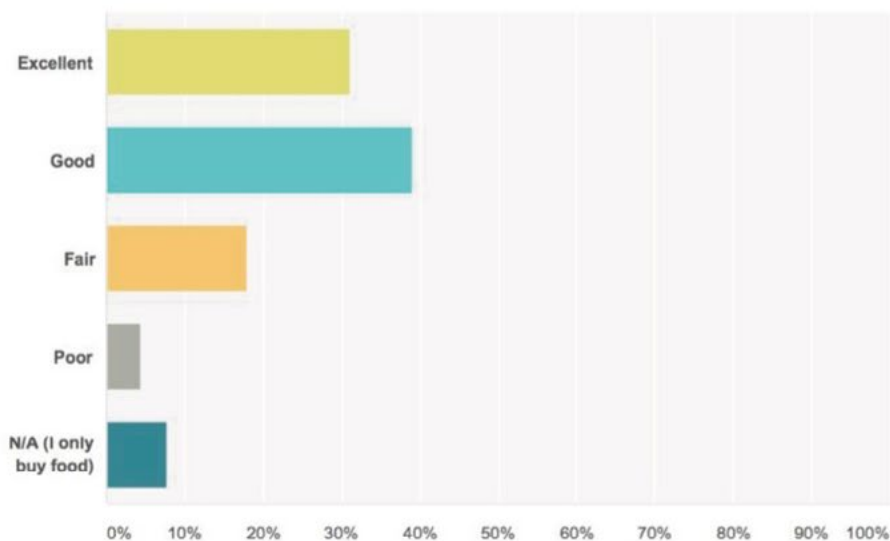
Submitted: 12/2/2019

126

# Sample Surveys

## Q14 How would you rate the variety of the beverage options available?

Answered: 419 Skipped: 185

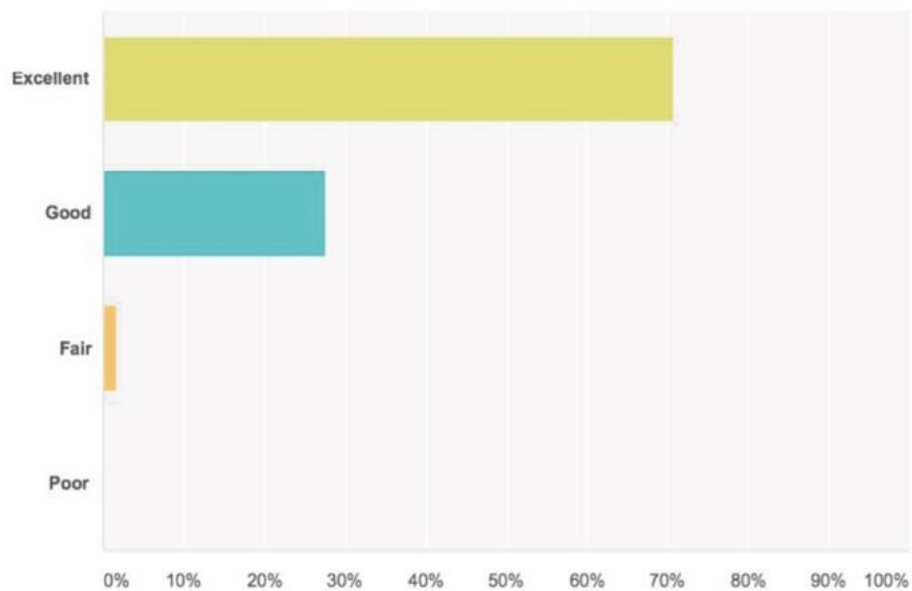


Answer Choices	Responses	
Excellent	31.03%	130
Good	39.14%	164
Fair	17.90%	75
Poor	4.30%	18
N/A (I only buy food)	7.64%	32
Total		419

# Sample Surveys

## Q16 How would you rate the friendliness of the food service staff?

Answered: 120 Skipped: 14



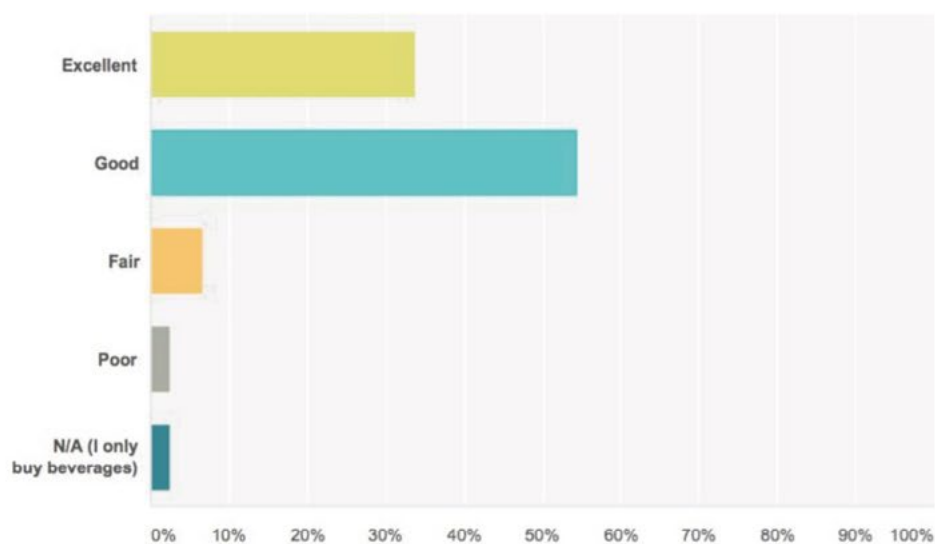
Answer Choices	Responses	
Excellent	70.83%	85
Good	27.50%	33
Fair	1.67%	2
Poor	0.00%	0
Total		120



# Sample Surveys

## Q10 How would you rate the freshness of the food options available?

Answered: 121 Skipped: 13



Answer Choices	Responses	
Excellent	33.88%	41
Good	54.55%	66
Fair	6.61%	8
Poor	2.48%	3
N/A (I only buy beverages)	2.48%	3
Total		121



# Nutrition Education

With Quest as your partner we will bring more to the table than quality, fresh food. We will work with you to incorporate creative and interactive learning experiences within your school community. Our goal is to be your partner and a resource within your school. You might be surprised to know that we've worked with Science teachers, French teachers and certainly Health teachers to help incorporate a little of our expertise in the world of food into the world of learning. The examples below speak for themselves:

## **Nutrition Education**

Our chefs and managers have worked together with the FACS department to integrate nutrition education topics into their recipe selection and monthly menus. Partnering with the School on this effort has been and will continue to be key to the success of program.

## **Family and Consumer Sciences Recipe Integration**

Our Corporate Dietitian will be involved from Day one of operations to help answer any questions students, faculty, and staff may have. Quest offers a broad range of opportunities to help promote nutrition awareness. This partnership has helped to expand the learning beyond the classroom and showcase student involvement.

# Nutrition Education Examples

The following pages are examples of presentations given by our corporate dietitian on an annual basis at many of our locations.



Educational booths like these teach students about sugar and other important components of healthy eating.



Samples of Brussels sprouts and caprese salad give students the opportunity to try new and healthy foods.



Another educational booth illustrates the sugar content in popular drinks.



Wellness Week is another key opportunity to teach students about healthy eating.





# Cooking 101

Quest offers a series of free cooking classes available to all students. Our chefs have taught a wide range of classes that include the creating your own fresh wrap, turning avocados into guacamole and even sushi. We invite anyone who loves to learn new cooking skills to our free classes – including parents. Quest markets this program to your school Wellness Committee, your teachers, staff and parent volunteers and will coordinate these classes as frequently as once a month.





# Thank You

Visit our website or follow us to see what  
we're doing at our locations!

[www.QuestFMS.com](http://www.QuestFMS.com)

Facebook | QuestFood

Twitter | QuestFoodMgt

LinkedIn | QuestFoodMgt

Instagram | QuestFood



## **FOOD SERVICE CONSULTING AGREEMENT**

This agreement entered into this \_\_\_\_ day of \_\_\_\_ 2023 between Grant Community High School District 124, a non-profit public educational institution with its principal office located at 285 E. Grand Ave, Fox Lake, IL 60020 (Hereinafter District) and Quest Food Management Services, LLC (Hereinafter Quest), A Food Service Corporation with its principal office located at 2500 South Highland Ave, Ste 250, Lombard, IL 60148.

### WITNESSETH

WHEREAS, District seeks to employ a qualified and experienced Food Service Management Company to provide expertise and consulting services to the District food service program, and

WHEREAS, District intends to enter into a written Contract with Quest incorporating the terms and conditions set forth in the School's specifications and Quest's proposal.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District and Quest Management agree as follows:

### AGREEMENT

NOW, THEREFORE, the District and Quest, in consideration of the following promises, hereby agree to provide services as follows:

### OBLIGATIONS OF QUEST

1. Assist the District in operating its lunch, breakfast and snack in accordance with National School Lunch Program (NSLP), School Breakfast Program (SBP) Snack Program guidelines;
2. Assist the District in selecting and training food service staff to operate a safe, compliant food service program;
3. Assist the District in providing menus, recipes and other resources needed to deliver a fresh food program;
4. Make recommendations to the District in terms of equipment, facilities, maintenance, and supplies;
5. Assist the District in most effectively managing the revenues and expenses of the food service program;
6. Assist the District in most effectively marketing the food service program;
7. Provide purchasing analysis and vendor relationship management;

8. Provide menus and a recipe bank/database to support the menu execution of a fresh food program;
9. Implement a food safety and sanitation program, with a training program to match;
10. Provide daily onsite food service management support via a NSLP-experienced cook and/or production chef;
11. Completing all other obligations listed in the scope of work of the Proposal to District from April of 2022 (Exhibit A).

#### OBLIGATIONS OF DISTRICT

1. Agree to remit payment to Quest an annual fee of \$50,000 for consulting services for the term of the agreement, plus an additional \$25,000 in fee incentives for performance of mutually agreed upon Key Performance Indicators (KPI's) as defined in Exhibit B. The base fee of \$50,000 shall increase annually by the trailing 12 months' *Consumer Price Index*.
2. Agree to pay wages and associated tax, fringe, insurance and other employment related costs associated with Quest's onsite consultant, equivalent to 38% of direct wages (not to exceed \$76,000); the fee shall increase annually by the trailing 12 months' *Consumer Price Index*.
3. Agree to support and advise Quest in implementing recommendations, answering questions, supporting food service staff in their growth and development;
4. Agree to provide Quest access to sales, expense, purchasing and labor schedules.

#### TERM

The term of this agreement shall begin July 1, 2023 and end June 30, 2024. Either party may terminate this agreement without cause with ninety (90) days' written notice to the other party. This party shall renew annually following the term of the agreement upon mutual agreement of both parties.

#### MUTUAL AGREEMENTS AND OBLIGATIONS OF BOTH PARTIES

1. Any notices required to be given under this agreement shall be mailed by certified mail, return receipt requested, properly addressed to the party to be notified, at the address set forth below:

Grant CHSD 124  
Beth Reich  
Business Manager/CSBO

Quest Food Management Services  
Nicholas Saccaro  
President

285 E. Grand Ave  
Fox Lake, IL 60020

2500 S. Highland Ave, Ste. 250  
Lombard, IL 60148

2. The parties to the agreement, and their consultants, contractors, and subcontractors shall not discriminate against any employee or applicant for employment, to be employed in performance of the agreement, with respect to her or his hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of her or his race, sex, sexual orientation, gender identity, religion, color, national origin, ancestry, age, disability, or United States military service veteran status. Breach of this section shall be regarded as a material breach of this agreement.
3. This agreement shall become effective on the date of the last required signature, and the parties hereto and their successors and assigns, if any, shall proceed with due diligence to give effect to the terms and conditions herein.
4. This agreement may be amended only in writing signed by each of the parties.
5. Each signatory below hereby represents and warrants that he and/or she is a duly constituted officer of his or her respective party to this agreement, with full authority to execute this agreement on behalf thereof.
6. In the event of any inconsistency between this agreement and any Exhibits attached hereto, the terms and conditions of the agreement shall control.
7. The parties agree that in the event any litigation arises out of this agreement, such litigation shall be brought in a court of competent jurisdiction in Lake County, Illinois.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as follows:

QUEST FOOD MANAGEMENT SERVICES

GRANT CHSD 124

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## **EXHIBIT A**

### **Quest FMS Proposal to Grant CHSD 124**

## **EXHIBIT B**

### **KEY PERFORMANCE INDICATORS**

To be defined at the conclusion of the 2022-23 school year; shall include:

- Revenue target for student sales
- Food expense target as a % of sales
- Non-food/supplies expense target as a % of sales
- Timely training and education for staff
- Timely opening/operation of a new secondary service point

**BOE MEETING FEBRUARY 19, 2023**  
**FREEDOM OF INFORMATION REQUESTS FULFILLED**

Date of Request	Requestor	Documents Requested	Date of Response
1/26/2023	Illinois Retired Teachers Association	Any certified staff who are retiring this year.	1/26/2023
1/26/2023	Local Labs	Teacher information: name, position/title, department, pay rate, year-to-date gross pay for years 2020,2021, and 2022	2/1/2023